Batheaston Parish Council

A Meeting of Batheaston Parish Council is to be held at 7:15pm on Tuesday 11th February, 2020 in the Rhymes Pavilion.

(A) Councillors, documents are attached.

Agenda and Notice of Meeting

1. **Public Participation** regarding matters on this agenda.

2. **To receive** apologies for absence.

3. **To receive** any declarations of interest from councillors.

4. **To invite** Councillors who have joined in the past few months to join Working Groups.

5. **To approve** the minutes of the meeting held on 14th January, 2020 (A)

6. **To approve** the minutes of the extraordinary meeting to set the Precept held on 21st January, 2020 (A)

7. **Planning**
   7.1. **To review** the following planning applications from B&NES:

   - **Application Type:** Full Application
     - **Site Location:** Orchard Spring Church Lane Batheaston Bath BA1 7EF
     - **Description of Proposal:** Construction of two bedroom rural worker's cottage on farmland
     - **Name of Applicant:** Mr & Mrs Tayler
     - **Reference Number:** 20/00106/FUL  Case Officer: Rae Mepham

   - **Application Type:** Full Application
     - **Site Location:** 278 High Street Batheaston Bath BA1 7RA
     - **Description of Proposal:** Erection of single storey rear extension to replace existing, minor alterations to rear internal stair and removal of pergola.
     - **Name of Applicant:** Mr & Mrs Laville
     - **Reference Number:** 20/00198/FUL  Case Officer: Helen Ellison

   - **Application Type:** Listed Building Consent (Alts/exts)
     - **Site Location:** 278 High Street Batheaston Bath BA1 7RA
     - **Description of Proposal:** Internal and external work to facilitate the erection of single storey rear extension to replace existing, minor alterations to rear internal stair and removal of pergola.
     - **Name of Applicant:** Mr & Mrs Laville
     - **Reference Number:** 20/00199/LBA  Case Officer: Helen Ellison

   - **Application Type:** Full Application
     - **Site Location:** Woodbine Gardens Bannerdown Road Batheaston Bath BA1 8EG
     - **Description of Proposal:** Erection of two storey side extension and retrofit of existing property
     - **Name of Applicant:** Mr A Thorne
     - **Reference Number:** 20/00220/FUL  Case Officer: Anna Jotcham
7.2. To note the following decisions by B&NES:

Application Type: Full Application  
Site Location: Batheaston Methodist Church Northend Batheaston Bath  
Description of Proposal: Demolition of 1960s two storey extension and pre-school building and conversion of chapel (Use Class D1) and outbuildings into single dwelling (Use Class C3) together with replacement extension, re-modelling of carpark entrance and pedestrian gateway  
Name of Applicant: Mr & Mrs Stockton  
Application Number: 19/04889/FUL  
Case Officer: Helen Ellison  
Decision: PERMIT

Application Type: Listed Building Consent (Alts/exts)  
Site Location: Eagle House 71 Northend Batheaston Bath  
Description of Proposal: Internal and external alterations for the proposed restoration and renovation works to include alterations to basement floor, reinstating blocked windows, stone cleaning, replacing basement staircase, reinstating railings and displaying Suffragette memorial, regrading garden and reinstating pennant flag path.  
Name of Applicant: Eagle House Northend Ltd  
Application Number: 19/05360/LBA  
Case Officer: Caroline Waldron  
Decision: CONSENT

Application Type: Full Application  
Site Location: Oakwood 26 High Bannerdown Batheaston Bath BA1 7JZ  
Description of Proposal: Erection of detached double garage.  
Name of Applicant: Mr Swash  
Application Number: 19/05432/FUL  
Case Officer: Isabel Daone  
Decision: PERMIT

Application Type: Listed Building Consent (Alts/exts)  
Site Location: First Floor Flat 248 High Street Batheaston Bath  
Description of Proposal: Internal and external alterations for the installation of a new boiler and associated new flue and additional waste water pipework.  
Name of Applicant: Miss Bradley  
Application Number: 19/05524/LBA  
Case Officer: Wendy Tomlinson  
Decision: CONSENT

8. Accounts

8.1. To approve the Accounts November and December 2019, and January 2020, and YTD (A).

9. Maintenance of Trees

9.1. To approve funds to undertake the following (Catherine Gregory):

9.1.1. For Nick Cooper to trim Lime hedge (£150) and Prunus trees (£35), total £185.

9.1.2. For Wessex Rural Crafts to complete work identified in the tree report as requiring attention within 6 months (£2,100)
10. **Precept**

10.1. **To note that** the Precept for 2020/21 was set at £50,400 in the meeting of 21/1/20

10.2. **To present the** outline of the draft budget to deliver the identified priorities within the agreed Precept (Catherine Gregory).

10.3. Noting that it has completed its task, **to authorise** Catherine Gregory as lead of the Precept Working Group, and the Clerk to:
   10.3.1. establish a Finance Committee, as per the attached draft Terms of Reference, and to
   10.3.2. seek expressions of interest from Councillors to be its members in the first instance. (Catherine Gregory / Clerk)

10.4. **To approve** a review of Management Software for the Council to increase efficiency, improve management and reporting of Finances, and streamlining the administrative processes. (Andrew Jeffryes)

11. **Parking**

11.1. **To approve** the Smart Parking agreement subject to agreeing the contract with Smart Parking Ltd. (James Jeffrey).

12. **Riverside**

12.1. **To approve** to progress the proposal to re-establish rowing on the river, initially siting a temporary store for boats in the Riverside Park. (Andrew Lea)

12.2. **To approve** the use of the Secret Garden by the Revd Elizabeth Bennett, Associate Priest of Batheaston with St Catherine, for Good Friday celebrations, including placing a cross there for the duration of the Easter weekend (Andrew Lea)

13. **Street Lights – Maintenance Contract**

13.1. **To receive a report** from the Clerk on the maintenance contract for streetlights, and **to direct** the Clerk in his discussions with fellow Clerks in discussion with BANES and Suppliers. (A)

14. **Items to Note**

14.1. **To note** the request for the installation of a bench on the football pitch to commemorate the Former Goalkeeper of the Batheaston Football Team. (Paula Day)

14.2. **To receive** an update on recent discussions with the Bathampton Meadows Alliance (Andrew Lea).

14.3. **To receive** an update on the New Village Hall (Andrew Lea).

14.4. **To note** that the Clerk will clarify that the survey of housing needs, undertaken by Worcester Research, on behalf of Nicholas Morley Architects, is not being undertaken under the auspices of the Council (Derek Greener)

14.5. **To note** the Bath and North East Somerset Corporate Strategic Plan 2020-24 and its potential implications on Batheaston, for instance the proposal for a Clean Air Zone in Central Bath (Clerk)
15. Clerk’s Report

15.1. Councillor Training

15.1.1. To approve the commissioning of training for Councillors and the Clerk, “Being a Good Councillor” and “Reviewing Planning Applications”, either as onsite courses exclusively for Batheaston Council, or by using open courses available from ALCA (and others). (Clerk)

15.2. Recent and Future Meetings

15.2.1. To note the summary of key outcomes of the inaugural BANES Clerk Networking Meeting (A)

15.2.2. To note the following planned meetings:

- Bathavon North Forum, 17/2/20
- Meeting the Parish Clerks of Bathampton and Bathford, 25/2/20
- BANES Parish Liaison Meeting, 18/3/20

15.3. Future Meetings

15.3.1. To note that the Village Meeting is scheduled for Tuesday 7th April 2020, and to agree actions required to arrange and publicise the meeting.

15.3.2. To note the proposed schedule for meetings from June to December 2020 (A)

16. Chairman’s Report

Upcoming Meetings: -

7:15pm on Tuesday 10th March 2020 in the Rhymes Pavilion tbc

These are open meetings.

Members of the public are welcome to attend and may speak by invitation

Signed: - Parish Clerk Date issued: 6th February 2020