Minutes of the Meeting of the Batheaston Parish Council held in The Rhymes Pavilion on Tuesday 17th September 2013 at 7-15 pm

Present: Cllrs V Pecchia (Chair), P Blanking, P Burcombe, L Brass, K Eardley, P Fear, K Hawkins M Johns, M Tabb & M Townley (Clerk)

Apologies: Cllrs J Beresford-Smith, S Cast, S Fremantle, D Gledhill, J Heffer, D Lavington, B Martin, G Riley, N Treacy & V Trenchard

Attending: None

C-741 Declarations of Interest
None raised.

C-742 Minutes of Meeting held 6th August 2013
(a) Proposed K Hawkins RESOLVED – That the Minutes be formally approved as presented.
Seconded P Burcombe

(b) Proposed K Hawkins RESOLVED – That the Minutes be formally approved as presented.
Seconded P Blanking

(c) RESOLVED – That the Minutes be formally approved as presented.
Seconded K Hawkins

C-743 Matters Arising from the above Minutes
(a) District Councillors have “award” monies. Cllr Ward to subscribe to BREDAC? 
Cllr Batt and Veal to support Projector to enable paperless meetings?
(b) The Questions and Professional Analysis of the Vision Plan to be circulated via the Clerk.
(c) The owner of the Tree in Eagle Park – subject of a TPO – requests ‘tree surgery’ assistance. For GPC consideration.
(d) The B&NES Chairman requests nominations for Personnel Awards. Needed before December.
(e) Membership This Committee only has 6 members. Another volunteer required.

C-744 Report from General Purpose Committee (Cllr Pecchia)
(a) Toilet block. A meeting with the Head of B&NES Property Services still being sought re:.
(b) Bulletin The next issue is to be produced for early October issue – concentrating on the Place-Making proposals, but should also include updates on the bridge, Pavement and Parking.
(c) BLA A very useful meeting held with the BLA and an additional BPC representative suggested.
(d) Handymen. The scope and requirements should be understood and job Specifications/Time sheets etc to be collated and advised.
(e) Membership This Committee only has 6 members. Another volunteer required.

C-745 Report from Highways, Footpaths & Lighting Committee (Cllr Pecchia)
(a) Estate Parking Survey. A review with C Major (B&NES) is set for this Friday 27th September at 2.00pm, in The Rhymes Pavilion.
(b) Pavement A consultation with Steve Froggatt (B&NES) is proving very difficult. Drawings and papers - as advised to Cllr Symonds – to be prepared for discussions with K Packer (B&NES)
(c) HGV Traffic on Bannerdown Road. Colerne is requesting a follow-up meeting, after their survey of alternative routes. This next meeting will include the Wiltshire Council Leader and the BPC invited the B&NES CEO, but she has referred the “problem” to B&NES officers for their investigation.
(d) A large tracked vehicle – in both directions, has mutilated London Road East Kerbs at the Pinch point.

C-747 Report from Planning & Environment Committee (Cllr Brass)
(a) Nothing to add the Minutes dated 27th August 2013.

C-748 Report from Village Centre Committee (Cllr Hawkins)
(a) Resolution:
That the Place-Making and Neighbourhood Plans are absorbed into the Village Centre Committee and that this Committee be renamed Place-Making Committee.
And that Standing Orders should be so adjusted.
Proposed K Hawkins RESOLVED – That the Resolution be adopted and that the VCC shall be renamed “Place-Making Committee” – PMC
Seconded P Blanking

C-749 Presentation of Unaudited Accounts for July 2013 & August (Clerk)
(a) Accounts - All July & August Accounts cleared by the Internal Auditor - Cllr J Heffer - and figures relate to Budget

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(b) Special Payment Recommendations
Annual Insurance £2022; BLA £1300; Youth Club £1000; External Auditors £390, Pavilion door £540

(c) Audit 2012-13
Accounts cleared by Grant-Thomton – with minor comments.
This clearance will be advertised on all noticeboards, and website.
Proposed L Brass RESOLVED – The Accounts for July and August, and Special Payments are approved as presented.
Seconded P Blanking
Presentation of River Avon Crossing drawings

(a) Drawings. “Variation” drawings received from B&NES and laptop screening indicated much more detail.
(b) Landscape. Drawings just issued and the Planning Dept. promises a “fast-track” approval before end of September.
(c) Contractor. Now due to start 1st October (was July), and completion should be by next Easter 2014.
   A ‘construction site’ will be required and must be discussed with BPC.
(d) Consultation. The BPC still needs to be consulted, Parking layout not resolved, Landscape & Hedging proposals not seen.
   A “request” letter to be drafted, with drawings of the 4 BPC’s needs.
(e) PEC Meetings. This laptop presentation should be trialled for our next meeting – if drawings are downloaded in time, and in pdf format.
(f) Existing River Footpath BA 2/5 Might be maintained to give a “round walking circuit”.
   Minor repairs might be necessary and B&NES officers to be contacted.
(g) Wildlife Trust. Should an observatory/access be considered?

New Neighbourhood Plan

(a) A Meeting with Don Foster MP and his department representatives set for Saturday 21st September.
   The presentation – as presented to the BPC on 6th August – to be made.
(b) B&NES has proposed an explanatory Meeting on 28th September, when requirements will be explained.
(c) The listing of all questions used in the Vision Plan to be issued to all Councillors.
(d) A copy of the Professional Appraisal for the Vision Plan requested to all Councillors.
(e) J O’Rourke (B&NES) has been requested for early sight of her forms and maps – for advising potential Housing sites.
   The B&NES deadline is just 8 working weeks away.

Committees composition

(a) The GPC requires an additional member.
(b) Cllr Eardley has withdrawn from the Village Centre Committee.

Chairman’s Report

(a) An articulated lorry has ‘traversed’ Solsbury Lane, and damaged buildings.
   A sign banning HGV traffic onto Solsbury Lane is required.
(b) A meeting held the Post Office representative about the future of the unit in the Fat Friar held and follow-up meetings proposed. The meetings include Cllr S Beazley the Bathford PC Chairman.
(c) The pavement at shops in Corsham (PO) should be demonstrated to B&NES.
(d) The fencing of Bannerdown Common should commence in October.
(e) The new vicar will be inaugurated next Thursday 26th September in St Johns Church at 7.00pm.

Clerks Report

(a) Nothing at this time.

Press Release

Nothing at this time.

Date of next Meeting:

Proposed Tuesday 12th November 2013 at 7.15 pm in The Rhymes Pavilion

Chairman……………………………………………..Date………………………….