

Batheaston Parish Council

A Meeting of Batheaston Parish Council is to be held at 7:15pm on Tuesday 14th January, 2020 in the Rhymes Pavilion.

(A) Councillors, documents are attached.

Agenda and Notice of Meeting

1. **Public Participation** regarding matters on this agenda.
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from councillors.
4. **To note** that during the period of the General Election Campaign, official purdah applies; **any** discussions, or even references to Party Politics, at the meeting is strictly forbidden.
5. **To approve** the minutes of the meeting held on 12th December, 2019, provided with a set of suggested amendments (A)
6. **To approve** the minutes of the Extraordinary Meeting held on 26th November, 2019 (A)
7. **Planning**
 - 7.1. **To review the following planning applications from B&NES: -**
< as attached to email >
 - 7.2. **To note the following decisions by B&NES: -**
< as attached to email >
8. **To note** that the Clerk will prepare November's and December's accounts and YTD for circulation to Councillors subsequently. (A)
9. **Maintenance of Trees**
 - 9.1. **To receive a report on** the quotes from suppliers for tree work and **to resolve** to place orders for urgent work on the Jubilee Oak and fruit trees in the Secret Garden.
 - 9.2. **To agree approach** to be taken with respect to damage caused by Jubilee Oak to adjacent property.
10. **Vandalism in the Parish**
 - 10.1. **To receive a verbal report** from Catherine McCarthy on the vandalism on the night of New Year's Eve.
 - 10.2. **To discuss** possible steps to reduce the incidence and impact of such actions in future.
11. **Maintenance of Trees**
 - 11.1. **cxx**
 - 11.1.1.
12. **Maintenance of Trees**
 - 12.1. **cxx**
 - 12.1.1.
13. **Maintenance of Trees**
 - 13.1. **cxx**
 - 13.1.1.
14. **Working Groups**

14.1. Precept

14.1.1. **To receive** a report from the Precept Working Group.

14.2. Parking

14.2.1. **To receive** an update from the Parking Working Group, including the data from the survey of usage conducted in the past weeks.

14.2.2. To receive a report on progress on the contract with Smart Parking (James Jeffery).

15. To receive a report on WG review (Patrick Vandesteen)

15.1.1.

15.2. Riverside

15.2.1. **To receive** a report from the Riverside Working Group (Andrew Lea)

15.3. Christmas

15.3.1. **To receive a report** on the Christmas lights.

15.4. Highways

15.5. Communications

15.5.1. **To receive a report** on Communications.

15.6. **To resolve** to discuss the structure of working groups at a meeting in the near future.

16. **To receive a report** from the Clerk on the maintenance contract for streetlights.

17. Clerk's Report

17.1. Plans and priorities for the next month

17.1.1. Planned meetings:

- 21/1/20 Introduction to CiLCA, 2 hour course, fee of £20
- 31/1/20 ALCA BANES Clerks' Networking Group, 2.5 hour meeting
- 5/2/20 B&NES ALCA meeting

17.2. Finances

17.2.1. Gaining access to the bank account

17.2.2. Invoices and other payments made <to be listed>

17.2.3. Statement of accounts and the status of the VAT reclaim

17.3. Standing Orders

17.4. **To note** the approved Standing Orders, to be circulated to all Councillors by Clerk

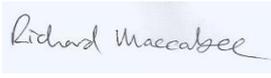
18. Chairman's Report

Upcoming Meetings: -

7:15pm on Tuesday 11th February 2020 in the Rhymes Pavilion tbc

These are open meetings.

Members of the public are welcome to attend and may speak by invitation

Signed: -  Parish Clerk

Date issued: 9th January 2020