

Batheaston Parish Council

**Minutes of the Meeting of the Batheaston Parish Council held in
The Rhymes Pavilion on Tuesday 10th APRIL 2018 at 7-15 pm**

Present :- Cllrs G Riley (Chair), E Adams, P Burcombe, S Cast, N Clutterbuck, S Hagen, J Jeffery, C McCarthy, R Mimmack and M Townley (Clerk)

Attending:- Cllr M Veal, S Argent, F Goodwin, D Waugh, S Waugh, C Bourne-Jones, L Hidalgo, K Dickens, S Clarke and Ms Deborah White (ALCA Secretary)

The Clerk stated this is his 6th Parish Council and this Council has many "doers", who usually enjoy low-key/harmonious meetings. Breaches of etiquette have been ignored but should now be addressed. The Minutes of 13th March will not be amended and this Meeting will not consider Agenda item 16, but we do have to address our Standing Orders.

C-506 Public Participation – Most Attendees

Supported the retention of the Phone Booth in Eagle road. This Booth has a variety of possible uses – library, free fruit etc. The residents were thanked for their attendance and positive request.

C-507 Public Participation – Mrs Clarke

Organises the Netball sessions at the School and wishes to use the Multi-Sports court. But all marked out lines need renewal and quoted costs are £750. B&NES has a "Get Active" programme and Cllr Bob Goodman/mark Higgins should be approached for assistance. JJ

Temporary lining possible in the meantime.

C-508 Apologies for Absence

Cllrs D Craig, D Greener, D Redding

C-509 Declarations of Interest

(a) None declared

C-510 Minutes of the Meeting held 13th March 2018

Proposed	P Burcombe	}	RESOLVED -	That the Minutes are a true record as presented
Seconded	C McCarthy	}	(Unanimously)	

Ms White confirmed that in a Court of Law the Clerk is responsible for all Minutes – not the Chairman

C-511 Matters Arising from the above Minutes

- (a) Cllr McCarthy unreservedly apologises for processing the Eagle Road Booth purchase – contrary to Standing Orders. The purchase was not approved by Council nor any Committee and it is understood to have been cancelled with BT. It is so regretted that this well-meaning action has caused such disharmony amongst members. Apologies.
- (b) Retention of the BT Phone box is clearly desired and this Meeting agreed that retention is to be pursued, with all maintenance responsibilities. The land on which it stands remains the property of B&NES. As the purchase of the Phone box was NOT on the Agenda then the matter is to be deferred to a future Meeting.
- (c) The notice board on upper Catherine Way has been vandalised and a temporary repair required. A quotation to replace to be pursued.
- (d) Now taken delivery of the 2 x 240 litre bins for the Handyman's Pavement waste. JJ
CMcC

C-512 Receipt of Standing Committee Reports

Strategic Planning – E Adams

- (a) Nothing to add to the published Minutes dated 27th February 2018

Highways, Environment & Lighting – S Hagen

- (b) B&NES (A Sherwin) has proposed cycle racks near to the "Gather" café. The racks shall not become an advertising stand.
- (c) The draft recommendation for cancelling the TRO for the Car Park issued to all Councillors – without objection. Therefore this Meeting agreed to pursue cancellation. (Ms white confirmed that this Meeting did not declare this proposal in the Agenda so this Meeting cannot resolve to pursue.) B&NES has a major TRO proceeding and this Resolution will be an Agenda item at next week's SPC Meeting. MT

Planning & Recreation – C McCarthy

- (d) Crossman Homes – The Environment Agency has submitted its revised Report and a Meeting with the Planning department now to be progressed.
- (e) A resident proposes to erect a Barn 7m high x 50m long and has submitted an "Agricultural Application". This application does not need to be submitted to the Parish Council, nor neighbours, but consultation with neighbouring Parish Councils is advised.

Proposed	C McCarthy	}	RESOLVED -	That the above Reports are accepted as presented
Seconded	P Burcombe	}	(Unanimously)	

C-513 Presentation of Unaudited Accounts

- (a) March 2017 Verified by our Internal Auditor Cllr Adams

	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
Income	29661	32	50	0	0	794	22655	0	513	1455	2878	9490	£13802 more than Budget
Expenditure	903	2466	5107	4088	3211	3857	3780	4475	4183	3254	3143	11210	£18383 less than Budget

- (b) Special Payments

Printer Repair £269; Internal audit £200; External audit £400; Toilet Floors Tiling £325; Security Light £17; Path Liners £180; Water Fountain up to £270.

- (c) Audit All papers now completed and should be passed to the Internal Auditor next week.

Proposed	J Jeffery	}	RESOLVED -	That the March Accounts and Special Payments are approved as presented.
Seconded	P Burcombe	}	(Unanimously)	

Ms White advised that ALL 'Special Payments' proposals must be advertised in the Agendas. The BPC will comply.

C-514 Neighbourhood Plan Progress

- (a) There were 372 (32%) Questionnaires completed
- (b) The Analysis promised by 16th April
- (c) The Landscape Assessment will now include views of the Meadows and Report promised for mid-April.
- (d) The Grant required proof that all monies were expended by 31st March. This proof was remitted last week..
- (e) Finalising the Neighbourhood Plan will require a Working Group and volunteers will be requested at the Annual Village Meeting.

PC

C-515 Riverside Programme Progress

- (a) The request to cancel the existing TRO for parking restrictions will be considered at next week’s SPC Meeting.
- (b) The Toilet Block interior repairs almost completed.
- (c) It is regretted that installation of the Kaloo outdoor gym equipment has been delayed until early June.
- (d) The next Garden Group works in the Secret Garden set for this Saturday 14th April at 9-00am. Despite the bad weather last time there were 12 x volunteers.
- (e) The promised repairs to the Listed Walling are being delayed – although B&NES officers were surprised at the encouraging progress to date.
- (f) This meeting advised to consider a Report on all progress in the Toilet Block and Gardens.

C-516 Annual Village Meeting – 26th APRIL 18

- (a) Posters advertising the Meeting issued, including BREDAC.
- (b) Main topic – after discussions on the Annual Report – will be a Report on the Neighbourhood Plan analysis.
- (c) The various Reports to be “rehearsed” at 7-30pm on Wednesday 25th April.

JJ/GR/PC/MT

C-516 Meetings Timetable – May 18 to May 19

Re-draft agreed – to commence 15th May

C-517 Councillors Concerns & Representations

- (a) The 100mm+ deep potholes at the top of Bannerdown road have been reported – AGAIN.
- (b) Our website now has links to “Fix my Street” programme which can identify all potholes etc. This programme will generate an email response and reference number.
- (c) A ‘Suffragettes’ commemoration desired and a joint venture with local businesses – Reports/Trees/Plaque... - to be pursued.
- (d) Many road signs on the Estate and Church Lane are in poor condition and photos sent to B&NES for action.
- (e) Refurbishment of the Pathway besides the School now confirmed as being requested in next year’s B&NES budget.
- (f) The May Report for the “Local Look” is required by this Thursday 12th April.
- (g) Ms White confirmed that there are no restrictions on when a meeting can be cancelled – can be on the day.
- (h) An addition requested to the Minute C-501(n) to now read “Cllr McCarthy stated that the BT Box had been purchases as a resident”. Voting read 2 x For, 5 x against and 1 x Abstention.

GR

The Meeting had now gone well past the 9-30pm finish time – without any approval to proceed - so NO further reporting was possible.

Ms Deborah White was thanked for her many helpful critiques and advice – most welcome – and we will seek to adopt all recommendations. We must concentrate on working “with due process”.

C-518 Date of Next Meeting

Tuesday 15th MAY 2018 at 7-15 pm in The Rhymes Pavilion (AGM)

Chairman.....Date.....