

**Batheaston Parish Council**

**Minutes of the Meeting of the Batheaston Parish Council held  
in The Rhymes Pavilion on Tuesday 20<sup>th</sup> NOVEMBER 2018 at 7-15 pm**

**Present :-** Cllrs E Adams (Chair), P Burcombe, N Clutterbuck, D Craig, P Day, D Greener, S Hagen, C McCarthy, ,  
D Redding, E Wright and M Townley (Clerk)

**Attending:** 4 x residents

**1a Public Participation – P Davenport**

Spoke as chair of the Batheaston Twinning association – describing the original inauguration in 2005, twinning with Oudon in the Loire valley. Alternate visits each year are made and more informal visits are being arranged. Funds were initially provided by EU grants, but now unlikely, so local fund-raising events occur.

Oudon is to visit this year and a grant of £1000 requested from the BPC.

The Chair thanked Mr Davenport for his time, his request is noted.

**1b Public Participation – B Jones**

Distributed hard copies of his statement supporting the appeal for financial assistance to replace the Church Hall in School Lane. The rebuilding costs are now around £835,000 and there is a shortfall of around £300,000. He urged consideration of the WERN presentation

**1c Public Participation – D Whittington**

A power-point presentation illustrated how the BPC might raise a loan of £100,00 at 2.5% interest over 20 years period. Such a loan might cost a 'D' home around an extra £1-00 per month.

The loan procedure was explained and a copy of the presentation is to be forwarded.

(Received 26<sup>th</sup> November and forwarded to all Councillors.)

The Chair thanked the presenter and promised consideration of the request.

**2 Apologies for Absence**

Cllrs S Cast (business), A Pavlou (sickness), J Luck (homecare) – all absences accepted.

**3 Co-option of Parish Councillor**

Only one Application received – at 2.13pm on Friday 16<sup>th</sup> November (out-of-time)

The vacancy to be re-advertised for co-option on Tuesday 11<sup>th</sup> December, and copies of the new advertisement issued to all Councillors for posting to Website and Noticeboards..

**4 Declarations of Interest**

Cllr Burcombe has an interest in the church Hall rebuilding..

**5 Minutes of the Meeting held 9<sup>th</sup> OCTOBER 2018**

Proposed	J Jefferey	}	RESOLVED -	That the Minutes are a true record.
Seconded	D Greener	}	(Unanimously)	

**6 Standing Committee Reports**

**6.1 Planning Applications Committee (PAC)**

6.1.1 Meeting held earlier today and considered 3 x Applications, Not Objecting to 2 x applications and passing the third back to the B&NES Planner as it was for Bathampton PC.

6.1.2 The next PAC Meeting set for 4<sup>th</sup> December 2018

**6.2 Review & Policies Committee (RPC)**

6.2.1 Pursuing review of procedures e.g. Complaints, Conflicts of interest etc.

6.2.2 Pursuing Training programmes – chairmanship, Councillor etc.

6.2.3 Investigating whether additional Working Groups are required e.g. Footpaths clearing.....

6.2.4 Need to update the Standing Orders.

**6.3 Human Resources Advisory Group (HWAG) The BPC has still to ratify this Group as a "Committee"**

6.3.1 There were 18 requests for the recruitment of a new Parish Council Clerk and 5 x invited for interview this Thursday 22<sup>nd</sup> November. Resumes of the candidates issued to Councillors at this meeting.

6.3.2 If a candidate is selected then an Extraordinary meeting of the BPC to be planned for next week to consider the selection and determine transition arrangements.

6.3.3 Cllr Clutterbuck asked that the approval of a Clerk must be ratified by the full Parish council.

6.3.4 Dates for the different Training needs have been requested of the ALCA Secretary.

6.3.5 A system of Employee Appraisals is being investigated.

**7 Working Groups Reports**

**7.1 Neighbourhood Plan Group (NP) EW is the Co-ordinator:**

7.1.1 The "Volunteers" meeting in St Johns Church only attracted 13 residents (90 offered to help in the Questionnaire.)

7.1.2 Completion of the "Policies" statements in progress.

7.1.3 The total draft will be offered to B&NES for comment (G Blanchard) by the end of January 2019. (6 weeks)

7.1.4 The Draft NP (adopting any B&NES comments) need to be actioned by the government Inspector (6 weeks)

7.1.5 A Referendum is necessary of this NP.

7.1.6 The B&NES Local Plan is being refreshed but our policies are still conforming. New housing is NOT planned for Batheaston – except the CURO's proposals for the Coalpit road garages area.

**7.2 Parking Group (PG) JJ is the co-ordinator**

7.2.1 Meeting held yesterday with 5 x residents attending.

7.2.2 Much discussion on how to control parking in the main Car Park – there is resistance to initiating the George & Dragon parking charges regime.

7.2.3 To recommend a "free" hour in the G&D car park to be pursued.

7.2.4 A sign restricting parking to "3 hours only" in the main Car Park very necessary.

**7.3 Play Area Group (PAG) JJ is the co-ordinator**

7.3.1 Identifying the various 'maintenance' needs – to be costed for the Precept.

7.3.2 Four new items of equipment identified and being costed.

7.3.3 Pursuing ideas from the School for the Play Area.

- 7.4 Riverside Group (RG) DG is co-ordinator:  
 7.4.1 Have now held 3 meetings and identified need for considerable investment  
 7.4.2 Accordingly a sub-group established to pursue a grant request for £20,000 and specifications of requirements are in hand  
 7.4.3 Cannot rely on volunteers and costs of a Gardener/Contractor being investigated.  
 7.4.5 Costs of equipment for this area being developed.
- 7.5 Christmas Decorations Group }  
 7.6 Suffragettes Memorial Group (SG) } Reports deferred until 11<sup>th</sup> December meeting.  
 7.7 Highways Group (HG) }

**8 Presentation of Unaudited Accounts**

8.1 Accounts for September and Year to date

	April	MAY	JUN	JULY	AUG	SEP	OCT	
Income	22640	7396	38	369	30	882	<b>22575</b>	£2819 saving to Budget
Expenditure	490	5412	3811	7520	5482	1181	<b>8627</b>	£23760 Saving to Budget

8.2 Audit 2017-18 Update

There were no requests from the Public to peruse the Accounts.

8.3 Consideration for Expenditures

- 8.3.1 Christmas Tree @ £35 (SH)  
 8.3.2 Xmas Decorations @ £1672 (Lights £1150; Trees £72; Car Park Tree £400; Switch-on £50)  
 8.3.3 Suffragette Memorial @ £223.20 (Roman Glass £108.00; Minuteman Press £115.20)  
 8.3.4 Hanging Baskets £225.  
 8.3.5 Plants for Planters £120.

8.4 A reminder that all expenditures required to be budgeted for next year's Precept must be advised to the Clerk by 1<sup>st</sup> December 2018

Proposed	J Jefferey	}	RESOLVED -	That the October Accounts be agreed and accepted, and
Seconded	D Greener	}	(Unanimously)	approve all the declared expenditures.

**9 B&NES Clean Air Proposals (CAZ)**

- 9.1 The Meeting held last Thursday 15<sup>th</sup> November considered the CAZ proposals and papers being prepared for this Council's comments. **EA**
- 9.2 Some queries to be resolved by EA and DG on Wednesday.
- 9.3 The CAZ records that there will be no increase in Batheaston High Street as "it is highly congested" !!
- 9.4 All responses are required by Monday 26<sup>th</sup> November and all Residents urged to respond. **ALL**

**11 Councillors Concerns & Representations (for information only)**

11.1 Deferred until 11<sup>th</sup> December meeting.

**12 Chairman's Report Synopsis of long statement of "Thanks"**

- 12.1 Working Groups. Over 2 months of activity and engaging with a wider sphere of residents. Their Minutes are a tribute to activities and progress.
- 12.3 N'hood Plan. The excellent ground work set by DG, DC and PC -and the Team augmented by AP and AP – now re-ignited interest and excellent job being effected.
- 12.4 Riverside. Has resolved some communication issues and residents C Gregory, the Garden Group and V Wells for generating grant requests are to be publically thanked.
- 12.5 Xmas Lights. Thanks to CMcC and Team for an excellent result that we will all be enjoying soon.
- 12.6 CAZ Meeting. Thanks for attendees last week and to Cabinet Member Bob Goodman. Will visit the Surgery with DG and generate the BPC's response before 26<sup>th</sup> November. All residents urged to also comment.
- 12.7 Denise Craig. An outstanding job this month working with ALCA to achieve 5 x candidates for the Clerk's position.
- 12.8 Penthouse Steps. A fantastic job clearing (almost single-handedly) the Steps. Over 40 hours work
- 12.9 The Council. Urge all Working groups to finalise Precept requirements – and support each other more.

**13 Clerks Report**

- 13.1 Replacement "signatories" required and JJ and AP have the necessary papers to complete.
- 13.2 Pavement Sweeping the B&NES proposal to withdraw support monies being actively pursued with B&NES Cabinet members
- 13.3 The Bathavon North Forum meets this Thursday in the Guild Hall. EW will attend. **EW**
- 13.2 What additional refreshments and invitations for the next BPC Meeting on 11<sup>th</sup> December to be determined next week.
- 13.3 The Meeting witnessed 10 x cheques signed by Cllrs EA and SH

**14 Communications**

EA still chasing for email addresses.

**15 Date of next Meeting :-**

**Tuesday 11<sup>th</sup> DECEMBER 2018 at 7-15 pm in The Rhymes Pavilion (To be confirmed)**

**Chairman.....Date.....**