



**A Meeting of Batheaston Parish Council is to be held
at 7:15pm on Tuesday 17th January 2023
This meeting will be held at the Rhymes Pavilion, Coalpit Road, BA1 7NW**

AGENDA AND NOTICE OF MEETING

PROCEDURAL MATTERS

1. **Public participation** regarding matters on the agenda.
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. **Minutes of Previous Meetings**
 - 4.1. **To approve** the minutes of the meeting of Council held on 15th November 2022 (Clerk, A).

VILLAGE MATTERS

5. Playground

- 5.1. **To nominate** two Councillors to become trustees of the Batheaston Leisure Association (BLA).
- 5.2. **To resolve** that the Council shall offer to assist in the administration of the BLA.
- 5.3. **To resolve** to request that the BLA agree to submit applications to fund the refurbishment of the Playground that the Playground Working Group put forward.
- 5.4. **To receive** an update on the progress of the next phase of the project, including the priorities highlighted in the recent External Inspection. (A)

6. Car Park

- 6.1. **To review** a summary of the feedback from residents and local businesses regarding the imposition of a limit to parking, and **to consider** whether dispensations should be granted for some categories of users. (Clerk, A)

7. Highways

- 7.1. To receive an update on Highways matters from Cllr McCarthy.

8. Riverside

- 8.1. To receive an update on recent activity of the Working Group from Cllr Lewis.

- 8.2. To note** that the Working Group is considering seeking Bathing Water Designation from the Department for Environment, Food & Rural Affairs.
- 8.3. To receive** a report on Wessex Water's draft Water Resources Management Plan 2024 and to approve a submission to the public consultation on behalf of the Council. (Cllr Lewis, A)

GOVERNANCE MATTERS

9. Audit Action Plan

- 9.1. To note** progress update (Clerk, A)

FINANCE MATTERS

10. Budget

- 10.1. To receive** an update from the Clerk on the financial position at the end of December and a forecast of the year-end position. (Clerk, A)
- 10.2. To receive** a report from the Clerk detailing the outline budget for 2023/24, with options for setting the Precept. (Clerk, A)
- 10.3. To approve** the Precept for 2023/24 to be requested from Bath and North East Somerset Council, and to sign the requisite paperwork.

11. Grant Application

- 11.1. To consider and approve** an application for a grant from Batheaston Youth Club (Clerk, A)
- 11.2. To approve** up to £1,000 contribution to the installation of a defibrillator at the Village Hall.

12. Electricity supply contracts

- 12.1. To receive** a report from the Clerk regarding the re-procurement of contracts for electricity supply for the Rhymes Pavilion, Streetlights and Floodlights. (Clerk, A)
- 12.2. To authorise** the Clerk to proceed to let contracts for these supplies, based on these quotations, so long as in each case the estimated annual cost has not changed by more than 10%.

13. Financial Administration

- 13.1. To approve** the record of transactions in the months since 27th September and for the Chair of the meeting to authorise the Bank Reconciliations of these months.

STANDING ITEMS AND REPORTS

14. Planning Applications

14.1. To review the following planning applications from Bath and North East Somerset Council:

- 14.1.1. Reference Number: [22/04924/LBA](#)
Application Type: Listed Building Consent (Alts/exts)
Site Location: Pine Cottage 44 Northend Batheaston BA1 7ES
Description of Proposal: External alterations for the repair works to coping stones at 44 and 46 Northend.
- 14.1.2. Reference Number: [22/05110/FUL](#)
Application Type: Full Application
Site Location: Charmydown Farm House Charmydown Lane Swainswick BA1 8AB
Description of Proposal: Installation of domestic ground mounted solar array, to include provision of associated infrastructure and landscaping.

14.2. To note the following decisions on planning applications have been notified by Bath and North East Somerset Council:

- 14.2.1. Application Number: 22/03123/FUL
Site Location: 5 The Batch Batheaston BA1 7DR
Description of Proposal: Erection of single storey side extension
Decision: PERMIT
- 14.2.2. Application Number: 22/03919/LBA
Application Type: Listed Building Consent (Alts/exts)
Site Location: 276 High Street Batheaston BA1 7RA
Description of Proposal: Internal and external alterations for the replacement of four windows to the front of the property.
Decision: REFUSE
- 14.2.3. Application Number: 22/03918/FUL
Site Location: 276 High Street Batheaston BA1 7RA
Description of Proposal: Replacement of four windows to the front of the property.
Decision: REFUSE
- 14.2.4. Application Number: 22/04025/FUL
Site Location: 3 Bannerdown Drive Batheaston BA1 7JW
Description of Proposal: Erection of single storey infill extension and garage conversion to studio with new cladding, windows, doors and internal alterations (Resubmission).
Decision: PERMIT
- 14.2.5. Application Number: 22/03583/FUL
Site Location: Victory Gardens Bannerdown Drive Batheaston
Description of Proposal: Erection of two storey extension to dwelling
Decision: PERMIT

14.2.6. Application Number: 22/02475/FUL
Site Location: Hill Top Little Solsbury Lane Batheaston
Description of Proposal: Erection of two-storey side extension
Decision: WITHDRAWN

14.3. To note that these decisions align with the recommendation of the Parish Council, except in the cases of 22/03918/FUL and 22/03919/LBA, which the Council voted not to oppose.

15. Clerk's Report

15.1. To receive a report from the Clerk. (Clerk, A)

15.1.1. **To approve** a sum of £250 to commission a full survey of the trees for which the Parish Council has responsibility, to identify any risks, and recommend appropriate maintenance works.

15.1.2. **To note** discussions with other parties about providing a "warm space".

16. Chairman's Report

16.1. To receive an oral report from the Chairman.

Forthcoming Meetings:

Council Meeting, 21st February 2023

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation

Signed: -  Parish Clerk

Date issued: 12th January 2023