

Batheaston Parish Council
BUDGETS

Category	SortNo	Item	Budget 2020-21	Budget Review 9/10/20			Actual YTD (half year)	Comments
				Mandatory	Optional: Spend	Total		
	2	CIL grant received	15,890	6,890		6,890	6,973	We received the two payments expected in Sept; there is a small possibility of one more, £4,139.67, ref 18/00179/FUL (The Copse). Lower than budget as no longer expecting half of S106 funding for playground
	5	Hire income - pavilion	4,000	220	380	600	220	Reduced to assumed booking rate of ca. £150/month from October
	6	Interest	200	24		24	12	Note £124 refunds
	10	Precept	50,400	50,400		50,400	25,200	2nd tranche received in October
	11	Toilet income	500	137	163	300	137	RM: aim to re-open w/c 1/9. Note £237 banked 10/7/20 from pre-lockdown, was estimated as £100
	12	PWL	139,312			-		Probability of progressing in 20/21 is now small, so assume 0%
	14	VAT refunds	9,500	7,500	2,000	9,500		
	15	TOTAL INCOME	219,802	65,171	2,543	67,714	32,542	
Expenses	16	Christmas - lights erection and power setup	(2,022)	(1,022)		(1,022)		We should un earmark this due lack of "business case" and keep it as a general project expense pot (Agreed £1k removed)
	17	Christmas - trees and decorations	-			-		included in sort no 19 above
								1 day for each of Internal and limited assurance review (see http://www.localaudits.co.uk/fees.html for latter); optional addl 1/2 day from internal auditor
	18	General - Audit	(618)	(750)		(750)	450	
	19	General - bank charges	(72)	(72)		(72)	36	
	20	General - chairman's expenses	(25)	(25)		(25)		
	21	General - Clerk 1 expenses	(600)	(101)	(200)	(301)	101	Yet to claim for this year; I will also include WFH allowance in consideration of contract
	23	General - Elections	(100)		(100)	(100)		
	24	General - Grants given	(10,475)	(5,600)	(4,000)	(9,600)	6,000	Figure is based on current year intentions Cut to 4 X £1000 tranches over the year
	25	General - insurance	(1,953)	(1,970)		(1,970)		£1970 paid in October
	26	General - mobile internet	(5)	(48)	(24)	(72)		VOIP costs here: £6/month
	27	General - office equipment	(400)	(300)	(100)	(400)	190	
	28	General - photocopying	(33)	(33)		(33)		
	29	General - Postage	(20)	(20)		(20)		
	30	General - Publishing and transparency, website etc	(370)	(370)		(370)	54	
	31	General - refreshments for events	(20)	(20)		(20)		village meeting; leave in, and possibly increase?
	32	General - Stationery	(100)	(50)	(50)	(100)		
	33	General - Subscriptions	(795)	(702)	(200)	(902)	702	

34	General - Training and Information	(450)	(300)	(150)	(450)		Assumed "Essential Councillor Course" @ £300, and possibly £150 for Clerk
37	Highways - Garage hire for equipment storage	(410)	(389)		(389) -	195	
38	Highways - Grass cutting	(750)		-	-		
39	Highways - Hanging baskets and watering	(960)	(960)		(960) -	417	Costs of Handyman's additional time to water HBs not included here; it might be appropriate to re-allocate these costs (£519) to this line
40	Highways - Maintenance	-			-		
41	Highways - Monks Path maintenance	-			-		
42	Highways - noticeboards	-			-		
43	Highways - path clearing	(550)			-		
44	Highways - plants	-			-		included in item 39 above
45	Highways - Refurbish signs	-			-		
46	Highways - Street sweeper petrol	(70)	(70)		(70)		
47	Highways - Streetlight maintenance	(365)	(110)	(300)	(410) -	110	New arrangement is not a mntce contract, but rather a call-off contract, with price list
48	Miscellaneous Expenses	(50)	(1,026)	(1,000)	(2,026)		Unplanned expenditure estimated for Gutter £1076 and NI refund £1000
49	Neighbourhood Plan	-			-		
50	New "Vision Plan"	-			-		
51	Parking - car park controls	-			-		
52	Parking - estate parking	-			-		
53	Parking - refurbish signs	(500)	(500)		(500)		Unlikely to happen this year?
54	Planning - Local Support	-			-		
55	Play area - football pitch - grass cutting	(920)	(920)		(920) -	534	
56	Play area - football pitch - maintenance	(500)	(500)		(500)		We are not aware of any costs in this regard.; badgers, painting ... there might be a decision to do this for the football club?
57	Play area - grass cutting	(460)	(460)		(460)		On basis that this is not what it says; I've removed
58	Play area - inspections	(300)	(374)	(94)	(468) -	374	
59	Play area - maintenance and upgrades	(2,000)	(2,000)		(2,000)		Allocated to Playground
60	Play area - pavilion - maintenance and upgrades	(700)	(200)	(250)	(450)		Less use requires less maintenance
61	Play area - Pavilion - new entrance	-			-		
62	Play area - pavilion - safety checks & fire extinguish	(40)	(40)	(100)	(140) -	84	booking cancellation returned fee; we will need electrical cert Electrical check carried out in 2019 and is valid for 5 years. (yes, but no)
63	Riverside - car park/toilet - improvements and mair	(1,250)	(250)		(250)		£1,000 removed 24/8; nothing expected
64	Riverside - cycle way poles installation	-			-		
65	Riverside - grass cutting	(1,525)	(708)	(927)	(1,635) -	708	plus contract with B&NES not yet invoiced £927; this might reduce as we calualte that they have not cut as many times as contracted
66	Riverside - green bins	(180)	(180)		(180) -	94	

67	Riverside - pontoon, cycle rack	(1,600)			-		We should unearmark this due lack of "business case" and keep it as a general project expense pot (Agreed £1.6k removed)
69	Riverside - secret garden works and plants	(1,250)		(500)	(500)		no money required for plants in 2020, wall repairs?
70	Staff - Bonuses, gratuities, training, advertising	-			-		
71	Staff - PAYE & NI	(2,288)	(2,377)	(1,133)	(3,510)	- 2,377	Includes £1,195 payments for 2019/20
72	Staff - Pension	(756)	(515)	(1,270)	(1,785)		
73	Staff - Wages	(24,322)	(10,983)	(12,607)	(23,591)	- 10,970	note £156 handover costs included plus £145.45 for payroll.
75	Suffragettes - Kiosk	(20)	(20)		(20)		
76	Utilities - electric	(1,500)	(840)	-	(840)	- 840	Breakdown is: £307 to streetlights; £75 to toilets; £457 to Rhymes (which is for 18 October 2019 - 25 June 2020; 4.5 months in 19/20; 3 in 20/21)
77	Utilities - Water	(500)	(527)		(527)	- 362	Breakdown is: £27/month for toilets (= £324); and £200 to Rhymes ("annual payment")
78	Play area				-		
79	PWL	(5,500)			-		Cost + PWL interest
80	Fixed asset register validation and documentation	(1,000)			-	- 1,853	New business system
81	Communications platform	(6,000)	(5,000)	(1,000)	(6,000)	- 1,667	website development; .gov.uk registration; other costs arising (zapier, etc)
82	Green corridor design + legal + preparation	(31,000)		(1,000)	(1,000)		
83	Climate emergency	(20,000)			-		
84	CAZ mitigation	(1,000)		(1,000)	(1,000)		I wonder if we will spend this ... on what?!
85	Land swaps	(74,500)			-		
86	Other?	-			-		
87	TOTAL SPEND	(209,824)	(40,332)	(26,005)	(66,337)	- 28,118	-28177.62
88	Cost/Income	95%	62%	98%	98%		
89	Excess/deficit	9,978	24,839	1,377	1,377		

These
boxes
must be
green