

Batheaston Parish Council

Agenda for a meeting of the Finance Committee
at 7:30pm on Tuesday 24th February 2026
at the Rhymes Pavilion, Coalpit Road, BA1 7NW



AGENDA AND NOTICE OF MEETING

PROCEDURAL MATTERS

1. **Public Participation.**
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. **To approve** the minutes of the meeting of the Committee held on 2nd December 2025 (Clerk, A)

GOVERNANCE

5. **To approve the following financial commitments**
 - 5.1. **To approve** the procurement process for tree surgery (Clerk, A)

FINANCIAL ADMINISTRATION

6. **Monthly transactions**
 - 6.1. **To note** that bank reconciliations have been signed by the Chair of the Committee to January 2026.
 - 6.2. **To note** that public records of financial transactions are now published on the Council website at www.batheaston-pc.gov.uk/record-of-transactions.
 - 6.3. **To note** the current status of finances and an updated forecast of the position at year-end. (Clerk, A)
7. **Budget And Precept Setting For 2026/27**
 - 7.1. **To approve** a draft statement for the website to explain the basis for the precept, and how the money will be spent (Clerk, A).
 - 7.2. **To approve** the budget for 2026-27 (Clerk, A).
 - 7.3. **To approve** a recommendation to amend the Financial Regulations to provide prior authorisation of direct debits and other recurrent payments, and authorisation of credit card payments (Clerk, A).
8. **Finance Administration**
 - 8.1. **To approve** the selection of the Finance System (Clerk, A)



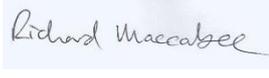
STANDING ITEMS AND REPORTS

9. Clerk's Report (Clerk, A)

9.1. **To receive** a report from Clerk relating to financial matters

9.1.1. **To note** the status of current and prospective procurements

9.1.2. **To note** that a wayleave has been set up for access to the Parish Council's streetlight on West View Road (Clerk, A)

Signed: - 

Parish Clerk

Date issued: 19th February 2026