



Batheaston Parish Council

Application and Personal Statement for consideration as a co-opted Parish Councillor

Please refer to the Co-option Policy, Page 4

1. Personal Details

Full Name	Dawn Skarset
Preferred title	Ms
Address	176 Bailbrook Lane Bath BA1 7AA
Telephone and email contacts	079 331 91079 dskarset@gmail.com
How did you hear of this vacancy?	I initially saw a posting a few months ago on the Batheaston Facebook page. More recently Patrick Vandestein told me there were still a couple of vacancies.

2. Eligibility and commitments

I confirm that I am eligible to become a parish councillor under the provisions of s. 79 of the 1972 Local Government Act, and I am not disqualified under the provisions of s.80 of the same Act.

I understand and commit to maintaining the standards set out in the BPC members' *Code of Conduct*, and that my telephone and/or e-mail contacts will become public information if I become a Councillor.

3. Personal Statement

Please set out briefly under the headings below the qualities and attributes that you feel make you suitable to fill the role of Parish Councillor.

3.1 Personal Attributes

Criteria to address:

- Some knowledge and understanding of local affairs and the local community.
- Able to offer my time and bring relevant skills, expertise or local knowledge.

I have become very interested in the proposed idea of developing a Village Green (as seen on the Batheaston Facebook page) as well as working on aspects of the 2009 Vision Plan still outstanding. Batheaston is a great little community and through participation on the Batheaston Parish Council, I would like to offer my time, energy and enthusiasm towards making it an even better place for it's residents.

3.2 Experience, Skills, Knowledge and Ability

Criteria to address:

- Having good interpersonal skills, with the ability to listen constructively, contribute opinions and communicate clearly at meetings.
- Being a good team player in terms of considering the views of others and accepting majority decisions, and able to work closely and maintain good working relationships with all members and staff.
- If applicable, please flag any experience you have of working within another public body, or other voluntary/community interest group.

- Similarly, please indicate your level of awareness of the legal status and key areas of parish council business (although induction and training in these issues will be provided)

Though retired now, my background is working as a television engineering technician (on news, public affairs and station operations) for about 10 years and as a video production / IT teacher for about 18 years.

Working on television crews is all about team work – it's critical that each person plays their part, contributes creatively when appropriate, but equally, explicitly follows direction from producers and directors.

As a department chair for several years at one high school, I had to prepare agendas, chair meetings and give presentations to interested stakeholders in the community. I was fortunate to work under supervisors who very much practised consensus building as a management tool and this is my preferred way to operate in groups.

While living in Bath, I volunteered for a couple of years with Citizen's Advice Research and Public Policy department. Our job was to research areas of public policy that many people were having problems with, to identify the areas that weren't working and make suggestions to the government about how things could be improved.

I don't have much awareness of the legal status of parish council business, but I believe the council oversees / comments on things from BANES such as planning applications that fall within Batheaston boundaries as well as manages public monies collected from residents. I believe a key area of

council business is to support and encourage local businesses and useful citizen's initiatives.

3.3 Circumstances

Criteria to address:

- Able to attend meetings as per the Council's current normal meeting schedule, and willing to consider attending ad-hoc meetings and duties at other times.
- Able to engage with the Council's business via electronic communication.
- Ability and willingness to undertake induction and other relevant training.

As I am retired now and have no outstanding obligations, my time is very flexible. I will be able to attend regular meetings and am happy to attend ad-hoc meetings or other council duties. Being a former IT / Media Communications teacher, electronic communications for council business poses no issues.

I am happy to to undertake induction and other relevant training as needed, to be an informed participant in council duties and business.

Signature: Dawn Skarset
Date: 11/10/2020

PLEASE RETURN YOUR APPLICATION TO THE PARISH CLERK, PREFERABLY ELECTRONICALLY TO clerk@batheaston.org.uk or in hard copy to the parish office at:--

1, Cavendish Place

Bath

BA1 2UB

Thank you