

Batheaston Parish Council

Agenda for a public meeting of the Finance Committee at 7:15pm on Monday 29th June 2020

**This meeting will be held online, using Zoom at zoom.us/join, or by dialling one of:
0203 481 5240, 0131 460 1196, 0203 051 2874, or 0203 481 5237.**

The meeting Id is 841 4304 8475

Agenda and Notice of Meeting

- 1. Public Participation.**
- 2. To receive** apologies for absence.
- 3. To receive** any declarations of interest from councillors.
- 4. To approve** the minutes of the Finance Committee meeting held on 28th April 2020 (Clerk, A)
- 5. Annual Audit**
 - 5.1. To approve** the Annual Statement of Accounts for the Financial Year 2019/20 (Clerk, A)
 - 5.2. To note** the Audit findings and recommendations (Clerk, A)
 - 5.3. To review** the draft Annual Governance and Accountability Return, in order to make a recommendation of approval to the next Council meeting (Clerk, A)
 - 5.4. To approve** changes to Fixed Asset Register for 2020/21 (Cllr Gregory, A)
- 6. Financial Management**
 - 6.1.** To approve transactions undertaken in April 2020 (Clerk, A)
 - 6.2.** To approve transactions undertaken in May 2020 (Clerk, A)
 - 6.3.** To approve the Bank Reconciliation for April 2020 (Clerk, A)
 - 6.4.** To approve the Bank Reconciliation for May 2020 (Clerk, A)
- 7. Procedures/Policies**
 - 7.1. To approve** the updated Fixed Assets Policy (Cllr Gregory, A)
 - 7.2. To review** the current Financial Regulations and determine how soon these need to be revised (Cllr Gregory, A)
- 8. Expenditure - Grants**
 - 8.1.** Batheaston Youth Club – update on discussion with BYC re 2020/21 (Cllr Gregory).

9. Expenditure - Projects

- 9.1. **Grant of £18k for Play Equipment** – to review the need to complete substantial works to secure the section 106 funding of £18,000 before it lapses in January 2022 (Cllr Gregory).
- 9.2. **Public Works Loan** – to review progress in submitting an application for funding. (Cllr Vandesteen, A)

Signed: -  Parish Clerk Date issued: 24th June 2020