



**A Meeting of Batheaston Parish Council  
is to be held at 7:15pm on Tuesday 14<sup>th</sup> November 2023 at  
the Rhymes Pavilion, Coalpit Road, BA1 7NW.**

### **AGENDA AND NOTICE OF MEETING**

#### **PROCEDURAL MATTERS**

1. **Public participation** regarding matters on the agenda.
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. **Minutes of Previous Meetings**
  - 4.1. **To approve** the minutes of the Meeting of Council held on 10<sup>th</sup> October 2023 (Clerk, A).
5. **To note** progress on actions from previous meetings (Clerk, A)

#### **COMMUNITY MATTERS**

6. **To approve** a proposal regarding the management of the land at the rear of numbers 35-79 Elmhurst estate (the "Elmhurst Woods"), and **to agree** next steps. (Clerk, A)
7. **Playground Working Group**
  - 7.1. **To receive** a report from Cllr Skelton who leads the Working Group.
8. **Riverside** (Cllr Lewis)
  - 8.1. To receive a verbal report on the Riverside Working Group.
  - 8.2. To receive a report on the Water Quality Testing that has been carried out over the swimming season this year (A)

## 9. Highways

### 9.1. To receive a report from Cllr McCarthy, including:

9.1.1. To approve up to £500 for winter hanging baskets for the High Street

And to note:

9.1.2. An update on the review by B&NES of the Pelican Crossings on London Road

9.1.3. An update on the Community Speedwatch Group

9.1.4. A request from residents for the addition of Double Yellow Lines on the Prospect Gardens.

## 10. Rhymes Pavilion Working Group

10.1. To receive a report from the Working Group, including feedback from the public consultation event on 8<sup>th</sup> November.

10.2. To note the outcome of the survey of the building condition, and therefore to re-consider the motion at the July meeting, which was to approve a plan to ensure that the Rhymes Pavilion can continue to operate for the next 2 years, while plans for refurbishment and replacement are drawn up, with allocation of funds of up to £3,000 for repairs and minor improvements.

## 11. Establishing a Charity (Cllr Bryant)

11.1. To receive a progress report on the progress in establishing the charity.

## 12. Commemoration of D-Day 2024

12.1. To approve a Terms of Reference for a Working Group to organise a party to commemorate D-Day on Saturday 8<sup>th</sup> June 2024 (Cllr Squire, A)

## GOVERNANCE MATTERS

### 13. Review of Polling Districts

13.1. To note the proposal in the review of polling districts which includes the recommendation that the Youth Club continue as the Polling Station for Batheaston, and to approve a response if required. (Clerk, A)

### 14. Establishing a Finance Committee

14.1. To approve the draft Finance Committee Terms of Reference (Clerk, A)

14.2. To nominate 4 Councillors to be members of the Finance Committee.

### 15. Risk Management

15.1. To approve the Draft Risk Management Strategy (Clerk, A).

## FINANCE MATTERS

### 16. Finance Operations Matters

**16.1. To note** a paper setting out the annual pay award negotiated for Local Government and its impact on the budget and **to approve** its implementation. (Clerk, A)

**16.2. To approve** the transactions undertaken in October 2023 (Clerk, A).

### 17. Grants to Community Organisation

**17.1. To approve** the purchase an electric brushcutter of their specification of value up to £1,000 for the use of Avon Valley Wardens Group, The Cotswold's Conservation Board, who provide valuable services in the Parish maintaining and clearing Public Rights of Way. (Clerk, A)

### 18. 2024/25 Budget Planning

**18.1. To approve** a review of major expenditure categories for day-to-day operations, including staffing, informed by the HR Committee, and the top 5 contracted services, with recommendations of any savings identified. (Clerk, A)

**18.2. To approve** a report setting out potential projects and development initiatives for 2024/25 and beyond, and to nominate Councillors to assist the Clerk in carrying out more detailed financial assessment of them. (Clerk, A)

## STANDING ITEMS AND REPORTS

### 19. Planning Applications

**19.1. To review** the following planning applications from Bath and North East Somerset Council:

19.1.1. Application Number: [23/03889/FUL](#)  
Site Location: Fiveway House Fosse Lane Batheaston BA1 7NH  
Description of Proposal: Erection of a conservatory to the rear and landscaping

19.1.2. Reference Number: [23/03890/LBA](#)  
Application Type: Listed Building Consent (Alts/exts)  
Site Location: Fiveway House Fosse Lane Batheaston BA1 7NH  
Description of Proposal: Internal and external alterations to the erection of a conservatory to the rear and landscaping.

19.1.3. Reference Number: [23/03918/TPO](#)  
Application Type: Tree Works subject to TPO  
Site Location: 98 Northend Batheaston BA1 7HA  
Description of Proposal: T1-Silver Birch, reduce dead sections in upper crown to leave sound wood (2 to 3m reduction of dead central stems). Reduce upper crown live side branches by 1.5m to suitable side branches to bring back into rest of crown.

- 19.1.4. Reference Number: [23/03999/FUL](#)  
Site Location: Renovations 286 High Street Batheaston BA1 7RA  
Description of Proposal: Change of use from Office accommodation (Class E) to a Flat (Class C3) and associated alterations
- 19.1.5. Reference Number: [23/04000/LBA](#)  
Application Type: Listed Building Consent (Alts/exts)  
Site Location: Renovations 286 High Street Batheaston BA1 7RA  
Description of Proposal: Change of use from Office accommodation (Class E) to a Flat (Class C3) and associated alterations
- 19.1.6. Reference Number: [23/03547/CLEU](#)  
Application Type: Cert of Lawfulness (Existing) 191  
Site Location: 6 Eagle Park Batheaston BA1 7HS  
Description of Proposal: Use of garage as dwelling (Certificate of Lawful Existing Use).
- 19.1.7. Reference Number: [23/03753/FUL](#)  
Site Location: Catholic Church Of The Good Shepherd, Northend, Batheaston BA1 7EN  
Description of Proposal: Erection of four dwellings with associated landscaping and parking following demolition of existing mass centre.

**19.2. To note** that the following decision which has been notified by Bath and North East Somerset Council since the last meeting:

19.2.1. Application Number: 23/03462/FUL                      Decision:- PERMIT

19.2.2. To note that this accords with the view of the Parish Council, which was not to oppose.

## **20. Clerk's Report**

**20.1. To receive** a report from the Clerk (A)

## **21. Chair's Report**

**21.1. To receive** an oral report from the Chairman.

### **Forthcoming Meetings:**

Council Meeting, 12<sup>th</sup> December 2023.

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation.

Signed: -  Parish Clerk

Date issued: 9th November 2023