

**Batheaston Parish Council**

**Minutes of the Meeting of the Batheaston Parish Council held in  
The Rhymes Pavilion on Tuesday 25<sup>th</sup> June 2013 at 7-15 pm**

**Present :-** Cllrs K Hawkins (Chair), P Blanking, P Burcombe, L Brass, P Fear, S Fremantle, D Gledhill, J Heffer, G Riley, M Tabb and M Townley (Clerk)

**Apologies:** Cllrs J Beresford-Smith, S Cast, K Eardley, D Lavington, M Johns, B Martin, V Pecchia, V Trenchard

**Attending:** None

**C-713 Declarations of Interest**

P Burcombe is a Committee member of both the Youth Club and the BLA.

**C-714 Minutes of Meeting held 21<sup>st</sup> May 2013**

Proposed P Burcombe } RESOLVED – That the Minutes be formally approved as presented.  
Seconded P Blanking } (Unanimously)

**C-715 Matters Arising from the above Minutes**

(a) Meeting held with the CEO of Wiltshire last Monday 17<sup>th</sup> June concerning HGV traffic on Bannerdown Road. Notes will be issued. **PBI/MT**

**C-716 Report from General Purpose Committee (Cllr Hawkins)**

(a) Nothing to add the Minutes dated 18<sup>th</sup> June 2013.

**C-717 Report from Highways, Footpaths & Lighting Committee (Cllr Heffer)**

(b) A proposed Agenda for the Cluster Meeting was considered and approved for issue.

(c) Parking problems in the village are now so serious that this Meeting agreed that it should be an Agenda item for each Committee.

A small working Group to be established by the HFL and the BPC's proposals to be advised to B&NES management, instead of waiting for non-attending contacts. **JH**

(d) Notes on Bannerdown Road Meeting as C-715(a)

**C-718 Report from Planning & Environment Committee (Cllr Brass)**

(e) The B&NES DCC Meeting unanimously approved the Replacement Village Hall on 7<sup>th</sup> June 2013.

**C-719 Report from Village Centre Committee (Cllr Hawkins)**

(f) A meeting with B&NES officers met on-site this Monday 24<sup>th</sup> June, for an update on the Bridge Crossing. Completion target date is now November 2013 but the promised "early" consultation has been ignored. This Meeting authorised a strong protest to be made to the officers concerned. **MT**  
*(Advised Wednesday 26<sup>th</sup> June that drawings will be forwarded, and that construction works due at end of July – for completion by end of November)*

(g) Pavement at Shops. Will reiterate, again, the need for an early consultation on the design – and included as an Agenda item for the Cluster Meeting.

*(Advised Wednesday 26<sup>th</sup> June by Steve Froggatt – B&NES – of drawings (completed March 2012) and timetable)*

(h) Neighbourhood Plan. A listing of the Team members from the Parish Council considered and agreed. A list of residents' names that have volunteered to assist is also being compiled for consideration by the newly formed committee.

(i) The proposed meeting with B&NES and Government official has been deferred from Saturday 29<sup>th</sup> June and a new meeting date will be advised after 8<sup>th</sup> July 2013. **VP**

(ii) The above Meeting will develop a programme for BPC consideration;

(iii) The next BPC meeting on 6<sup>th</sup> August should determine future progress and actions.

(j) The Colerne PC has organised an exploratory meeting, concerning Neighbourhood plans etc, with neighbouring PCs for next Wednesday 3<sup>rd</sup> July at 11.00am. LB might accompany the Clerk. **LB/MT**

**C-720 Presentation of Unaudited Accounts for May 2013 (Clerk)**

(a) Accounts - All Accounts cleared by the Internal Auditor - Cllr J Heffer - and figures relate to Budget

	<u>April</u>	<u>May</u>	
<u>Income</u>	£1804	£ 269	Savings to budget
<u>Expenses</u>	£3891	£3999	Less than budget

(b) Special Payment Recommendations

External Auditors £400; Youth Club £1000

(c) Audit 2012 - 2013

(i) The non-Parish Council Auditor has cleared the Accounts for the year ending 31<sup>st</sup> March 2013.

(ii) The Accounts to be signed off at this Meeting.

(iii) The Governance procedures – as established in 2011 – are approved to continue

(iv) Item (i) has now been advertised to all residents as open for inspection, and copies can be provided.

(v) All Account details (as internally audited) to be forwarded to the External Auditor – Grant Thornton – before 30<sup>th</sup> June 2013 deadline.

Proposed J Heffer } RESOLVED – The Accounts, Special Payments and Audit for 2013-14  
Seconded L Brass } (Unanimously) are approved.

**C-721 B&NES/ALCA Liaison Meeting Report**

(a) Notes of the Meeting issued to all Councillors at this Meeting.

(b) Of some significance was the Item on the "Paperless Meeting".

A Parish Council now conducts all meetings using projector/screen /laptop power-point presentations only. DG volunteered to use own equipment as a demonstration. **DG**

**C-722 BLA Report**

(a) A meeting with the BLA/BPC has had to be postponed, and will be rearranged after the 8<sup>th</sup> July. **VP**

**C-723 Chairman's Report**

- (a) Cllr Ward has offered a £300 grant to BREDAC. Monies can be transferred via the BLA.
- (b) Cllrs Veal and Batt to, perhaps, be able to offer grant assistance for a power-point projector/screen and laptop? **GB/MV**
- (c) It was confirmed that if B&NES replace any missing Litter Bins that they would be unable to empty them, as previously.

**C-724 Clerks Report**

(a) Nothing at this time

**C-725 Press Release**

Nothing at this time

**C-726 Date of next Meeting: -**

**Proposed Tuesday 6<sup>th</sup> August 2013 at 7.15 pm in The Rhymes Pavilion**

**Chairman.....Date.....**