Batheaston Parish Council

Minutes of the Meeting of the Batheaston Parish Council held in The Rhymes Pavilion on Tuesday 15th March 2016 at 7-15 pm

Present: - Cllrs R Mimmack (Chair), E Adams, P Burcombe, N Clutterbuck, V Drew, S Frayling, D Gledhill, S Hagen, C McCarthy, D Redding and M Townley (Clerk)

In attendance: Cllr A Millar

It is regretted that Luke Cook has resigned as a Parish Councillor as unable to participate as fully as his fellow Councillors.

C-082 Public Participation

None

C-083 Apologies for Absence

Cllrs P Blanking, C Bond, P Corley, G Riley

C-084 Declarations of Interest

P Burcombe, R Mimmack (Youth Club & BLA), D Redding (BLA)

C-085 Minutes of Meeting held 16th February 2016

<table>
<thead>
<tr>
<th>Proposed</th>
<th>Seconded</th>
<th>RESOLVED -</th>
<th>That the Minutes are approved as presented.</th>
</tr>
</thead>
<tbody>
<tr>
<td>D Redding</td>
<td>E Adams</td>
<td>)</td>
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C-086 Matters arising from the above Minutes

(a) Request by “Gather” for railings at their front door being investigated. SH/GR
(b) “Anti-Dog Fouling” notices being pursued. CMccC

C-087 Receipt of Standing Committee Reports

General Purposes – N Clutterbuck

(a) Riverside B&NES has confirmed that the Community Asset Transfer (CAT) – approved last March - is still valid. The BPC’s legal advice has been taken into account and repairs to the walling etc. will be completed by B&NES staff during this next year. The wall supporting the highway along the Northern boundary of the site will remain the responsibility of B&NES

<table>
<thead>
<tr>
<th>Proposed</th>
<th>Seconded</th>
<th>RESOLVED -</th>
<th>Negotiation to proceed towards a CAT and detailed plans for development of this area will be prepared.</th>
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<tr>
<td>N Clutterbuck</td>
<td>C McCarthy</td>
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(b) Toilet Block Outline terms for a 3.5 year licence - for the Toilet block only – have been agreed in principle and a legal document will be prepared by B&NES legal department Costs for a new Door and accessories are estimated at £2350 – with assistance from the Ward Councillors.

There is a 6-week lead time for this new ‘lockable/coin operated’ door .

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<tr>
<th>Proposed</th>
<th>Seconded</th>
<th>RESOLVED -</th>
<th>That Cllr Clutterbuck be congratulated on making excellent progress in negotiations for a licence to occupy the Toilet Block and convert the former Disabled unit into a “Unisex” public toilet. The terms of the licence were agreed but no commitment to expenditure for a new door and ancillary equipment is to be made until the licence is completed.</th>
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<tr>
<td>D Gledhill</td>
<td>R Mimmack</td>
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Highways, Footpaths & Lighting – S Hagen

(c) Bike Racks. B&NES has offered free bike racks and a site drawing was issued and agreed by this Meeting. Two racks – to hold 8 Cycles total – will be installed just in front of the White Lion, subject to neighbours approval.

(d) Planters. After much research the HFL wishes to purchase 3 x Wood Planters and possible sites were agreed.. This Meeting approved this purchase at a cost of up to £1000 + VAT pending a possible quotation from a local manufacturer. SH
(e) **Hanging Baskets.** New Baskets, which are self-watering, need to be purchased – at a total cost of £600 - and plants arranged with the BPC’s usual local supplier.  

(f) **Enhancement Plan.** The HFL was urged to generate a Plan for the Village within the overall budget of £5000 for 2016/17.

(g) **Weed Spraying.** Our Handymen have to be re-trained every 3 years. To be arranged.  

(h) **Garage Storage.** Rental of existing No 3 garage cancelled from 1st April.  
All Handymen’s materials to be resited temporarily into the BLA’s No 9 Garage’

**Planning & Environment – S Frayling**

(i) A tidy-up of an area at Brookside Close is in progress.

**Strategic Planning -**

(k) Nothing at this time

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**C-088 Presentation of Unaudited Accounts**

All Accounts are verified by cllr Adams – and refer to Budget....

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<thead>
<tr>
<th></th>
<th>APR</th>
<th>MAY</th>
<th>JUN</th>
<th>JULY</th>
<th>AUG</th>
<th>SEP</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
<th>JAN</th>
<th>FEB</th>
<th>YTD</th>
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<tbody>
<tr>
<td><strong>Income</strong></td>
<td>18446</td>
<td>1133</td>
<td>577</td>
<td>567</td>
<td>567</td>
<td>787</td>
<td>18457</td>
<td>1133</td>
<td>575</td>
<td>567</td>
<td>567</td>
<td>741 More than Budget</td>
</tr>
<tr>
<td><strong>Expenditued</strong></td>
<td>2275</td>
<td>7965</td>
<td>1915</td>
<td>9747</td>
<td>3817</td>
<td>5269</td>
<td>7136</td>
<td>1651</td>
<td>7517</td>
<td>2827</td>
<td>6766</td>
<td>16109 Less than Budget</td>
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(b) **Special Payments**

ALCA Subs £478; Youth Club Half-year Donation £1750, Youth Club 2nd Evening £6000; Garage No 3 Rental £350; Party-in-the-Park £500; Black-out Blinds £100; Broadband ‘Dongle’ £105; Audit Processing £400; Toilet Door & Accessories £2350.; Planters £1000; Hanging Baskets £600

(c) **Audit requirements**

(i) Risk Assessment Policy confirmed at this Meeting;  
(ii) Listing of all BPC Inventory issued to all Councillors;  
(iii) Pensions Status – the Government require a Scheme by 1st June 2016. The Clerk is confirmed as the Administrator but – as there is no staff eligible for pension- the return this year is NIL.

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<tr>
<th>Proposed</th>
<th>S Hagen</th>
<th>S Frayling</th>
<th>RESOLVED -</th>
<th>That the February Accounts, Special Payments and Audit requirements are approved.</th>
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<td>Seconded</td>
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<td>(Unanimously)</td>
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**C-089 Park & Ride Sites Update**

(a) Cllr Riley has booked a ‘speaking’ slot at the Scrutiny Panel Meeting set for 22nd March. Cllrs S Hagen and E Adams also have speaking slots.

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**C-090 Colerne Hangars Application 16/01972/OUT**

(a) This Development proposed 135 homes with an extra 1000sqm of office space. Over 300 parking spaces are proposed.  
Without an additional infrastructure that directs traffic – especially HGV – away from Bannerdown Road, this Council cannot accept this development.  
A similar proposal was rejected in October 2014. There is now an additional Air Pollution threat which will be incorporated into a new ‘rejection letter’.  

(b) Hanging Baskets. Sturdier Baskets required – to add self-watering facilities and this Meeting agreed to commit.

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**C-091 Council/Committees Structure – Meeting 19th April**

(a) Discussion date recommended by the GPC and this Meeting agreed to meet then.

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**C-092 Councillors concerns and Representations**

(a) **Party-in-the-Park.** Details presented and this Meeting agreed to a “float” of up to £500.  
DG expressed his concern at the procedure of how this Party ‘developed’ into a BPC project.

(b) **Hanging Baskets.** Sturdier Baskets required – to add self-watering facilities and this Meeting agreed to commit.

(c) **Church Lane.** Our handymen have done a very good tidying-up.  
The hearse bay needs improvement and use of ex-pavement stones suggested.
(d) Newsagent Parking. Last week’s action to stop over-parking has worked.
(e) New Pavement. Vehicles are now parking over the pavement – but pending all new linings work.

C-093 Chairman’s Report
(a) B&NES has offered an “Air Quality” presentation – now added to next week’s HFL agenda.

C-094 Clerk’s Report
(a) A Forum Meeting set for Monday 25th April – possibly in The Rhymes Pavilion
(b) B&NES Chair – Civic Reception for all Parish Councilors set for Wednesday 20th April at 6.00-7.00 in Keynsham Community space. Numbers needed so please advise the Clerk by the end of March.

C-095 Communications
(a) An advertisement for the Party-in-the-Park to be generated for BREDAC. To be also advertised on all the BPC media.

C-096 Date of Next Meeting

Proposed for Tuesday 12th April 2016 at 7.15pm

Chairman………………………………………… Date………………………………