



**A Meeting of Batheaston Parish Council is to be held  
at 7:15pm on Tuesday 8<sup>th</sup> September 2020**

**This meeting will be held online, using Zoom at [zoom.us/join](https://zoom.us/join), or by dialling  
one of: 0203 481 5240, 0131 460 1196, 0203 051 2874, or 0203 481 5237.**

**Meeting ID is 886 8646 7075**

**AGENDA AND NOTICE OF MEETING**

**PROCEDURAL MATTERS**

1. **Public participation** regarding matters on the agenda
2. **To receive** apologies for absence
3. **To receive** any declarations of interest from Councillors.
4. **To approve** the minutes of the meeting of Council held on 14<sup>th</sup> July 2020 (Clerk, A)

**VILLAGE MATTERS**

5. **"Flatpack Democracy"**
  - 5.1. **To receive** a presentation by Peter MacFadyen, formerly a Frome Town Councillor (2011-19), where he and others transformed the Council to make it much more open and focused on residents' priorities. He is now an advocate and consultant on more effective local democracy. To be followed by Q&A, 1 per councillor (Cllr Vandesteen)
6. **Anti-social Behaviour**
  - 6.1. **To receive** ideas to tackle issues of anti-social behaviour in the Parish (All councillors, 2 mins each)
7. **Communications Planning**
  - 7.1. **To receive** a report on the current status of the new website and recommendations for way forward (Cllr May / Clerk)
8. **Village Green and Public Works Loan application**
  - 8.1. **To resolve** to instruct the Finance Committee to complete the Public Works Loan application process to formal submission (Cllr Vandesteen, A)

## **9. Grant application: Batheaston New Village Hall**

- 9.1. To receive** a report on a pledge of £1,000 made to the Batheaston New Village Hall Trustees in November 2017 (Cllrs Gregory, Vandesteen, A)
- 9.2. To resolve** to make a grant to the Batheaston New Village Hall Trustees in support of completing the build of the New Village Hall.

## **COUNCIL MATTERS**

### **10. Finance Committee matters**

- 10.1. To receive** a report from the Chair of the Finance Committee following its meeting of 18th August 2020. (Cllr Gregory, A)
- 10.2. To receive** a report of monthly transactions (Cllr Gregory, A)
- 10.3. To receive** an update on the current status of the budget (Cllr Gregory, A)
- 10.4. To receive** a report outlining an Action Plan to address matters raised in the Audit process (Cllr Gregory, A)
- 10.5. To resolve** to approve updated Terms of Reference for the Finance Committee, and to resolve to appoint additional Councillors to the Committee. (Cllr Gregory, A)
- 10.6. To resolve** to approve an updated Fixed Asset Procedure (Cllr Gregory, A)
- 10.7. To resolve** to nominate a Councillor(/s) to oversee the refurbishment of the Playground, obtaining grant funding to supplement the Council's own funds.

## **STANDING ITEMS AND REPORTS**

### **11. Planning Applications**

- 11.1. To review** the following planning application from Bath and North East Somerset Council:

Application Type: Listed Building Consent (Alts/exts)

Site Location: Prospect House Seven Acre Lane Batheaston BA1 7HE

Description of Proposal: Internal alterations to kitchen to include replacement of gas aga with an electric cooker, provision of underfloor heating, replacement of units and work surfaces, replacement of current single glazing with double glazed units.

Name of Applicant: Mr Andrew Bennett

Reference Number: 20/02043/LBA

Case Officer: Emily Smithers

Application Type: Full Application

Site Location: Woodbine Gardens Bannerdown Road Batheaston BA1 8EG

Description of Proposal: Erection of two storey side extension and retrofit of existing property (re-submission).

Name of Applicant: Mr Andrew Thorne

Reference Number: 20/02443/FUL

Case Officer: Isabel Daone

Application Type: Full Application  
Site Location: 11 Barnfield Way Batheaston BA1 7PW  
Description of Proposal: Addition of dormer windows to front and rear elevations.  
Name of Applicant: Mr & Mrs Baker  
Reference Number: 20/02553/FUL Case Officer: Danielle Milsom

Application Type: Full Application  
Site Location: 4 Hill Cottages Ramscombe Lane Batheaston BA1 8EP  
Description of Proposal: Erection of single storey garden room extension.  
Name of Applicant: Llewellyn Harker Lowe  
Reference Number: 20/02568/FUL Case Officer: Danielle Milsom

Application Type: Full Application  
Site Location: 9 Stambrook Caravan Park Batheaston BA1 7HR  
Description of Proposal: Erection of bungalow following removal of existing home.  
Name of Applicant: Colin Gray  
Reference Number: 20/02592/FUL Case Officer: Dominic Battrick

Application Type: Full Application  
Site Location: Brook Lodge 199 London Road East Batheaston BA1 7NB  
Description of Proposal: Erection of a single storey rear extension following demolition of existing attached lean-to structure.  
Name of Applicant: John Corcoran  
Reference Number: 20/02596/FUL Case Officer: Emily Smithers

Application Type: Listed Building Consent (Alts/exts)  
Site Location: Brook Lodge 199 London Road East Batheaston BA1 7NB  
Description of Proposal: Internal and external alterations for the erection of a single storey rear extension following demolition of existing attached lean-to structure.  
Name of Applicant: John Corcoran  
Reference Number: 20/02625/LBA Case Officer: Emily Smithers

Application Type: Tree Works Notification in Con Area  
Site Location: Brook Lodge 199 London Road East Batheaston BA1 7NB  
Description of Proposal: Yew (T1) - Fell.  
Name of Applicant: Mr John Corcoran  
Reference Number: 20/02637/TCA Case Officer: Jane Brewer

Application Type: Application for Variation of Condition  
Site Location: 12 Victoria Gardens Batheaston BA1 7RD  
Description of Proposal: Variation of condition 2 (Plans List) of application 19/04990/FUL (Erection of a two storey rear and side extension, to follow the demolition of existing rear extension.)  
Name of Applicant: Mrs Susie Schlesinger  
Reference Number: 20/02654/VAR Case Officer: Chloe Buckingham

Application Type: Listed Building Consent (Alts/exts)  
Site Location: 278 High Street Batheaston BA1 7RA  
Description of Proposal: Internal and external alterations for the installation of internal wall insulation. Replace existing UPVC and cast iron rainwater goods with new cast metal rainwater goods.  
Name of Applicant: Mr and Mrs Laville  
Reference Number: 20/02692/LBA Case Officer: Caroline Waldron

Application Type: Listed Building Consent (Alts/exts)  
Site Location: 278 High Street Batheaston BA1 7RA  
Description of Proposal: Internal and external alterations to replace existing single glazed sash windows on rear of house with slimlite double glazing. Replace existing UPVC and cast iron rainwater goods with new cast metal rainwater goods.  
Name of Applicant: Mr and Mrs Laville  
Reference Number: 20/02693/LBA Case Officer: Caroline Waldron

Application Type: Tree Works subject to TPO  
Site Location: 6 Damson Orchard Batheaston BA1 7AF  
Description of Proposal: Horse Chestnut (T1) - On land to rear of 6 Damson Orchard. Remove front leaning stem over the fenced boundary, due to poor structural integrity of the union and Phytophthora infection.  
Name of Applicant: Damson Orchard Management Company  
Reference Number: 20/02949/TPO Case Officer: Jane Brewer

Application Type: Full Application  
Site Location: 1-2 Fairhaven Cottages Northend Batheaston BA1 8ES  
Description of Proposal: Erection of a rear extension, side porch as well as internal alterations following demolition of existing conservatory.  
Name of Applicant: John & Sarah Palmer  
Reference Number: 20/03022/FUL Case Officer: Isabel Daone

Application Type: Outline Application  
Site Location: 9 The Batch Batheaston BA1 7DR  
Description of Proposal: Conversion of the pool house into a residential annex, separated from the main house, and with associated ground works to create a sunken garden area with steps  
Name of Applicant: Professor Stephen Hagen  
Reference Number: 20/03054/OUT Case Officer: Dominic Battrick

Application Type: Application for Variation of Condition  
Site Location: Hawker Joinery Ltd 114 Northend Batheaston BA1 7HN  
Description of Proposal: Variation of condition 22 (Plans List) of Application 17/04494/FUL (Erection of 8 dwellings following the demolition of existing industrial buildings (amendment to planning permission 17/00187/FUL))  
Name of Applicant: Charlcombe Home Ltd  
Reference Number: 20/03136/VAR Case Officer: Chris Griggs-Trevarthen

**11.2. To note** the following decisions on planning applications have been notified by Bath and North East Somerset Council:

Application Type: Tree Works subject to TPO  
Site Location: Little Court Bannerdown Road Batheaston  
Description of Proposal: Sycamore (T4)-Remove all branches below first fork and remove saplings.  
Name of Applicant: Ms Jane Gifford  
Application Number: 20/01949/TPO Case Officer: Jane Brewer

Decision: CONSENT

Application Type: Full Application  
Site Location: Mulsanne House 246A High Street Batheaston  
Description of Proposal: Conversion of an existing two storey garage to a separate dwelling  
Name of Applicant: Mr & Mrs Andrew Haines  
Application Number: 20/01605/FUL Case Officer: Emily Smithers

Decision: PERMIT

Application Type: Full Application  
Site Location: Mulsanne House 246A High Street Batheaston  
Description of Proposal: Conversion of an existing two storey garage to a separate dwelling  
Name of Applicant: Mr & Mrs Andrew Haines  
Application Number: 20/01605/FUL Case Officer: Emily Smithers

Decision: PERMIT

Application Type: Full Application  
Site Location: 17 Northend Batheaston BA1 7EE  
Description of Proposal: Proposed demolition of the existing octagonal timber summer house and erection of new summer house office  
Name of Applicant: Mr Peter Martins  
Application Number: 20/02139/FUL Case Officer: Sam Grant

Decision: PERMIT

Application Type: Full Application  
Site Location: Wayfield North Solsbury Lane Batheaston  
Description of Proposal: Conversion of existing ancillary building into additional family habitable space.  
Name of Applicant: Iain Stanton  
Application Number: 20/02148/FUL Case Officer: Christopher Masters

Decision: WITHDRAWN

Application Type: Tree Works subject to TPO

Site Location: Little Court Bannerdown Road Batheaston  
Description of Proposal: Hornbeam (T1) - Remove lower limbs overhanging Hollybush House to give 6m of the main trunk clear of branches. Large leading trunk approx 6m which would remain (marked by the yellow line in the photo) and only the smaller lower branches would be removed (outlined by the red line in the photo.)

Name of Applicant: Alison Millar  
Application Number: 20/02306/TPO

Case Officer: Jane Brewer

Decision: CONSENT

Application Type: Tree Works Notification in Con Area  
Site Location: Brook Lodge 199 London Road East Batheaston  
Description of Proposal: Yew (T1) - Fell Name of Applicant: Mr John Corcoran  
Application Number: 20/02637/TCA Case Officer: Jane Brewer

Decision: No Objection

**11.3. To review** the proposal from Bath and North East Somerset Council to name the new street formed by the development of the site of the house The Copse in Bannerdown Road as "The Copse".

## **12. Clerk's report.**

**12.1. To receive** a report from the Clerk, in which the following motions will be proposed. (Clerk, A)

**12.2. To resolve to** accept the proposed meeting schedule for the formal meetings of Council and the Finance Committee in 2021 (Clerk, A)

## **13. Chairman's report.**

**13.1. To receive** an oral report from the Chairman.

### **Upcoming Meetings: -**

Parish Council Meeting, 7:15pm on Tuesday 6<sup>th</sup> October 2020

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation

Signed: -  Parish Clerk

Date issued: 3<sup>rd</sup> September 2020