



**A Meeting of Batheaston Parish Council is to be held
at 7:30pm on Tuesday 14th July 2020**

**This meeting will be held online, using Zoom at zoom.us/join, or by dialling
one of: 0203 481 5240, 0131 460 1196, 0203 051 2874, or 0203 481 5237.**

Meeting ID is 847 3496 7495

AGENDA AND NOTICE OF MEETING

- 1. Public participation** regarding matters on the agenda
- 2. To receive** apologies for absence
- 3. To receive** any declarations of interest from Councillors.
- 4. To approve** the minutes of the meeting of Council held on 16th June 2020 (A)
- 5. Planning**
 - 5.1. To review** the following planning application from Bath and North East Somerset Council:

Application Type: Full Application

Site Location: Wing of The Hill Northend Batheaston BA1 8EN

Description of Proposal: Conversion of coach house, creation of link building, attic conversion with internal and external alterations to main house.

Name of Applicant: Mr & Mrs Theobald

Reference Number: 20/02112/FUL Case Officer: Hayden Foster

Application Type: Full Application

Site Location: 17 Northend Batheaston BA1 7EE

Description of Proposal: Proposed demolition of the existing octantal timber summer house and erection of new summer house office area using the same footprint.

Name of Applicant: Mr Peter Martins

Reference Number: 20/02139/FUL Case Officer: Sam Grant

Application Type: Full Application

Site Location: Wayfield North Solsbury Lane Batheaston BA1 7HB

Description of Proposal: Conversion of existing ancillary building into additional family habitable space.

Name of Applicant: Iain Stanton

Reference Number: 20/02148/FUL Case Officer: Dominic Battrick

Application Type: Tree Works subject to TPO
Site Location: Little Court Bannerdown Road Batheaston BA1 7NE
Description of Proposal: Hornbeam (T1) - Remove lower limbs overhanging Hollybush House to give 6m of the main trunk clear of branches. Large leading trunk approx 6m which would remain (marked by the yellow line in the photo) and only the smaller lower branches would be removed (outlined by the red line in the photo.)
Name of Applicant: Alison Millar
Reference Number: 20/02306/TPO Case Officer: Jane Brewer

5.2. To note the following decisions on planning applications have been notified by Bath and North East Somerset Council:

Application Type: Full Application
Site Location: Woodbine Gardens Bannerdown Road Batheaston Bath Bath And North East Somerset
Description of Proposal: Erection of two storey side extension and retrofit of existing property
Name of Applicant: Mr A Thorne
Application Number: 20/00220/FUL Case Officer: Anna Jotcham

Decision: PERMIT

Application Type: Full Application
Site Location: 6 Barnfield Way Batheaston BA1 7PW
Description of Proposal: Erection of single storey rear extension and front porch extension following removal of existing conservatory and porch along with installation of enlarged rooflight and replacement of windows
Name of Applicant: Mr & Mrs Yarker
Application Number: 20/00535/FUL Case Officer: Chloe Buckingham

Decision: PERMIT

Application Type: Full Application
Site Location: 11 Bannerdown Close Batheaston BA1 7JN
Description of Proposal: Erection of garage.
Name of Applicant: Mr Ted Mcdonald
Application Number: 20/01343/FUL Case Officer: Isabel Daone

Decision: PERMIT

Application Type: Full Application
Site Location: 10 Eagle Park Batheaston BA1 7HS
Description of Proposal: Construction of rear extension and side extension including internal alterations. Widening of driveway and ground works to improve access to garden
Name of Applicant: Mrs and Mr Laura and David Hobbs Wall
Application Number: 20/01533/FUL Case Officer: Danielle Milsom

Decision: PERMIT

Application Type: Full Application
Site Location: 111 Elmhurst Estate Batheaston BA1 7NR
Description of Proposal: Erection of a two storey rear extension.
Name of Applicant: Mr Charlie Skelton
Application Number: 20/01642/FUL Case Officer: Danielle Milsom

Decision: PERMIT

Application Type: Full Application
Site Location: 12A Elmhurst Estate Batheaston BA1 7NR
Description of Proposal: Insertion of rooflights into roofslopes, alterations to window configuration to south gable and erection of small motorcycle shed in front garden
Name of Applicant: Mark and Isobel Russell
Application Number: 20/01663/FUL Case Officer: Danielle Milsom

Decision: PERMIT

GOVERNANCE

6. Annual Governance and Accountability Return (AGAR) 2019/20

- 6.1. To resolve to approve** the annual statement of accounts 2019/20 (Cllr Gregory, A)
- 6.2. To note** a report on the Internal Audit 2019/20 (Clerk, A)
- 6.3. To resolve to approve** the response to “Section 1 – Annual Governance Statement 2019/20” (Cllrs James, Greener, A)
- 6.4. To resolve to approve** the “Section 2 – Accounting Statements 2019/20” (Clerk, A)
- 6.5. To resolve to request** that the Finance Committee work with the Clerk to bring forward an action plan to the next Council meeting to address the issues raised by the Audit process

7. New committee & working group structure and Terms of Reference

- 7.1. To resolve to approve** a new committee and working group structure for Council, with terms of reference for each new committee and working group as follows:
 - 7.1.1. Council committee
 - 7.1.2. Village committee
 - 7.1.3. Planning Advisory Group(Cllr Vandestein, A)

8. Finance committee

- 8.1. To note** the minutes of the Finance Committee meeting of 22nd May2020 (Cllr Gregory, A)

- 8.2. **To note** a report from the Finance Committee (Cllr Gregory, A)
- 8.3. **To consider** an application for grant funding from Batheaston Youth Club, and to **resolve to approve** the outline response. (Cllr Gregory, A)

COMMUNITY

9. Public Works Loan (PWL) application report

- 9.1. **To resolve to finalise** with ALCA an application and Report to the Minister of Housing, Communities and Local Government for approval of a PWL of £115,000 (Cllr Vandesteen, A)

10. Community matters (Patrick)

- 10.1. **To resolve to request** Councillors to bring forward proposals for addressing issues raised by the public for approval at the September 2020 Council Meeting:

- 10.1.1. Dog fouling
- 10.1.2. Littering awareness
- 10.1.3. Nuisances from public spaces

11. Clerk's Report (Clerk, A)

- 11.1. **To note a report** from the Clerk, with the following key items:

- 11.1.1. **To resolve to approve** the approach to re-opening Council facilities as lockdown restrictions ease, and the priority given to local community activities.
- 11.1.2. **To note** that the Clerk will seek outline proposals from 3 or more specialists in respect of the Elmhurst Playground, to address the immediate issues, and also medium- and longer-term development plans.

12. Chairman's Report

Upcoming Meetings: -

Parish Council Meeting, 7:15pm on Tuesday 8th September 2020

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation

Signed: -  Parish Clerk

Date issued: 9th July 2020