

# Batheaston Parish Council

Agenda for a public meeting of the Finance Committee  
at 8:15pm on Tuesday 9<sup>th</sup> March 2021

This meeting will be held online, using Zoom at [zoom.us/join](https://zoom.us/join), or by dialling one of: 0203 481 5240, 0131 460 1196, 0203 051 2874, or 0203 481 5237.

The Meeting ID is: 830 3094 8420

## Agenda and Notice of Meeting

1. **Public Participation.**
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. **To approve** the minutes of the Finance Committee meeting held on 9<sup>th</sup> February 2021 (Clerk, A)
5. **Setting the Budget for 2021/22**
  - 5.1. **To note** the advice of Council from its meeting immediately preceding this Finance Committee meeting.
  - 5.2. **To determine** detailed guidance for the development of the budget for 2021/22
  - 5.3. **To approve** delegated responsibility to a group of Committee members to work with the Clerk to develop the draft budget for review by the Committee at its next meeting.
6. **Elmhurst Playground Grant**
  - 6.1. **To review** the application for funds from Enoverst and other grant-awarding bodies (Cllr Lea, A)
  - 6.2. **To approve** the acceptance of the Enoverst grant of £27,000 (Clerk, A)
7. **Grants to Community Groups**
  - 7.1. **To resolve** to pay the Batheaston New Village Hall Trust £1,000 as committed by Council on achievement of their target for fund-raising to complete the building of the Batheaston New Village Hall. (Clerk, A)
  - 7.2. **To resolve** to pay a grant of £600 to the Batheaston Football Club. (Clerk, A)

### Financial Administration

8. **Monthly transactions (Clerk, A)**
  - 8.1. **To approve** transactions undertaken in January and February 2021
  - 8.2. **To approve** the Bank Reconciliation to February 2021.

**9. Salary and Pension Payments to Staff (Clerk, A)**

- 9.1. To approve** salary and pension payments in March to ensure that they are correct at year-end.

**10. Clerk's Report (Clerk, A)**

- 10.1. To receive** a report from Clerk relating to financial and staffing matters
- 10.2. To approve** an order to be placed on Somerset Local Councils Association to provide the Essential Councillor Course for all Councillors and the Clerk, to a cost of £200.

Signed: - 

Parish Clerk

Date issued: 4<sup>th</sup> March 2021