

Batheaston Parish Council

**Minutes of the Meeting of the Batheaston Parish Council held in
The Rhymes Pavilion on Tuesday 14th MARCH 2017 at 7-15 pm**

Present :- Cllrs R Mimmack (Chair), E Adams, P Bennett, N Clutterbuck, S Frayling, D Greener, S Hagen, J Jeffrey, C McCarthy and M Townley (Clerk)

Attending:- P Fear & Ms A Tarrant

C-294 Public Participation – P Fear

- (a) Queried the continued disruption of the Website.
Mr Morrison (new webmaster) will be resolving problems – and providing an enhanced website very soon.
All “missing” Minutes and Agendas are available for down-loading. A file of paper copies of minutes should be accessible in the village until website is sorted out and for residents without internet access.

C-295 Apologies for Absence

Cllrs P Burcombe, S Cast, P Corley, D Redding, G Riley

C-296 Declarations of Interest

Nothing raised

C-297 Minutes of Meeting held 14th FEBRUARY 2017

Proposed	C McCarthy	}	RESOLVED	- That the Minutes be formally approved as presented.
Seconded	J Jeffery	}	(Unanimously)	

C-298 Matters Arising from the above Meeting

- (a) Original 'Scenic Map' recovered – for re-working. GR/MT
(b) A re-draft of the BLA section of Standing Orders pending resolution of the BPC/BLA situation -see C-308.

C-299 Receipt of Standing Committee Reports

- (a) Highways (HFL) – Cllr Catherine McCarthy
- i Gateway Signs Order raised for 3 x new signs. B&NES will install in April.
 - ii Penthouse Steps. B&NES has had to delay Steps repairs until March
 - iii Estate Parking. Site visit being arranged with B&NES and CURO to discuss (again) needs as identified over 2 years ago.
 - iv Electricity Sub-station will be painted next week.
 - v 2 x CCTV Units should be installed at the Toilet Block by the end of March. SF
 - vi New Litter bin promised near the Fat Friar by B&NES.
 - vii All potholes identified to B&NES have been identified for repair.
 - viii Land beside the Car Sales Outlet has been cleared – purpose still unknown.
- (b) General Strategies – Cllr Emma Adams
- ix Legal papers for the Car Park CAT sighted and too much extraneous paragraphs identified.
A re-draft from B&NES is now promised by the end of March
 - x Toilet block had the 1000th visitor this last weekend. Thanks to SF for his continued attention
 - xii Extra benches in the Riverside area proposed, but pending full CAT approval.
 - xiii CURO continue to be urged to advise on the proposed Pods. - but silence dominates.

Proposed	E Adams	}	RESOLVED -	That the BPC ceases to be a member of the VPA.
Seconded	S Frayling	}	(Unanimously)	

Planning applications – Cllr Steve Frayling

- xiv The Heather House application to convert to 10 x dwellings supported.
- xv The Tree works at Little court permitted by B&NES

Proposed	R Mimmack	}	RESOLVED -	That the above Reports are accepted as presented.
Seconded	P Bennett	}	(Unanimously)	

C-300 Presentation of Unaudited Accounts for February 2017

(a) February Accounts – to be verified by Cllr E Adams.

	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	FEB	
Income	2738	572	580	572	1328	610	23382	572	572	1260	572	£5287 More than Budget
Expenditure	4735	4128	3396	3021	2751	4024	12361	2767	6461	5920	2689	£10115 Less than Budget

(b) Special Payments

3 x Gateway Signs £2820; ALCA Ann. Subs £480; Garage Rental £360; Riverside re-seeding £220

(c) Wage Rises – Agreed by B&NES/Unions – from 1st April 2017

Handymen & BLA Staff = Rate to be £7-78/hour (+8.1%)
Clerk = Rise to be £120/annum (+0.9%)

Proposed	N Clutterbuck	}	RESOLVED -	That the February Accounts, Special Payments and Wage Rises are approved as presented.
Seconded	D Greener	}	(Unanimously)	

C-301 Parish Councillor Vacancies

- (a) A potential applicant to be approached. GR

C-302 Committees Composition/ Restructuring

- (a) Cllr P Corley to leave the HFL to concentrate on NP.
- (b) Cllr J Jeffery to join the PAC
- (c) NC presented a paper on possible re-structuring, which maintains a Committee structure but effects the day-to-day maintenance or New Projects with Working Parties.
- (d) The draft proposals issued to all Councillors who were invited to review and consider so that the intentions can be progressed at the next BPC meeting. ALL

- C-303 Riverside Project**
(a) As noted in C-299 (ix)
- C-304 Neighbourhood Plan Progress**
(a) Whilst there has been much work completed in the past there is a need to re-survey the Village – to update the 2009 Vision Plan.
(b) This work cannot be completed by the new Councillors alone – too much analysis required, with too little knowledge of past endeavours.
(c) All Councillors asked to review the Vision Plan – to identify useful projects that still need pursuit.
And to also identify potential improvements. **ALL**
- C-305 Park & Ride Activity**
(a) The B&NES Cabinet on 25th January approved site B – providing the farmer will sell his land.
To date there has been no approach to this farmer. !!!
(b) The conclusion drawn from this is that Highways England will not approve a slip-road off the Bypass.
(c) Will the new Metro Mayor (to be elected in May) take the decision (to duck local political controversy)?
- C-306 Handyperson Vacancy**
(a) Advertisements posted and 2 x inquiries received to date.
(b) A new Advertisement required that adds “gardening” duties **MT**
- C-307 Councillors – Representations & Concerns**
(a) The Party-in-the-Park date set for 27th May.
(b) The BF Meeting - with new Chairman - set for Monday 20th March
(c) Moles are damaging the grass at the Riverside.
(d) The decision on the Replacement Village Hall has been deferred (yet again)
(e) B&NES should be weed-spraying this June.
(f) B&NES is proposing bi-weekly Refuse collections using 'small' bins. B&NES will not allocate 'larger' Bins without complicated paperwork.
Cllr Veal to be invited to review with the BPC on 11th April.
Residents comments to be invited.
(g) Contractors working in St Catherine's Valley may be damaging the Monks Causeway opposite the Old House B&NES and the property owners to be advised that his Path must be maintained – as laid down.
(h) The advice to B&NES re: the new Local Plan did not mention previous Place-Making considerations.
There was concern that Pippards Nursery had not been mentioned despite PAC having decided to include it for consideration.
More consultations are promised and – if insufficient new dwellings sites are identified – all Place-Making proposals can be raised.
- C-305 Chairman’s Report**
(a) Nothing at this time.
- C-306 Clerk’s Report**
(a) The Annual Report was sent to the “Local Look” on 10th March. - hard copy issued to all Councillors.
(b) A resident is having difficulties with the 'new' Waste Collection size of bins.
Copy of this letter issued to all Councillors.
(c) Preparations progressing for issuing the Accounts Audit papers by mid-April to the Internal Auditor”.
The BPC needs to approve:- (1) The Risk assessment Statement and (2) The Inventory/Assets registers.
(d) The Army has offered an Invitation to an “Awareness Day” on Wednesday 5th April at Kingswood School.
A reminder that the clerk is absent from early morning Wednesday 15th March until early morning Thursday 23rd March.
That day should yield many, many emails.
- C-307 Communications**
See C-294 (a)
- Cllr Mimmack declared an interest as a trustee of BLA and yielded the chair to Cllr Adams for this last item.*
- C-308 BPC/BLA Transition**
(a) The BLA Lease runs out in 2019.
(b) The BLA Committee now prefer to relinquish the Lease this Spring, but retain their identity to pursue projects in the Village until their funds are exhausted.
(c) Therefore all expenses and income will revert to the BPC with BLA continuing to support maintenance projects until their general funds are exhausted.
(d) A paper on the terms proposed by BLA issued to all Councillors at this Meeting.
So any decisions deferred until all councillors have considered the proposals – for discussion at the 11th April BPC Meeting. **ALL**
- C-309 Date of next Meeting :-**

Tuesday 11th APRIL 2017 at 7-15 pm in The Rhymes Pavilion

Chairman.....Date.....