



**A Meeting of Batheaston Parish Council is to be held  
at 7:15pm on Tuesday 17<sup>th</sup> August 2021**

**This meeting will be held at the Rhymes Pavilion, Coalpit Road, BA1 7NW**

**To conform with current Coronavirus Restrictions, the number of members of the  
public who can attend will be limited to 12.  
Please contact the Clerk if you wish to attend.**

### **AGENDA AND NOTICE OF MEETING**

#### **PROCEDURAL MATTERS**

- 1. Public participation** regarding matters on the agenda.
- 2. To receive** apologies for absence.
- 3. To receive** any declarations of interest from Councillors.
- 4. Minutes of Previous Meetings**
  - 4.1. To approve** the minutes of the meeting of Council held on 23rd March 2021 (Clerk, A).
  - 4.2. To approve** the minutes of the extraordinary meeting of Council held on 13<sup>th</sup> July 2021 (Clerk, A).

#### **VILLAGE MATTERS**

- 5. Playground Working Group (Cllr Lea, A)**
  - 5.1. To receive** a progress report from Cllr Lea.
- 6. Riverside Working Group (Cllr James, A)**
  - 6.1. To receive** a progress report.
- 7. Parking Working Group (Cllr Peachey, A)**
  - 7.1. To receive** a progress report.
- 8. Grow Batheaston Liaison (Cllr Pavlou)**
  - 8.1. To receive** a verbal report from Cllr Pavlou, on collaboration with Grow Batheaston.
- 9. Highways (Cllr McCarthy)**
  - 9.1. To receive** a verbal report from Cllr McCarthy on matters relating to Highways. (Cllr McCarthy, A)

## **10. Improvement to Northend Route to School**

- 10.1. To resolve** to support the Ward Councillors' Application to Bath and North East Somerset Council for improvements to children's routes to Batheaston Primary School. (Ward Cllr Warren, A)

## **11. Elmhurst Estate Liveable Neighbourhood Application**

- 11.1. To resolve** to support the Ward Councillors' Application to Bath and North East Somerset Council for a Liveable Neighbourhoods Project to be conducted for Elmhurst Estate (Ward Cllr Warren, A)

## **FINANCE MATTERS**

### **12. Rhymes Pavilion**

- 12.1. To consider** a document outlining possible enhancements and further development of the Rhymes Pavilion, and a proposal for initial priorities to be undertaken by the Clerk. (Clerk and Cllr McCarthy, A)
- 12.2. To resolve** to instruct the Clerk to carry out the agreed priorities, with the associated budget allocated to the items.

### **13. Audit Action Plan**

- 13.1. To approve** an updated action plan arising from the Internal Auditor's Report to the Council. (Clerk, A)

### **14. Community Grants**

- 14.1. To approve** a grant of £373.80 to the Friends of Bathampton Meadows Riverside as a contribution to the mowing of the verges along the Bathampton Meadows cycle track. (Clerk, A)

### **15. Finance Update**

- 15.1. To receive** a verbal report from the Clerk regarding progress in implementing the new finance system, and reclaiming VAT.

## **GOVERNANCE MATTERS**

### **16. Standing Orders**

- 16.1. To approve** new Standing Orders, based on the latest model from the National Association of Local Councils. (Clerk, A)

### **17. Oversight of Finance and HR Matters**

- 17.1. To resolve** to disband the Finance Committee
- 17.2. To resolve** to create a new Human Resources (HR) Committee, as per the provided Terms of Reference (Clerk, A)
- 17.2.1. To nominate** at least 3 Councillors to form the new Committee.

- 17.2.2. **To nominate** one of the members of the HR Committee to be its Chair.
- 17.2.3. **To resolve** to instruct the Clerk to schedule the first meeting of the HR Committee.
- 17.3. **To note** that the Clerk will ensure that any outstanding tasks for the Finance Committee are allocated to either Council or the HR Committee.

## STANDING ITEMS AND REPORTS

### 18. Planning Applications

- 18.1. **To review** the following planning application from Bath and North East Somerset Council
- 18.1.1. **Application Reference:** [21/03271/FUL](#)  
**Address:** 12 High Bannerdown, Batheaston, BA1 7JY  
**Proposal:** Proposed refurbishment with ground floor extension, new first floor, and associated car-parking with gym garden building and storage for refuse, recycling and bicycles (Resubmission).
- 18.1.2. **Application Reference:** [21/03424/FUL](#)  
**Address:** 7 Hawkers Yard, Batheaston, BA1 7BY  
**Proposal:** Erection of detached carport with storage
- 18.1.3. **Application Reference:** [21/03503/FUL](#)  
**Address:** 115 Catherine Way, Batheaston, BA1 7NZ  
**Proposal:** Alterations to existing dwelling and proposed new dwelling (Resubmission)  
**Updated:** Consultation period will expire in 2 days time
- 18.1.4. **Application Reference:** [21/03516/FUL](#)  
**Address:** 53 High Bannerdown, Batheaston, BA1 7JZ  
**Proposal:** Extension over the current dining and kitchen together with a two-storey section adjoined to this; single storey link to garage.
- 18.1.5. **Application Reference:** [21/03554/COND](#)  
**Address:** Outbuildings Opposite Hill Cottages, Ramscombe Lane, Batheaston,  
**Proposal:** Discharge of condition 12 of application 17/02577/FUL (Conversion of existing farm buildings into 1no. residential dwelling).
- 18.1.6. **Application Reference:** [21/03561/NMA](#)  
**Address:** Crosslands, Bannerdown Road, Batheaston, BA1 7PJ  
**Proposal:** Non-Materials Amendments to application 18/05488/FUL (Erection of two storey side extension with new rear balcony with associated internal alterations following demolition of existing single garage and erection of new double garage)
- 18.1.7. **Application Reference:** [21/03590/FUL](#)  
**Address:** 34 Northend, Batheaston, BA1 7ES  
**Proposal:** Erection of a double garage to the side

- 18.1.8. **Application Reference:** [21/03611/COND](#)  
**Address:** Upper Northend Farm, Northend, Batheaston, BA1 8ES  
**Proposal:** Partial discharge of condition 4 of application 21/02341/FUL (Internal and external maintenance and repair works to dwelling, stable, shed and boundary walls).
- 18.1.9. **Application Reference:** [21/03590/FUL](#)  
**Address:** 34 Northend, Batheaston, BA1 7ES  
**Proposal:** Erection of a double garage to the side
- 18.2.** To note the following decisions on planning applications have been notified by Bath and North East Somerset Council:
- 18.2.1. **Application Reference:** [21/00549/FUL](#)  
**Address:** 280 High Street, Batheaston, BA1 7RA  
**Proposal:** Change of use of part of shop/store into 2no dwellings.  
**Decision:** Permit
- 18.2.2. **Application Reference:** [21/03591/LBA](#)  
**Address:** 34 Northend, Batheaston, BA1 7ES  
**Proposal:** External alterations for erection of a double garage to the side  
**Updated:** Application Withdrawn
- 18.2.3. **Application Reference:** [21/02705/FUL](#)  
**Address:** 10 Eagle Park, Batheaston, BA1 7HS  
**Proposal:** Construction of rear extension, dormers and internal alterations. Widening of driveway and ground works to improve access to garden (Resubmission).  
**Decision:** Permit
- 18.2.4. **Application Reference:** [21/02341/FUL](#)  
**Address:** Upper Northend Farm, Northend, Batheaston, BA1 8ES  
**Proposal:** Internal and external maintenance and repair works to dwelling, stable, shed and boundary walls.  
**Decision:** Permit
- 18.2.5. **Application Reference:** [21/02342/LBA](#)  
**Address:** Upper Northend Farm, Northend, Batheaston, BA1 8ES  
**Proposal:** Internal and external maintenance and repair works to dwelling, stable, shed and boundary walls.  
**Decision:** Permit
- 18.2.6. **Application Reference:** [21/02624/LBA](#)  
**Address:** 24 Northend, Batheaston, BA1 7EN  
**Proposal:** Internal alterations for the installation of pine floorboards throughout lounge and hall to first floor  
**Decision:** Consent
- 18.2.7. **Application Reference:** [21/02877/FUL](#)  
**Address:** 37 Northend, Batheaston, BA1 7EG  
**Proposal:** Erection of single storey rear extension.  
**Decision:** Permit

18.2.8. **Application Reference:** [21/02962/FUL](#)  
**Address:** Wing Of The Hill, Northend, Batheaston, BA1 8EN  
**Proposal:** Conversion of outbuilding attic and house attic to bedroom accommodation.  
**Decision:** Permit

**Application Reference:** [21/02618/FUL](#)  
**Address:** Roseland Cottage, Fosse Lane, Batheaston, BA1 7JS  
**Proposal:** Erection of two storey side extension  
**Decision:** Permit.

## 19. Clerks Report

19.1. To receive a report from the Clerk, including the following specific items for approval:

19.1.1. **To approve** proposals for Communications and Engagement including siting of Notice Boards

20. **To receive** an oral report from the Chairman.

### Upcoming Meetings: -

Parish Council Meeting, 7:15pm on Tuesday 28<sup>th</sup> September 2021

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation

Signed: -  Parish Clerk

Date issued: 12<sup>th</sup> August 2021