

Batheaston Parish Council

A Meeting of Batheaston Parish Council is to be held at 7:15pm on Tuesday 12th November, 2019 in the Rhymes Pavilion.

(A) Councillors, documents are attached.

Agenda and Notice of Meeting

1. **Public Participation** regarding matters on this agenda
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from councillors.
4. **To approve** the minutes of the meeting held on 8th October, 2019 (A)
5. **To resolve** to co-opt Catherine Gregory as a councillor and, if relevant, sign a declaration of acceptance of office. (A)
6. **To resolve** to co-opt Andrew Jeffryes as a Councillor and, if relevant, to sign a declaration of acceptance of office. (A)

7. **Planning**

7.1. **To review the following planning applications from B&NES: -**

Application Type: Full Application (Extension to date granted by B&NES)
Site Location: 3 Damson Orchard Batheaston Bath Bath And North East Somerset BA1 7AF
Description of Proposal: Erection of a single storey extension to rear of property.
Name of Applicant: Mr & Mrs Bishop
Reference Number: [19/04454/FUL](#) Case Officer: Anna Jotcham

7.2. **To note the following decisions by B&NES: -**

Application Type: Full Application
Site Location: 10 High Bannerdown Batheaston Bath Bath And North East Somerset BA1 7JY
Description of Proposal: Erection of single storey extension following demolition of existing Conservatory
Permitted

Application Type: Tree Works Notification in Con Area
Site Location: 32 Northend Batheaston Bath Bath And North East Somerset BA1 7EN
Description of Proposal: T1 = Ash tree, 30 feet in height. reduce to 20 feet and balance the crown
No Objection

Application Type: Tree Works Notification in Con Area
Site Location: 16 The Batch Batheaston Bath Bath And North East Somerset BA1 7DR
Description of Proposal: T1 Magnolia - reduce in height by 3m and width by 3m.
T2 Birch - lift lower canopy to 4m above ground level.
No Objection

Application Type: Tree Works Notification in Con Area
Site Location: 278 High Street Batheaston Bath Bath And North East Somerset BA1 7RA
Description of Proposal: 1x Thuja T1 – fell
No Objection

8. **To receive** a report from the HR Committee regarding progress on appointing a new clerk.
9. **To resolve** to pay £211 for three months' or £313 for six months' business mail forwarding to the new clerk's address.
10. **To note** a request from a resident of The Batch for financial compensation regarding tree damage. (A)

11. **To receive** the tree survey and **to note** significant upcoming expenditure before March 2020 (A – do not share full report).
12. **To resolve to pay** £1377.60 to Tree Maintenance Ltd Invoice 38388 for tree survey.
13. **To note** that SSE's new streetlight maintenance contract costs £850pa and does not cover 3rd party damage or water ingress to streetlights.
14. **To note** that a councillor has checked the accounts for October.
15. **To approve** the accounts for October and YTD. (A)
16. **To resolve** to spend up to £300 for the BPC Christmas party and **to set a date** for the event. This event is open to all members of working groups, councillors past and present and their partners. **To allocate volunteers** to help run the party.

17. PRECEPT

- 17.1. **To note** figures from April to September show essential annual running costs of c. £45,000.
- 17.2. **To note** anticipated non-earmarked reserves at year-end of £25,000 vs recommended nine-month reserves of £36,000. (Assuming tree work this year costs £5k.)
- 17.3. **To note** loss of £7,080 B&NES street cleaning payment since 2018-19.
- 17.4. **To note** increase in clerk's hours to 25 on appointment of new clerk, which will add approximately £3,700 to staff costs (including increased NI etc).
- 17.5. **To note** our precept has not been raised for several years and is lower than the average precept level within B&NES.
- 17.6. **To note** we have access to c. £18,000 Section 108 funds for play area development. (These funds will be lost if not spent.)
- 17.7. **To note** we have c. £8,000 CIL payments to spend on play provision.
- 17.8. **To receive** a report from Patrick Vandesteen re Precept setting. (A)
- 17.9. **To resolve** to budget to continue to fund youth club extra evening at a cost of £6,000 p.a.
- 17.10. **To decide** whether to award other grants again in 2020-2021
- 17.11. **To discuss** medium-term and long-term priorities.

18. Working Groups

18.1. Parking

- 18.1.1. **To receive** a report from the Parking Working Group and **to sign** the contract with SmartParking. (A x 2)

18.2. Riverside

- 18.2.1. **To receive** an update.
- 18.2.2. **To resolve** to pay £32 for winter flowers for the two stone planters beside the bridge. (Riverside is over budget)

18.3. Christmas

Spending requests fall within allocated £750 budget.

- 18.3.1. **To resolve** to pay Paul Weymouth of Lightfantastic £350 plus VAT for the installation and all testing of six strings of lights on six small Christmas trees along the pavement at the shops. For P Weymouth to fix the lights to the six required Christmas trees. To reconnect these lights to the already in situ fitment within the George and Dragon public house. To reconnect the large lights on the left of the entrance to the car park and all testing.
- 18.3.2. **To resolve** to pay £60 to Tony Harding of Northend for six Christmas trees to be fixed on the metal poles on the pavement at the shops.
- 18.3.3. **To resolve** to pay up to £30 for batteries for the lights for the six small Christmas trees.

18.3.4. **To resolve** to spend up to £100 for mince pies and mulled wine to be served to residents at Christmas Carol Concert and lights turning on.

18.3.5. **To set a date** for the turning on of the Christmas lights.

18.4. Highways

18.4.1. **To receive** an update on footpath diversion requests at Charmydown (A) and **to respond to B&NES** (extension to deadline granted) (A)

18.4.2. **To resolve** to pay Bathford Nursery £324 for 18 hanging baskets for winter flowers (12 for the pavement and 6 for the High St) (Within annual budget)

18.4.3. **To resolve** to pay Bathford Nursery £64 for winter flowers for 4 wooden planters (1 x Lon Rd West, 2 x Stambridge, 1 Batch) (Within annual budget)

18.5. **To receive** an update from Patrick Vandesteen re WG review.

18.6. **To note** the dilapidated state of the Rhymes Pavilion and **to create a working group** to investigate location and funding options for replacement.

18.7. Communications

18.7.1. **To receive** a report from the Communications Working Group

18.8. **To dissolve** working groups (if relevant).

19. Clerk's Report

19.1. Website hosting account.

19.2. Received £4,139.67 CIL payment from The Copse, Bannerdown Rd.

19.3. Noticeboard nr Riverside.

19.4. Bathavon North Forum 26th November 7pm Bathampton Village Hall all welcome.

19.5. B&NES Public meeting Priorities and Key Financial Plans 17th Dec, 6:30pm, Banqueting Hall, 1st Floor, The Guildhall.

19.6. Charlcombe Homes nuisance update.

19.7. Farewell!

20. Chairman's Report

Upcoming Meetings: -

7:15pm on Tuesday 10th December in the Rhymes Pavilion tbc

These are open meetings.

Members of the public are welcome to attend and may speak by invitation

Signed: -  Parish Clerk

Date issued: 7TH November, 2019