

Batheaston Parish Council

Minutes of the Meeting of the Batheaston Parish Council held in The Rhymes Pavilion on Tuesday 9th OCTOBER 2018 at 7-15 pm

Present :- Cllrs E Adams (Chair), S Cast, N Clutterbuck, D Craig, P Day, D Greener, J Jeffery, C McCarthy, A Pavlou, E Wright and M Townley (Clerk)

Attending: Cllr G Ward and 2 x residents

1 Election of Chairman

Proposed	D Greener	}	RESOLVED -	That Cllr Adams be elected Chairman for the remainder of 2018-19 'For' SC, DC, DG, JJ, AP, EW; 'Against' = PD, CMcC; 'Abst' = NC
Seconded	J Jeffery	}		

Statements were made by Cllr Adams to support her nomination and by Cllr Mc Carthy in opposition to her nomination.

2 Election of Vice-Chairman

Proposed	A Pavlou	}	RESOLVED -	That Cllr Jeffery be elected Vice-Chairman for the remainder of 2018-19 'For' SC, DC, PD DG, JJ, CMcC, AP, EW; 'Abst' = NC
Seconded	E Adams	}		

SOs were suspended to allow Public Participation

3 Public Participation

Environment: This resident is working with many agencies to realise Grant monies (up to £30k). The resident is building up relationships with the potential Donors and wants everyone to participate to improve this area. The Chair gave thanks as all will benefit.

Victoria Wells has donated 40 hours of work in the last year to have an accessible pathway in the Secret Garden

Meadows Riverside: This area – off the Cycle Path - needs funding and this resident proposes that Batheaston and Bathampton PCs share the grass cutting costs of £900.

This Meeting agreed to propose a share of this cost in next year's Precept.

Ward Cllr Ward: Very much pursuing changes to the costs of parking in the George & Dragon Car Park. Local businesses are losing revenue, and the G&D owner is uncompromising. This Village has a tremendous range of facilities and they must not be endangered. The G&D car park needs 1 hour 'free' parking and efforts will continue to achieve this goal. Cllr Ward also said he will investigate the Equality Act to understand if a consultation should have taken place as blue badge holders are now not insured to park

SOs were reinstated

4 Apologies for Absence

Cllrs P Burcombe (medical), J Luck (childcare), D Redding (homecare), S Hagen (vacation) – all absences accepted.

5 Declarations of Interest

None declared.

6 Minutes of the Meeting held 11th September 2018

Proposed	J Jeffery	}	RESOLVED -	That the Minutes are a true record.
Seconded	P Day	}	(Unanimously)	

7 Standing Committee Reports

7.1 Planning Applications Committee

Nothing to add to the Minutes except a site visit in progress to 47 Bailbrook Lane to comment on an Application in our neighbouring Ward

7.2 Review & Policies Committee

Has yet to meet so no Report. A Meeting next Tuesday 16th October will need an Agenda by this Thursday. **EA**

8 Working Groups Reports

The last BPC Meeting asked that ALL working Groups meet at least once before tonight.

It is regretted that 2 Groups have failed to deliberate.

8.1 Human Resources Advisory Group (HWAG)

First meeting programmed for 16th October. Papers for replacing the Clerk to be progressed.

8.2 Neighbourhood Plan Group (NP) DG is the Co-ordinator:

8.2.1 Drawing together all the Policies, to ensure in accord with B&NES Policies.

8.2.2 Meeting with all volunteers set for Thursday 25th October in St Johns Church. More advertising of this meeting required e.g. BREDAC..... All Councillors asked to participate

8.2.3 Next NP meeting is set for 18th October.

8.3 Parking Group (PG)

No meeting.

It is important to concentrate on control systems for our Car Park, and parking problems in the Village – especially the Estate.

8.4 Play Area Group (PAG)

Met but not quorate. Propose pursuing Grants for possible replacement of many of the old items of equipment, plus exercise machines.

8.5 Riverside Group (RG) DG is co-ordinator:

8.5.1 Risk Assessment required for the Secret Garden and Toilet block. **EA**

8.5.2 The Garden Group is progressing very well, but more Councillors invited to participate

8.5.3 Meeting set for 27th October to canvas more support and ideas.

8.5.4 A 5-year Plan is to be developed for the entire area.

8.6 Christmas Decorations Group CMcC is the Co-ordinator

8.6.1 Risk assessment to be carried out by CM, NC and Paul Weymouth and insurance needs to be sent to the Clerk.

8.6.2 B&NES will not permit the large Christmas Tree on the island – so a site inside the Car Park proposed.

8.6.3 The Toilet Block (almost) has an external power socket and its use for lighting to be investigated

8.6.4 The Christmas lights the costings are £1,150 for the lights, £72 for 6 small trees and £400 for the large tree so around £2122 required in total.

Any additional monies required for this expenditure can be considered at the BPC's November meeting.

8.6.5 The electrician from Lightfantastic - Paul Weymouth - will put the lights up Friday 29th November. He has also kindly agreed to take them down.

8.7 Suffragettes Memorial Group (SG) *CMcC is the Co-ordinator*

8.7.1 Papers for a grant request of £500 will be issued this Wednesday. These papers need this Council's 'Charity Number'.

JJ

8.8.2 Immediate costs of £320 to be considered later in this Meeting

8.8.4 Contact made with students at Bath Spa University for graphic design ideas.

8.8.5 Charlecombe Homes has had their arboriculturist survey the Suffragette Tree in Eagle Park and a 10 year maintenance plan being developed.

8.8.6 14 x volunteers actioning cleaning/maintenance of the Kiosk.

8.8 Highways Group (HG)

No meeting

9 Presentation of Unaudited Accounts

9.1 Accounts for September and Year to date

	April	MAY	JUN	JULY	AUG	SEPT	
Income	22640	7396	38	369	30	882	£3617 saving to Budget
Expenditure	490	5412	3811	7520	5482	1181	£23691 Saving to Budget

9.2 Audit 2017-18 Update

The External Auditors (PFK Littlejohn) cleared the Audit and Public advised (by notices) that the records are available for perusal and copying from 20th September until 2nd November 2018.

The Clerk was thanked for achieving (again) a satisfactory audit of Accounts.

9.3 Consideration for Expenditures

5.5.1 The Suffragette memorial cost is agreed at £320 for 2018.

Proposed	D Greener	}	RESOLVED -	That the September Accounts be agreed and accepted, and approve the expenditure for the Suffragette Memorial
Seconded	J Jeffery	}	(Unanimously)	

10 B&NES Advised Cancellation of Support of the Street Sweeper Scheme

Letter from Cllr Paul Myers advised this withdrawal of support in his letter dated 17th September, with no advice or any alternatives.

A "response" letter prepared and approved at this Meeting.

Will be posted Wednesday 10th October under the Chair's signature.

11 Committee and Working Groups Composition

Not all committees and Working Groups are fully 'staffed'. This Meeting agreed:-

- 11.1 Review & Policy RPC - EA, DC, DG, SH
- 11.2 Planning Applications PAC - EA, SC, JJ, CMcC, AP, DR
- 11.3 Human Resources HRAG - DC, DG, SH, AP
- 11.4 Neighbourhood Plan NPG - DC, DG, AP, EW
- 11.5 Parking PG - SC, PD, JJ, CMcC
- 11.6 Riverside PAG - EA, PB, DG, SH, CMcC
- 11.7 Play Area RG - PB, JJ, DR, EW
- 11.8 Xmas Decorations XG - PB, SC, PD, DG, CMcC
- 11.9 Suffragettes Memorial SG - PB, PD, JL, CMcC, EW
- 11.10 Highways HG - SC, PD, CMcC, AP

12 FUTURE TIMETABLE

Agreed as issued. Copies to be posted to Website and Noticeboards.

Monitors

13 Councillors Concerns & Representations (for information only)

13.1 Avon Vale confirmed as 'unadopted' so resident's "Parking Plaque" is not legal. B&NES officers are to pursue.

13.2 The B&NES proposals for levies on London Road traffic might increase our high Street. There are Air monitors already in action in the high Street so a basis for comparisons exist.

13.3 Some notice boards are in poor condition. Quote to replace 4 x Units being progressed.

SH

13.4 The Secret Garden needs more Councillor participation – at any time, not just when the Garden Group meets.

13.5 The School needs funding support. The BPC can only provide grants to support Groups – not directly to the School.

13.6 The Village Hall Rebuild is holding a Fund-raiser on 13th October 2018

14 Chairman's Report

Nothing to report.

15 Clerks Report

15.1 B&NES /ALCA Liaison Meeting set for 24th October. DG, JJ and NC to attend.

15.2 November Newsletter for the Local Look being prepared by CMcC for Wednesday 10th October.

CMcC

15.3 The Jack & Jill Club is to close.

15.2 The Meeting witnessed 8x cheques signed by Cllrs EA and NC

15.3 Replacement "signatories" required and JJ and AP will have the necessary papers sent to complete.

MT

16 Communications

EA still chasing for e mail addresses.

17 Date of next Meeting :-

Tuesday 20th NOVEMBER 2018 at 7-15 pm in The Rhymes Pavilion (To be confirmed)

Chairman.....Date.....