



**A Meeting of Batheaston Parish Council  
is to be held at 7:15pm on Tuesday 10<sup>th</sup> October 2023 at  
the Rhymes Pavilion, Coalpit Road, BA1 7NW.**

### **AGENDA AND NOTICE OF MEETING**

#### **PROCEDURAL MATTERS**

1. **Public participation** regarding matters on the agenda.
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. **Minutes of Previous Meetings**
  - 4.1. **To approve** the minutes of the Meeting of Council held on 12<sup>th</sup> September 2023 (Clerk, A).

#### **COMMUNITY MATTERS**

5. **Playground Working Group**
  - 5.1. **To receive** a report from Cllr Skelton who leads the Working Group.
6. **Christmas Lights** (Cllr McCarthy)
  - 6.1. **To approve** expenditure of up to £400 for the Christmas Lights this year.
  - 6.2. **To approve** funding of up to £100 for a party to celebrate the turning on of the pavement lights on Saturday 2<sup>nd</sup> December.
  - 6.3. **To approve** up to £100 to purchase 5 new sets of battery-operated Christmas lights plus batteries.
7. **Highways** (Cllr McCarthy)
  - 7.1. **To note** the recently approved Traffic Regulation Orders for the addition of Double Yellow Lines within Batheaston, and **to resolve** to inform residents as widely as possible when consultations on the proposals are notified by B&NES.
  - 7.2. **To note** that the streetlight at High Bannerdown was reinstated on Thursday 21<sup>st</sup> September.

## **8. Rhymes Pavilion Working Group**

- 8.1. To receive** a report from the Working Group.
- 8.2. To receive** a summary of the survey, undertaken by the Building Specialist in September, and **to consider** actions that arise from this.

## **9. Establishing a Charity (Cllr Bryant)**

- 9.1. To receive** a progress report on the progress in establishing the charity.

## **GOVERNANCE MATTERS**

### **10. D-Day Party:**

- 10.1. To approve a** Terms of Reference for a Working Group to organise a party to celebrate D-Day on Saturday 8<sup>th</sup> June 2023 (Cllr Squire, A)

### **11. To nominate** a Councillor to be put forward to be a trustee of Grow Batheaston.

### **12. To note** that Cllr Skelton has volunteered to serve on the Bath and north East Somerset Council Standards Board, which oversees matters relating to Councillor and Council Officer conduct.

## **FINANCE MATTERS**

### **13. Finance Operations Matters**

- 13.1. To note** the conclusion of the Annual Governance and Accountability Return (AGAR), and to receive an action plan from the Clerk collating all of the recommendations from both the Internal and External Auditors (Clerk, A)
- 13.2. To approve** the transactions undertaken in July to September 2023 (Clerk, A).
- 13.3. To approve** a report of finances for the first half of the year (Clerk, A)
  - 13.3.1. To resolve** that the Clerk will review savings account available to the Parish Council, and that he will proceed to deposit up to £50,000 in the most favourable account.
  - 13.3.2. To note** the proposed timetable for setting the budget for 2024/25.
  - 13.3.3. To assign** the Community Infrastructure Levy funds for 21/05561/FUL Victory Gardens, Bannerdown Drive to the General Reserve.

## STANDING ITEMS AND REPORTS

### 14. Planning Applications

**14.1. To review** the following planning applications from Bath and North East Somerset Council:

- 14.1.1. Application Number: 23/00429/FUL  
Site Location: Charmydown Barn Charmydown Lane Swainswick  
Description of Proposal: Internal and external alterations and subterranean extension to existing barn complex in connection with the already approved conversion to a residential dwellinghouse. To also include reprofiling of east field, hard and soft landscaping, installation of drainage and effluent pipes, and creation of pond with decks.
- 14.1.2. Reference Number: 23/03462/FUL  
Site Location: 26 Seven Acre Lane Batheaston BA1 7HF  
Description of Proposal: Conversion of loft with side pitched roof dormer
- 14.1.3. Reference Number: 23/03514/FUL  
Site Location: 254 High Street Batheaston BA1 7RA  
Description of Proposal: Erection of single storey rear extension following demolition of existing, replacement.
- 14.1.4. Reference Number: 23/03515/LBA  
Application Type: Listed Building Consent (Alts/exts)  
Site Location: 254 High Street Batheaston BA1 7RA  
Description of Proposal: Erection of single storey rear extension following demolition of existing, Replacement of first floor rear windows.
- 14.1.5. Reference Number: 23/03281/FUL  
Site Location: 11 Northend Batheaston BA1 7EE  
Description of Proposal: Alteration to existing garage structure to form accommodation annexed to main residence.
- 14.1.6. Reference Number: 23/03654/FUL  
Site Location: Fosse Cottage, Fosse Lane Batheaston BA1 7NL  
Description of Proposal: Erection of a single storey front extension comprising of a porch and shower room.

**14.2. To note** the following planning applications have been notified by Bath and North East Somerset Council since the last meeting:

- 14.2.1. Application Number: 23/02126/LBA Decision: CONSENT
- 14.2.2. Application Number: 23/02125/FUL Decision: PERMIT
- 14.2.3. Application Number: 23/03148/TCA Decision: No Objection

**14.3. To note** that these decisions accord with the Council's response, which was in all cases not to oppose the application.

**14.4. To note** that the Planning Inspectorate have dismissed an appeal against the refusal of Bath and North East Somerset Council to grant permission for the application 22/03918/FUL, relating to 276 High Street, Batheaston, BA1 7RA. (The Parish Council had not opposed this application.)

**14.5. To note** that Bath and North East Somerset Council have issued the formal order naming the new development at Victory Gardens as Victory Close.

## **15. Clerk's Report**

**15.1. To receive** a report from the Clerk, including the following items (Clerk, A)

15.1.1. **To note** the results of a review of options for the Council's insurance, resulting in a reduction of approximately £500 or more on the annual cost.

## **16. Chair's Report**

**16.1. To receive** an oral report from the Chairman.

### **Forthcoming Meetings:**

Council Meeting, 14<sup>th</sup> November 2023.

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation.

Signed: -  Parish Clerk

Date issued: 5<sup>th</sup> October 2023