

**Batheaston Parish Council**

**Minutes of the Meeting of the Batheaston Parish Council held in  
The Rhymes Pavilion on Tuesday 15<sup>th</sup> March 2016 at 7-15 pm**

**Present :-** Cllrs R Mimmack(Chair), E Adams, P Burcombe, N Clutterbuck, V Drew, S Frayling, D Gledhill, S Hagen, C McCarthy, D Redding and M Townley (Clerk)

**In attendance:** Cllr A Millar

*It is regretted that Luke Cook has resigned as a Parish Councillor as unable to participate as fully as his fellow Councillors.*

**C-082 Public Participation**

None

**C-083 Apologies for Absence**

Cllrs P Blanking, C Bond, P Corley, G Riley

**C-084 Declarations of Interest**

P Burcombe, R Mimmack (Youth Club & BLA), D Redding (BLA)

**C-085 Minutes of Meeting held 16<sup>th</sup> February 2016**

Proposed Seconded	D Redding E Adams	} }	RESOLVED -	That the Minutes are approved as presented.
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**C-086 Matters arising from the above Minutes**

- (a) Request by “Gather” for railings at their front door being investigated. **SH/GR**
- (b) “Anti-Dog Fouling” notices being pursued. **CMcC**

**C-087 Receipt of Standing Committee Reports**

General Purposes – N Clutterbuck

- (a) Riverside B&NES has confirmed that the Community Asset Transfer (CAT) – approved last March - is still valid. The BPC’s legal advice has been taken into account and repairs to the walling etc. will be completed by B&NES staff during this next year. The wall supporting the highway along the Northern boundary of the site will remain the responsibility of B&NES

Proposed Seconded	N Clutterbuck C McCarthy	} }	RESOLVED - (Unanimously)	Negotiation to proceed towards a CAT and detailed plans for development of this area will be prepared.
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- (b) Toilet Block Outline terms for a 3.5 year licence - for the Toilet block only – have been agreed in principle and a legal document will be prepared by B&NES legal department  
Costs for a new Door and accessories are estimated at £2350 – with assistance from the Ward Councillors.  
There is a 6-week lead time for this new 'lockable/coin operated' door .

Proposed Seconded	D Gledhill R Mimmack	} }	RESOLVED - (Unanimously after a split vote to amend to initiate Door purchase earlier)	That Cllr Clutterbuck be congratulated on making excellent progress in negotiations for a licence to occupy the Toilet Block and convert the former Disabled unit into a “Unisex” public toilet. The terms of the licence were agreed but no commitment to expenditure for a new door and ancillary equipment is to be made until the licence is completed.
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Highways, Footpaths & Lighting – S Hagen

- (c) Bike Racks. B&NES has offered free bike racks and a site drawing was issued and agreed by this Meeting. Two racks – to hold 8 Cycles total – will be installed just in front of the White Lion, subject to neighbours approval.
- (d) Planters. After much research the HFL wishes to purchase 3 x Wood Planters and possible sites were agreed.. This Meeting approved this purchase at a cost of up to £1000 +VAT pending a possible quotation from a local manufacturer. **SH**

- (e) Hanging Baskets. New Baskets, which are self-watering, need to be purchased – at a total cost of £600 - and plants arranged with the BPC's usual local supplier. **CMcC**
- (f) Enhancement Plan. The HFL was urged to generate a Plan for the Village within the overall budget of £5000 for 2016/17
- (g) Weed Spraying. Our Handymen have to be re-trained every 3 years. To be arranged. **CMcC**
- (h) Garage Storage. Rental of existing no 3 garage cancelled from 1<sup>st</sup> April.  
All Handymen's materials to be resited temporarily into the BLA's No 9 Garage'

Planning & Environment – S Frayling

- (j) A tidy-up of an area at Brookside Close is in progress.

Strategic Planning -

- (k) Nothing at this time

**C-088 Presentation of Unaudited Accounts**

All Accounts are verified by Cllr Adams – and refer to Budget...

(a)	APR	MAY	JUN	JLY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
Income	18446	1133	577	567	567	787	18457	1133	575	567	567	741 More than Budget
Expend're	2275	7965	1915	9747	3817	5269	7136	1651	7517	2827	6766	16109 Less than Budget

(b) Special Payments

ALCA Subs £478; Youth Club Half-year Donation £1750, Youth Club 2<sup>nd</sup> Evening £6000; Garage No 3 Rental £350; Party-in-the-Park £500; Black-out Blinds £100; Broadband 'Dongle' £105; Audit Processing £400; Toilet Door & Accessories £2350.; Planters £1000; Hanging Baskets £600

(c) Audit requirements -

- (i) Risk Assessment Policy confirmed at this Meeting;
- (ii) Listing of all BPC Inventory issued to all Councillors;
- (iii) Pensions Status – the Government require a Scheme by 1<sup>st</sup> June 2016. The Clerk is confirmed as the Administrator but – as there is no staff eligible for pension- the return this year is NIL.

Proposed	S Hagen	}	RESOLVED - (Unanimously)	That the February Accounts, Special Payments and Audit requirements are approved.
Seconded	S Frayling			

**C-089 Park & Ride Sites Update**

- (a) Cllr Riley has booked a 'speaking' slot at the Scrutiny Panel Meeting set for 22<sup>nd</sup> March. Cllrs S Hagen and E Adams also have speaking slots.

**C-090 Colerne Hangars Application 16/01972/OUT**

- (a) This Development proposed 135 homes with an extra 1000sqm of office space. Over 300 parking spaces are proposed.  
Without an additional infrastructure that directs traffic – especially HGV – away from Bannerdown Road, this Council cannot accept this development.  
A similar proposal was rejected in October 2014.  
There is now an additional Air Pollution threat which will be incorporated into a new 'rejection letter'. **MT**

**C-091 Council/Committees Structure – Meeting 19<sup>th</sup> April**

- (a) Discussion date recommended by the GPC and this Meeting agreed to meet then.

**C-092 Councillors concerns and Representations**

- (a) Party-in-the-Park. Details presented and this Meeting agreed to a "float" of up to £500.  
DG expressed his concern at the procedure of how this Party 'developed' into a BPC project.
- (b) Hanging Baskets. Sturdier Baskets required – to add self-watering facilities and this Meeting agreed to commit.
- (c) Church Lane. Our handymen have done a very good tidying-up.  
The hearse bay needs improvement and use of ex-pavement stones suggested. **NC/SF**

- (d) Newsagent Parking. Last week's action to stop over-parking has worked.
- (e) New Pavement. Vehicles are now parking over the pavement – but pending all new linings work.

**C-093 Chairman's Report**

- (a) B&NES has offered an "Air Quality" presentation – now added to next week's HFL agenda.

**C-094 Clerk's Report**

- (a) A Forum Meeting set for Monday 25<sup>th</sup> April – possibly in The Rhymes Pavilion
- (b) B&NES Chair – Civic Reception for all Parish Councilors set for Wednesday 20<sup>th</sup> April at 6.00-7.00 in Keynsham Community space. Numbers needed so please advise the Clerk by the end of March. **ALL**

**C-095 Communications**

- (a) An advertisement for the Party-in-the-Park to be generated for BREDAC. **EA**  
To be also advertised on all the BPC media. **DG**

**C-096 Date of Next Meeting**

**Proposed for Tuesday 12<sup>th</sup> April 2016 at 7.15pm**

**Chairman.....**

**Date.....**