

Batheaston Parish Council

A Meeting of Batheaston Parish Council is to be held at 7:15pm on Tuesday 11th June, 2019 in the Rhymes Pavilion.

(A) = Councillors please see attached documents. Some documents are also linked (underlined).

Some attachments are delayed (...A). If not sent to councillors by Friday noon, motion may be deferred to next meeting.

Agenda and Notice of Meeting

1. Public Participation

1.1. General public participation.

1.2. Patrick Vandesteen will demonstrate the virtual Batheaston app.

2. **To receive** apologies for absence.

3. **To receive** any declarations of interest from councillors.

4. **To approve** the minutes of the meeting held on 28th May, 2019 (A)

5. **To co-opt** new councillor(s).

6. **To appoint** councillors to working groups if appropriate.

7. **To resolve** to make payment of £1,000 grant to the Twinning Association as resolved in December 2018 meeting.

8. **To allocate grants** for applications submitted by end of May deadline. (A)

9. Preparation for Audit

9.1. **To review and approve** standing orders, which are the rules by which council operates. (A)

9.2. **To review and approve** risk register prepared by the clerk. (A)

10. Working Groups Update

10.1. **To resolve** to use working group template and **to adopt** a working group summary process. We've received feedback from the public that they would like these notes on the website. (A)

10.2. **Parking Working Group** (No longer a working group)

10.2.1. **To resolve** to sign the Agreement with Smart Parking (Q and A's attached, but waiting for revised contract from Smart Parking due to an issue with the version sent to clerk this week.)

10.3. **Highways Working Group** (Co-ordinator Catherine McCarthy)

10.3.1. **To receive** update on Crossman Homes site.

10.3.2. **To note** correspondence regarding traffic at toll bridge. (A)

10.3.3. **To receive** a brief report about weeds.

10.3.4. **To note the change in the law** regarding footpaths.

10.4. **Riverside Working Group** (Co-ordinator Susanne Hagen)

10.4.1. **To receive a short update** on the Secret Garden project

10.4.2. **To review and approve** sample bench. (Bench to be available in meeting)

10.4.3. **To approve** plinths estimate (A)

10.4.4. **To sign** grant agreement with Ibstock Enover (A)

10.4.5. **To sign** contract with Ashley Rich. (A)

- 10.5. **Play Area Working Group** (Co-ordinator Emily Wright)
- 10.6. **To receive an update from** the play area working group
- 10.7. **To resolve** to pay for repairs to play area equipment £3218 net. (A)

11. Neighbourhood Plan WG (Co-ordinator Alexis Pavlou)

- 11.1. **To receive an update** from the neighbourhood plan working group

12. Planning

To Consider the Following Planning Applications

Site Location: [17 High Bannerdown, Batheaston, Bath, Bath And North East Somerset, BA1 7JY](#)

Conversion of existing double garage into new family room, alterations to front elevation of dwelling to include forming new front door entrance, enlargement of window and erection of tiled canopy above, fixing of cedar cladding to first floor level and applying K-Rend system to all other walls

Application reference: 19/02273/FUL

Site Location: [Upton Grey 13 High Bannerdown Batheaston Bath BA1 7JY](#)

Demolition of side garage and front porch, construction of two storey side extension, new front porch, alterations to rear single storey extension, terrace modifications, internal modifications, windows and rainwater goods replacement

Application reference: 19/02484/FUL

Location: 38 Northend Batheaston Bath Bath And North East Somerset BA1 7ES

Description of Proposal: T1 - pine - shorten drooping and extended limbs that originate at 4m, 5m and 6m high by 2m, 3m and 4m in length respectively. Shorten the lesser competing leader by 2.5m.

T2 - yew - remove sections in direct contact with the wall.

Reference Number: 19/02520/TCA

To note the following decisions by B&NES: -

31 High Bannerdown was permitted (Batheaston Parish Council had objected).

13. **To receive** the accounts for May 2019 (A).

14. **To note** the following payments made using the Charge card: -

- 14.1. Screwfix £29.72, £27.96 – light for toilet, oil for highways equipment, dust mask, fittings for vine wires, Riverside.
- 14.2. GS Products £9.44, £113.12. Vine wires – previously approved payment.
- 14.3. Greenfingers £67.97 sample bench Riverside – previously approved payment.
- 14.4. £40 to the Information Commissioner's Office - legal requirement

15. **To approve the following payments.**

- 15.1. Tom Ledbury grass cutting £90 Invoice 1636
- 15.2. Viking Direct (back order) £2.38 soap for pavilion
- 15.3. Viking Direct £53.34 stationery, toner and cable for projector

16. **To sign mandate** to remove a bank signatory following election.

17. Clerk's report

- 17.1. Banking Update
- 17.2. Update on the audit document approval on the 25th June.
- 17.3. Progress with repairs.
- 17.4. CURO 9th July
- 17.5. ALCA Meeting update – Section 106 and CIL.

- 17.6. Parish Liaison meetings 24th July and 30th October
- 17.7. Joint Police Forum - 19th June, 7pm - Community Space, Keynsham
- 17.8. B&NES Peer Review Panel on Wednesday 10th July between 6pm and 7pm

18. Chairman's report

Next Meeting: -

7:15pm on Tuesday 25th June in the Rhymes Pavilion TBC

SIGN OFF SUBMISSION TO EXTERNAL AUDITORS

These are open meetings.

Members of the public are welcome to attend and may speak by invitation

Signed: -  Parish Clerk

Date issued: -6th June, 2019