Batheaston Parish Council

A Meeting of Batheaston Parish Council is to be held at 7:15pm on Tuesday 14th January, 2020 in the Rhymes Pavilion.

(A) Councillors, documents are attached.

Agenda and Notice of Meeting

1. Public Participation regarding matters on this agenda.
2. To receive apologies for absence.
3. To receive any declarations of interest from councillors.
4. To note that during the period of the General Election Campaign, official purdah applies; any discussions, or even references to Party Politics, at the meeting is strictly forbidden.
5. To approve the minutes of the meeting held on 12th December, 2019, provided with a set of suggested amendments (A)
6. To approve the minutes of the Extraordinary Meeting held on 26th November, 2019 (A)
7. Planning
   7.1. To review the following planning applications from B&NES: -
   < as attached to email >
   7.2. To note the following decisions by B&NES: -
   < as attached to email >
8. To note that the Clerk will prepare November’s and December’s accounts and YTD for circulation to Councillors subsequently. (A)
9. Maintenance of Trees
   9.1. To receive a report on the quotes from suppliers for tree work and to resolve to place orders for urgent work on the Jubilee Oak and fruit trees in the Secret Garden.
   9.2. To agree approach to be taken with respect to damage caused by Jubilee Oak to adjacent property.
10. Vandalism in the Parish
    10.1. To receive a verbal report from Catherine McCarthy on the vandalism on the night of New Year’s Eve.
    10.2. To discuss possible steps to reduce the incidence and impact of such actions in future.
11. Maintenance of Trees
    11.1. cxx
    11.1.1.
12. Maintenance of Trees
    12.1. cxx
    12.1.1.
13. Maintenance of Trees
    13.1. cxx
    13.1.1.
14. Working Groups
14.1. **Precept**

14.1.1. **To receive** a report from the Precept Working Group.

14.2. **Parking**

14.2.1. **To receive** an update from the Parking Working Group, including the data from the survey of usage conducted in the past weeks.

14.2.2. **To receive** a report on progress on the contract with Smart Parking (James Jeffery).

15. **To receive a report** on WG review (Patrick Vandesteen)

15.1.1.

15.2. **Riverside**

15.2.1. **To receive** a report from the Riverside Working Group (Andrew Lea)

15.3. **Christmas**

15.3.1. **To receive a report** on the Christmas lights.

15.4. **Highways**

15.5. **Communications**

15.5.1. **To receive a report** on Communications.

15.6. **To resolve** to discuss the structure of working groups at a meeting in the near future.

16. **To receive a report** from the Clerk on the maintenance contract for streetlights.

17. **Clerk’s Report**

17.1. Plans and priorities for the next month

17.1.1. Planned meetings:
- 21/1/20 Introduction to CiLCA, 2 hour course, fee of £20
- 31/1/20 ALCA BANES Clerks’ Networking Group, 2.5 hour meeting
- 5/2/20 B&NES ALCA meeting

17.2. Finances

17.2.1. Gaining access to the bank account

17.2.2. Invoices and other payments made <to be listed>

17.2.3. Statement of accounts and the status of the VAT reclaim

17.3. Standing Orders

17.4. **To note** the approved Standing Orders, to be circulated to all Councillors by Clerk

18. **Chairman’s Report**

**Upcoming Meetings:** -

7:15pm on Tuesday 11th February 2020 in the Rhymes Pavilion tbc

These are open meetings.

Members of the public are welcome to attend and may speak by invitation

Signed: - Parish Clerk Date issued: 9th January 2020