

Batheaston Parish Council

**A Meeting of the Finance Cttee of Batheaston Parish Council is to be held
at 8:00pm on Tuesday 28th April 2020**

**This meeting will be held online, using Zoom at zoom.us/join, or by dialling one of:
0203 481 5240, 0131 460 1196, 0203 051 2874, or 0203 481 5237.**

Meeting Id is 819-7953-6862

Agenda and Notice of Meeting

- 1. Public Participation.**
- 2. To receive** apologies for absence.
- 3. To receive** any declarations of interest from councillors.
- 4. Year-End for 2019/20**
 - 4.1. To review** the statement of accounts for 2019/20 and balance of reserves (Clerk, A)
 - 4.2. To review** outstanding payments and income yet to be processed (Clerk, A)
 - 4.3. To consider** the profile of spend, across the major areas, such as staff wages, maintenance, services to the village, etc.
- 5. Status of VAT reclaim**
 - 5.1. To review** the current position regarding reclaiming VAT, and consider appropriate steps to ensure that the maximum sum is reclaimed as soon as reasonably possible.
- 6. Impact of Covid-19 on Finances**
 - 6.1. To review** the decision of Council to pay staff salaries at full rate during the period of lockdown.
 - 6.2. To note** the impact of reduced income from the Rhymes Pavilion and the Riverside Toilets
 - 6.3. To consider** opportunities for grants to support activities from Central Government, Bath and North-East Somerset Council, and others.
 - 6.4. To consider** the financial impact of delay of some payments and initiatives due to Covid-19 on plans, notably the possibility of delay in CIL payments to the Council, and the risk of failing to access available funds.
 - 6.5. To consider** the case for providing support for village initiatives to reduce the impact of Covid 19 (Cllr Gregory, A)
- 7. Grants to Batheaston Youth club**

7.1. To review the position of payments to the Youth Club:

7.1.1. the missed payments in 2019/20;

7.1.2. The status of the documentation applying for the grant;

7.1.3. Payments to be made during the period of lockdown.

7.2. To approve an outline recommendation to Council in respect of these matters. (clerk, A)

8. Internal Audit

8.1. To note that this has been deferred to 23rd June 2020, in line with delays to the External Audit deadlines.

9. Financial Management Processes

9.1. To review the monthly cycle of financial management and reporting (Clerk, A)

9.2. To review and update authorised signatories for online banking, corporate payment card and cheques.

10. Supporting Investment Projects

10.1. To review the process, timetable and requirements for accessing funds from Public Works Loans to support investment in facilities for the Village. (Cllr Vandestein)

10.2. Fixed asset register validation and documentation

10.3. Communications platform

10.4. "Green corridor"; to support design, legal advice and preparation

10.5. Climate emergency

10.6. Bath City Clean Air Zone mitigation

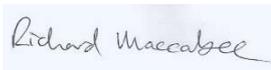
10.7. CURO land swap

11. Future Meetings

11.1. To agree the schedule for future meetings for the remainder of 2020 (Clerk, A).

These are open meetings.

Members of the public are welcome to attend and may speak by invitation

Signed: -  Parish Clerk Date issued: 23rd April 2020