

Batheaston Parish Council

**A Meeting of Batheaston Parish Council is to be held
at 7:15pm on Tuesday 10th March, 2020** in the Rhymes Pavilion.

(A) Councillors, documents are attached.

Agenda and Notice of Meeting

1. **Public Participation** regarding matters on this agenda.
 - 1.1. Jonathan Lunn, Governor of Batheaston Church School, to support the application for funds for the improvement of the pond area at the School (Item 12.1)
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from councillors.
4. **To approve** the minutes of the meeting held on 11th February 2020 (A)
5. **To approve** the minutes of the extraordinary meeting, 26th November 2019 (A)
6. **Planning**
 - 6.1. **To review the following planning applications** from Bath and North East Somerset Council:

Application Type: Full Application

Site Location: 6 Barnfield Way Batheaston Bath Bath And North East Somerset BA1 7PW

Description of Proposal: Erection of single storey rear extension and front porch extension following removal of existing conservatory and porch along with installation of enlarged rooflight and replacement of windows

Name of Applicant: Mr & Mrs Yarker

Reference Number: 20/00535/FUL Case Officer: Thomas Boyle

Application Type: Full Application

Site Location: 1 Eagle Park Batheaston Bath Bath And North East Somerset BA1 7HS

Description of Proposal: Erection of single storey garden room extension with covered area.

Name of Applicant: Mr Rivington

Reference Number: 20/00611/FUL Case Officer: Isabel Daone

Application Type: Full Application

Site Location: 6 West View Road Batheaston Bath Bath And North East Somerset BA1 7PN

Description of Proposal: Loft conversion with rear and side dormer and ground floor rear extension.

Name of Applicant: Kelly Parfitt

Reference Number: 20/00676/FUL Case Officer: Danielle Milsom

(Note that the respective Planning Officers for the above three Applications have agreed to extend the deadline, to accept comments from the Parish Council by 5pm, Thursday, 12th March 2020.)

Application Type: Full Application
Site Location: 14 Eagle Park Batheaston Bath Bath And North East Somerset BA1 7HS
Description of Proposal: Provision of raised decked patio.
Name of Applicant: Mr & Mrs Smart
Reference Number: 20/00867/FUL Case Officer: Isabel Daone

Application Type: Full Application
Site Location: 64 Catherine Way Batheaston Bath Bath And North East Somerset BA1 7NY
Description of Proposal: Erection of a replacement two storey extension and dormer window following demolition of existing structure
Name of Applicant: Mr & Mrs Coombe
Reference Number: 20/00893/FUL Case Officer: Dominic Battrick

- 6.2. To note that the following planning applications** are to be considered by the Planning Committee of from Bath and North East Somerset Council at its meeting to be held on 11 March 2020 at the The Guildhall, High Street, Bath commencing at 2.00 pm:

Application Type: Listed Building Consent (Alts/exts)
Site Location: Old House Northend Batheaston Bath Bath And North East Somerset
Description of Proposal: External alterations for the erection of a parking area gate mechanism,
boundary pier and replacement walling. (Regularisation)
Name of Applicant: Mr & Mrs Humphrey
Application Number: 19/05508/LBA Case Officer: Helen Ellison

Application Type: Full Application
Site Location: Old House Northend Batheaston Bath Bath And North East Somerset
Description of Proposal: Erection of a parking area gate mechanism, boundary pier and replacement walling. (Retrospective)
Name of Applicant: Mr & Mrs Humphrey
Application Number: 19/05507/FUL Case Officer: Helen Ellison

- 6.3. To note** that no decisions on planning applications have been notified by Bath and North East Somerset Council since the February Council Meeting.

7. Coronavirus / Covid-19 (Clerk)

- 7.1. **To note** the latest updates from Public Health England and BANES (A)
- 7.2. **To note** the draft plan received from ALCA (A)
- 7.3. **To consider** what actions the Council should take to support residents and local businesses.
- 7.4. **To consider** what actions the Council should take to safeguard its staff.
- 7.5. **To review** the options for ensuring continuity of the Council's operations in response to disruption.
- 7.6. **To authorise** the Clerk to undertake any necessary actions to put into effect actions now or as the need arises.

8. Finance Committee

- 8.1. **To receive an update** of the meeting of 3rd March 2020 (Councillor Gregory, A)
- 8.2. **To approve** the establishment of the new Finance Committee, as detailed in the update
- 8.3. **To note** the proposed presentation for the Village Meeting (7th April)
- 8.4. **To approve** the YTD Accounts (Clerk, A)
- 8.5. **To receive** an update on the budget for 2020/21 (Councillor Gregory, A)

9. Smart Parking

- 9.1. **To review** the latest draft of the Contract and the summary of the requirements for Parking from the Parking Working Group. (Councillor Jeffrey, A)
- 9.2. **To confirm** that the contract puts into effect the outcome of the Parking Working Group's consultation with local residents and business, as approved by the Parish Council at its meeting of February 2019
- 9.3. **To confirm** that there are no undue risks in the contract
- 9.4. **To authorize** the Chairman to sign the contract, and put parking controls into effect as soon as is reasonably possible.
- 9.5. **To approve** a proposal to move the disabled car parking spaces and removing parking from the upper tier of the riverside car park, to make this area cycling and walker friendly. (Councillor Lea, A)

10. Maintenance of Trees

- 10.1. **To resolve** to pay £45 for a new bay tree for the parish council green pot at the bottom of Brow Hill. To remove the Christmas tree from that pot and replace with the bay.
(Councillor McCarthy)
- 10.2. **To note** two proposals for the Secret Garden (Councillor Gregory)

11. Rowing Proposal (Councillor Lea)

- 11.1. **To note** the update on the discussions relating to the Rowing Proposal (A)
- 11.2. **To approve** the erection of a storage facility for rowing boats and related equipment in the Riverside Car Park, and that Mr Lander moves forward with his proposal, coordinating with the Riverside Working Group, under the proviso that the Council can cancel the agreement at any time, giving 30 days' notice for all equipment to be removed from the site

12. Items for decision and approval

- 12.1. **To approve** allocation of funding of £2,000 to the Batheaston Church School for the improvement of the pond area. (Councillor Pavlou)
- 12.2. **To agree** the agenda for the Village Meeting on 7th April.
- 12.3. **To agree** the proposed schedule for meetings from June to December 2020 (Clerk, A)
- 12.4. **No note** a proposal for a Summer Get-together for Councillors of the 3 Parishes in the Bathavon North Ward, and **to instruct** the Clerk how to respond. (Clerk)

13. Items to Note

- 13.1. **To note** the updated membership of Working Groups (Clerk, A)
- 13.2. **To note** the article sent to the Local Look (Councillor Gregory)
- 13.3. **To receive an update** on the Business System evaluation (Councillor Jeffryes/Clerk)
- 13.4. **To note** the report on the Community Energy Forum (Councillor Jeffryes/Clerk, A)
- 13.5. **To receive** a report on the EV charging infrastructure and car club (Councillor Jeffryes, A)
- 13.6. **To receive** an update on quotes for updating the council website (Councillor Jeffryes)
- 13.7. **To note** a report on the Bathavon North Forum (Councillor Gregory, A)
- 13.8. **To agree** whether the Council supports a celebration of VE day on Friday 8th May (Councillor Gregory)

14. Clerk's Report

14.1. Plans and priorities for the next month

- 14.1.1.1. A course based on the "Being a Good Councillor" course will be arranged for all Councillors.

Clerk

15. Chairman's Report

Upcoming Meetings: -

Annual Village Meeting 7:15pm on Tuesday 7th April 2020 in the Rhymes Pavilion tbc
Parish Council Meeting, 7:15pm on Tuesday 21st April 2020 in the Rhymes Pavilion tbc
Finance Committee, to be agreed in latter half of April

These are open meetings.

Members of the public are welcome to attend and may speak by invitation

Signed: -  Parish Clerk Date issued: 5th March 2020