



**A Meeting of Batheaston Parish Council is to be held
at 7:15pm on Tuesday 21st June May 2022**

This meeting will be held at the Rhymes Pavilion, Coalpit Road, BA1 7NW

AGENDA AND NOTICE OF MEETING

PROCEDURAL MATTERS

1. **Public participation** regarding matters on the agenda.
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. Minutes of Previous Meetings
 - 4.1. **To approve** the minutes of the meeting of Council held on 17th May 2022 (Clerk, A).
5. **To elect** a Vice-Chair of Council
6. **To approve** co-options to the Council. (A)
 - 6.1. If approved, the co-optee(s) to sign the Declaration(s) of Acceptance, and to be invited to join the meeting.

VILLAGE MATTERS

7. **Queens Platinum Jubilee**
 - 7.1. **To receive** a report on the Jubilee Party from Cllr Squire.
 - 7.2. **To receive** an interim report on the finances of the Party. (Clerk, A)
 - 7.3. **To approve** a proposal to give a commemorative Jubilee Coin to every child born in the Parish during 2022, as an estimated maximum cost of £150.
8. **Highways**
 - 8.1. **To receive** a report on matters relating to Highways from Cllr McCarthy. (A)
 - 8.1.1. **To approve** the replacement of the streetlight on Northend (outside Fairhaven Cottages) at an estimated cost up to £1,600.

9. Riverside

- 9.1. To receive** a verbal update from Cllr Lewis as the leader of the Riverside Working Group.
- 9.2. To resolve** to establish a 2-hour limit for parking on the Riverside Car Park, as soon as this can practicably be put in place, and up to £1,000 to undertake the necessary work to establish this.

10. Playground

- 10.1. To approve** the final accounts for Phase 1 refurbishment (Clerk, A)
- 10.2. To approve** the schedule for quarterly external inspections for the remainder of this year, at a cost of up to £400.

11. Batheaston Leadership Group

- 11.1. To approve** the establishment of a committee to oversee improved communications with residents by all community organisations, including the Parish Council, to ensure that the “Batheaston Times” continues after its successful launch edition, and to include other communication channels. (Clerk, A)
- 11.2. To approve** up to £1,500 to fund the summer edition of the Batheaston Times.
- 11.3. To nominate** a Councillor(s) to work with other community organisations to develop plans for a Christmas celebration event.

GOVERNANCE MATTERS

12. Approval of the Annual Governance and Accountability Return for 2021/22

- 12.1. To receive** a report from the Clerk summarising the process for submission of the Annual Governance and Accountability Return (Clerk, A)
- 12.2. To receive** the Internal Auditor’s Report and Recommendations (A)
- 12.3. To approve** the submission of the Annual Governance and Accountability Return and associated documents (Clerk, A).
- 12.4. To note** that the 30-day period for the public to inspect documents (“exercise of Public Rights”) will commence on 22nd June and end on Tuesday 2nd August 2022.

FINANCE MATTERS

13. Finance Update

- 13.1. To receive** a report from the Clerk. (Clerk, A)
 - 13.1.1. To note the receipt of a refund of £9,360 for VAT paid in the financial year 2019-20

14. Grant Application from Community Groups

14.1. An application for a grant from Sight Support West of England.

14.1.1. **To receive** a further report from Sight Support West of England

14.1.2. **To approve** the grant from Sight Support West of England.

15. Re-Procurement of Electricity Supply

15.1. To receive a briefing note from the Clerk on the re-procurement process (Clerk, A)

15.2. To approve a proposal for the Clerk to procure new suppliers for the electricity supply to the Riverside Toilet Block, the Floodlights and the Streetlights, as soon as he able to do so, on condition that the contracted prices are not more than 5% above those currently offered (Clerk, A).

STANDING ITEMS AND REPORTS

16. Planning Applications

16.1. To review the following planning applications from Bath and North East Somerset Council:

16.1.1. Reference Number: 22/01295/FUL

Site Location: 11 Northend Batheaston BA1 7EE

Description of Proposal: Alterations to existing garage structure to form ancillary accommodation.

16.1.2. Reference Number: 22/02066/TCA

Application Type: Tree Works Notification in Con Area

Site Location: 50 Northend Batheaston BA1 7ES

Description of Proposal: Palm - remove.

16.1.3. Reference Number: 22/02101/FUL

Site Location: 12 High Bannerdown Batheaston BA1 7JY

Description of Proposal: Erection of a replacement dwelling with associated car-parking & storage for refuse, recycling and bicycles.

16.1.4. Reference Number: 22/02176/COND

Application Type: Discharge of Condition

Site Location: Victory Gardens Bannerdown Drive Batheaston BA1 7JW

Description of Proposal: Discharge of conditions 2 (Archaeology Watching Brief (Pre-commencement)), 3 (Construction Management Plan (Pre-commencement)), 4 (Drainage (Pre-commencement)), 7 (Bicycle Storage (Pre-occupation)), 9 (Wildlife Protection and Enhancement Scheme (Pre-commencement)), 11 (External Lighting (Bespoke Trigger)), 13 (Materials - Submission of Materials Schedule (Bespoke Trigger)) and 15 (Rainwater Harvesting (Pre-occupation)) of application 21/05561/FUL (Erection of five detached dwellings).

16.1.5. Reference Number: 22/02181/LBA
Application Type: Listed Building Consent (Alts/exts)
Site Location: 3 Bannerdown Road Batheaston BA1 7ND
Description of Proposal: Internal alterations for the installation of waterproofing membrane and ventilation flue to the existing utility room

16.1.6. Reference Number: 22/02264/LBA
Application Type: Listed Building Consent (Alts/exts)
Site Location: 22 Northend Batheaston BA1 7EN
Description of Proposal: External alterations for the erection of a rear porch, repairs to front lightwell cover and the replacement of a garden shed.

16.1.7. Reference Number: 22/02263/FUL
Site Location: 22 Northend Batheaston BA1 7EN
Description of Proposal: Erection of a rear porch, repairs to front lightwell cover and the replacement of a garden shed.

16.2. To note the following decisions on planning applications have been notified by Bath and North East Somerset Council:

16.2.1. Application Number: 19/05512/FUL
Site Location: The Yard Northend Batheaston Bath BA1 7ES
Description of Proposal: Demolition of existing buildings and erection of new building (Class E Business use)
Decision: PERMIT

16.2.2. Application Number: 22/01039/FUL
Site Location: 5 High Bannerdown Batheaston BA1 7JY
Description of Proposal: Replacement of pool building within garden (Retrospective)
Decision: PERMIT

16.2.3. Application Number: 22/01477/FUL
Site Location: Fairhaven Coach House Northend Batheaston
Description of Proposal: Installation of solar panels on an outbuilding roof.
Decision: PERMIT

16.2.4. Application Number: 22/01118/FUL
Site Location: 23 Barnfield Way Batheaston BA1 7PW
Description of Proposal: Erection of a double-storey side extension following demolition of existing garage, single-storey rear extension and single-storey front extension.
Decision: PERMIT

16.2.5. **To note** that the Parish Council had objected to the first of these, 19/05512/FUL. In all other cases, the decision was in line with the Council's comments.

17. Clerk's Report

17.1. To receive a report from the Clerk, including the following specific items.
(Clerk, A)

17.1.1. **To approve** a proposal from the Clerk for him to undertake the formal "Certificate in Local Council Administration (CiLCA)" at a cost of up to £1,000.

17.1.2. **To approve** a suggestion(s) for areas of focus for the BANES Clean & Green week for Bathavon North, 27th June to 1st July

18. Chairman's Report


18.1. To receive an oral report from the Chairman.

Forthcoming Meetings:

Council Meeting, 19th July 2022

Council Meeting, 20th September 2022

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation

Signed: -  Parish Clerk

Date issued: 16th June 2022