

Batheaston Parish Council

**Minutes of the Meeting of the Batheaston Parish Council held
in The Rhymes Pavilion on Monday 11th SEPTEMBER 2018 at 7-15 pm**

Present :- Cllrs R Mimmack (Chair), E Adams, P Burcombe, S Cast, N Clutterbuck, , P Day, D Greener, J Jeffery, C McCarthy, A Pavlou, D Redding, E Wright and M Townley (Clerk)

Attending: 2 x residents & Bath chronicle reporter

1 Public Participation

1.1 A resident explained the vision for the riverside footpath, and is meeting with B&NES officers who have submitted a £1.8 million Lottery Grant request – to improve Walks in Bath some culminating in Batheaston. He was thanked for his continuing efforts.

2 Apologies for Absence

Cllrs J Luck, (childcare commitment), S Hagen (business), D Craig (vacation)

3 Declarations of Interest

S Cast is a neighbour to 290 High Street, and A Pavlou is a neighbour to 161 High Street.

4 Minutes of the Meeting held 24th August 2018

4.1	Proposed	C McCarthy	}	RESOLVED -	That the minutes are a true record.
	Seconded	P Day	}	(Unanimously)	

5 Presentation of Unaudited Accounts

5.1 Accounts for JULY and AUGUST and Year to date

	April	MAY	JUN	JULY	AUG	
Income	22640	7396	38	369	30	£3588 saving to Budget
Expenditure	490	5412	3811	7520	5482	£18361 Saving to Budget

5.2 Audit 2017-18 Update

The External Auditors (PFK Littlejohn) had 3 x queries last Thursday – all answered to their satisfaction. Waiting clearance due this week.

5.3 Expenditure Proposals for 2019 - 2020

Preparation for next year's Precept to now begin. The Precept must be settled in January 2019. Councillors are to consider requirements for next year and advise to the Clerk before the end of December. Working Groups to review their budgets and submit 2019/20 expenditure bids by 1st December. **ALL**

5.4 Member Auditor

A Councillor is usually appointed in May to "internally" check each month's Accounts. Cllr Pavlou offered to undertake this role under Section 2.2 of the Financial Regulations – and copies of the papers for the last 4 months passed over for scrutiny.

5.5 Consideration for Expenditures

5.5.1 ALCA Training £200

5.5.2 Application for Cotswold AONB Grant of £1355 – to fund survey of River Footpath BA 2/5

Proposed	D Greener	}	RESOLVED -	That the July & August Accounts be agreed and accepted, and approve the expenditure of £200, and the Grant Application
Seconded	J Jeffery	}	(Unanimously)	

6 Planning Applications

18/03662/TCA	290 High Street – Remove/replace 2 x dead trees	No Objections
18/03904/LBA	161 High Street – Remove multiple external paint layers & repaint	Will not Object if B&NES Conservation/Listed Buildings Officers approve the proposed paint & cement removal processes.

7 Proposed Working Groups & alterations to Committee Arrangements

The revised Paper issued on all the proposed Working Groups, with Terms of Reference and which discussed:-

- 7.1 Neighbourhood Plan Already established as a Working Group
- 7.2 Car Park Management Need to resolve how to introduce short-term parking
- 7.3 Riverside Proposals for the Secret Garden, toilet block, river areas, Benches etc.
- 7.4 Play Area, Maintenance, new equipment and active management
- 7.5 Christmas Decorations To determine Lighting, Power supplies, Trees etc – for this December
- 7.6 Suffragettes To progress proposals for an information display at the BT Kiosk, preservation of known Suffragette trees, Grants etc.
- 7.7 Highways All ongoing problems with road surfaces, footways, on-street parking etc.
- 7.8 This Meeting settled for a minimum of 4 x Councillors per Group, meeting wherever and whenever needed. The use of emails is accepted and it is intended that residents be co-opted to Working Groups of their interest.
- 7.9 Councillors then advised which Working Group they wished to participate in and that listing will be issued Wednesday 12th September.
- 7.10 It is desirable that ALL Working Groups will have met at least once before the next BPC Meeting on 9th October and give a progress report at that meeting..
- 7.11 The Meeting agreed that Planning Applications would continue with the Planning applications committee (PAC) meeting every 4th Tuesday and the BPC would continue to meet every 2nd Tuesday. The Review & Policy Committee (RPC) will meet as required, on other available days.

8 Social Media Policy

Copies of the revised Policy issued to all members and, after discussion, it was agreed to adopt.

Proposed	A Pavlou	}	RESOLVED -	That the social Policy be adopted 11 x 'For' with 1 x 'Abstention.
Seconded	E Adams	}		

Members would appreciate a 'business' email address – linked to the Website? – and costings will be pursued. **EA**

9 Neighbourhood Plan

9.1 Now have a full Working Group and next meet on Monday 17th September.

- 9.2 Cllr Greener attended a meeting with B&NES and there is now approximately another 6 months of preparation, reviews and referendum still outstanding
- 9.3 The NP Questionnaire realised some 80/90 volunteers to assist the Council.
It is proposed to offer a presentation in St Johns Church on Thursday 4th October, and all will be invited..

10 Councillors Concerns & Representations (for information only)

- SOs suspended to accommodate a discussion on 208 High Street:-*
- 10.1 The resident at No 208 High Street wishes to “adopt” the grass verge between her garden wall and the pavement. She was seeking this Council’s thoughts on this request. The BPC had no objection to this ‘adoption’.
SOs reinstated to continue the Meeting.
 - 10.2 Banking in Steway Lane was damaged by contractors at Hawkers Yard. Repairs unsatisfactory. B&NES has specified requirements and the sub-contractor is to remedy
 - 10.3 The Batheaston New Village Hall Trust intends to submit a proposal that the BPC raise a £100,000 loan.
 - 10.4 The Drinking Fountain on the Toilet Block needs attention and the WG (Riverside) will pursue.
 - 10.5 Road surfaces in Solsbury and Steway Lanes need attention by the B&NES “Fix-my-Street” Team. **MT**
 - 10.6 Pathway from the Play Area to School Lane has been investigated by B&NES. The refurbishment costs need to be actioned in the B&NES Capital Projects budget as a “Safe-Route-to-School” item.
B&NES to be urged to ensure that the monies are included in their Budget forecast. **C**
 - 10.7 Residents in Avondale Place deny any parking. This Road is “unadopted” and rights-of-way to be investigated.
 - 10.8 Ward Cllr Geoff Ward is reviewing the frequency of buses passing the Avondale garage – noise and vibration causing concern.
 - 10.9 A recent School Governors meeting confirmed that the School is in budget deficit.
What assistance the council can offer will be queried with ALCA. **RM**
 - 10.10 Coalpit road “stop” line at Stambridge is to be moved forward over 1m by B&NES. Progress to be queried. **SH**

11 Chairman’s Report

Cllr Mimmack has now been Acting Chairman for 3 x months and – because of many other commitments - will be standing down so a new Chairman must be elected at the next BPC meeting on 9th October.

12 Clerks Report

- 12.1 B&NES/ALCA Group Meeting set for 19th September in Saltford at 7-30pm. } The clerk will be
- 12.2 ALCA AGM set for 6th October in Timsbury } chauffeur but volunteers
- 12.3 B&NES /ALCA Liaison Meeting set for 24th October } to attend required.
Projects/Topics for this Meeting on to be advised
- 14.2 The Meeting witnessed 5 cheques signed by Cllrs RM and NC, and the purchase papers for purchasing the BT Kiosk signed by Cllrs RM and PB

13 Communications

No press release at this time.

14 Date of next Meeting :-

Tuesday 9th OCTOBER 2018 at 7-15 pm in The Rhymes Pavilion (To be confirmed)

Chairman.....Date.....