A Meeting of Batheaston Parish Council is to be held
at 7:15pm on Tuesday 17th August 2021

This meeting will be held at the Rhymes Pavilion, Coalpit Road, BA1 7NW

To conform with current Coronavirus Restrictions, the number of members of the public who can attend will be limited to 12.
Please contact the Clerk if you wish to attend.

AGENDA AND NOTICE OF MEETING

PROCEDURAL MATTERS

1. **Public participation** regarding matters on the agenda.

2. **To receive** apologies for absence.

3. **To receive** any declarations of interest from Councillors.

4. **Minutes of Previous Meetings**

   4.1. **To approve** the minutes of the meeting of Council held on 23rd March 2021 (Clerk, A).

   4.2. **To approve** the minutes of the extraordinary meeting of Council held on 13th July 2021 (Clerk, A).

VILLAGE MATTERS

5. **Playground Working Group** (Cllr Lea, A)

   5.1. **To receive** a progress report from Cllr Lea.

6. **Riverside Working Group** (Cllr James, A)

   6.1. **To receive** a progress report.

7. **Parking Working Group** (Cllr Peachey, A)

   7.1. **To receive** a progress report.

8. **Grow Batheaston Liaison** (Cllr Pavlou)

   8.1. **To receive** a verbal report from Cllr Pavlou, on collaboration with Grow Batheaston.

9. **Highways** (Cllr McCarthy)

   9.1. **To receive** a verbal report from Cllr McCarthy on matters relating to Highways. (Cllr McCarthy, A)
10. Improvement to Northend Route to School

10.1. To resolve to support the Ward Councillors’ Application to Bath and North East Somerset Council for improvements to children’s routes to Batheaston Primary School. (Ward Cllr Warren, A)

11. Elmhurst Estate Liveable Neighbourhood Application

11.1. To resolve to support the Ward Councillors’ Application to Bath and North East Somerset Council for a Liveable Neighbourhoods Project to be conducted for Elmhurst Estate (Ward Cllr Warren, A)

FINANCE MATTERS

12. Rhymes Pavilion

12.1. To consider a document outlining possible enhancements and further development of the Rhymes Pavilion, and a proposal for initial priorities to be undertaken by the Clerk. (Clerk and Cllr McCarthy, A)

12.2. To resolve to instruct the Clerk to carry out the agreed priorities, with the associated budget allocated to the items.

13. Audit Action Plan

13.1. To approve an updated action plan arising from the Internal Auditor’s Report to the Council. (Clerk, A)

14. Community Grants

14.1. To approve a grant of £373.80 to the Friends of Bathampton Meadows Riverside as a contribution to the mowing of the verges along the Bathampton Meadows cycle track. (Clerk, A)

15. Finance Update

15.1. To receive a verbal report from the Clerk regarding progress in implementing the new finance system, and reclaiming VAT.

GOVERNANCE MATTERS

16. Standing Orders

16.1. To approve new Standing Orders, based on the latest model from the National Association of Local Councils. (Clerk, A)

17. Oversight of Finance and HR Matters

17.1. To resolve to disband the Finance Committee

17.2. To resolve to create a new Human Resources (HR) Committee, as per the provided Terms of Reference (Clerk, A)

17.2.1. To nominate at least 3 Councillors to form the new Committee.
17.2.2. **To nominate** one of the members of the HR Committee to be its Chair.

17.2.3. **To resolve** to instruct the Clerk to schedule the first meeting of the HR Committee.

17.3. **To note** that the Clerk will ensure that any outstanding tasks for the Finance Committee are allocated to either Council or the HR Committee.

**STANDING ITEMS AND REPORTS**

18. Planning Applications

18.1. **To review** the following planning application from Bath and North East Somerset Council

18.1.1. **Application Reference:** 21/03271/FUL  
**Address:** 12 High Bannerdown, Batheaston, BA1 7JY  
**Proposal:** Proposed refurbishment with ground floor extension, new first floor, and associated car-parking with gym garden building and storage for refuse, recycling and bicycles (Resubmission).

18.1.2. **Application Reference:** 21/03424/FUL  
**Address:** 7 Hawkers Yard, Batheaston, BA1 7BY  
**Proposal:** Erection of detached carport with storage

18.1.3. **Application Reference:** 21/03503/FUL  
**Address:** 115 Catherine Way, Batheaston, BA1 7NZ  
**Proposal:** Alterations to existing dwelling and proposed new dwelling (Resubmission)  
**Updated:** Consultation period will expire in 2 days time

18.1.4. **Application Reference:** 21/03516/FUL  
**Address:** 53 High Bannerdown, Batheaston, BA1 7JZ  
**Proposal:** Extension over the current dining and kitchen together with a two-storey section adjoined to this; single storey link to garage.

18.1.5. **Application Reference:** 21/03554/COND  
**Address:** Outbuildings Opposite Hill Cottages, Ramscombe Lane, Batheaston,  
**Proposal:** Discharge of condition 12 of application 17/02577/FUL (Conversion of existing farm buildings into 1no. residential dwelling).

18.1.6. **Application Reference:** 21/03561/NMA  
**Address:** Crosslands, Bannerdow Road, Batheaston, BA1 7PJ  
**Proposal:** Non-Materials Amendments to application 18/05488/FUL (Erection of two storey side extension with new rear balcony with associated internal alterations following demolition of existing single garage and erection of new double garage)

18.1.7. **Application Reference:** 21/03590/FUL  
**Address:** 34 Northend, Batheaston, BA1 7ES  
**Proposal:** Erection of a double garage to the side
18.1.8. **Application Reference:** 21/03611/COND  
**Address:** Upper Northend Farm, Northend, Batheaston, BA1 8ES  
**Proposal:** Partial discharge of condition 4 of application 21/02341/FUL (Internal and external maintenance and repair works to dwelling, stable, shed and boundary walls).

18.1.9. **Application Reference:** 21/03590/FUL  
**Address:** 34 Northend, Batheaston, BA1 7ES  
**Proposal:** Erection of a double garage to the side

18.2. To note the following decisions on planning applications have been notified by Bath and North East Somerset Council:

18.2.1. **Application Reference:** 21/00549/FUL  
**Address:** 280 High Street, Batheaston, BA1 7RA  
**Proposal:** Change of use of part of shop/store into 2no dwellings.  
**Decision:** Permit

18.2.2. **Application Reference:** 21/03591/LBA  
**Address:** 34 Northend, Batheaston, BA1 7ES  
**Proposal:** External alterations for erection of a double garage to the side  
**Updated:** Application Withdrawn

18.2.3. **Application Reference:** 21/02705/FUL  
**Address:** 10 Eagle Park, Batheaston, BA1 7HS  
**Proposal:** Construction of rear extension, dormers and internal alterations. Widening of driveway and ground works to improve access to garden (Resubmission).  
**Decision:** Permit

18.2.4. **Application Reference:** 21/02341/FUL  
**Address:** Upper Northend Farm, Northend, Batheaston, BA1 8ES  
**Proposal:** Internal and external maintenance and repair works to dwelling, stable, shed and boundary walls.  
**Decision:** Permit

18.2.5. **Application Reference:** 21/02342/LBA  
**Address:** Upper Northend Farm, Northend, Batheaston, BA1 8ES  
**Proposal:** Internal and external maintenance and repair works to dwelling, stable, shed and boundary walls.  
**Decision:** Permit

18.2.6. **Application Reference:** 21/02624/LBA  
**Address:** 24 Northend, Batheaston, BA1 7EN  
**Proposal:** Internal alterations for the installation of pine floorboards throughout lounge and hall to first floor  
**Decision:** Consent

18.2.7. **Application Reference:** 21/02877/FUL  
**Address:** 37 Northend, Batheaston, BA1 7EG  
**Proposal:** Erection of single storey rear extension.  
**Decision:** Permit
18.2.8. **Application Reference:** 21/02962/FUL  
**Address:** Wing Of The Hill, Northend, Batheaston, BA1 8EN  
**Proposal:** Conversion of outbuilding attic and house attic to bedroom accommodation.  
**Decision:** Permit

**Application Reference:** 21/02618/FUL  
**Address:** Roseland Cottage, Fosse Lane, Batheaston, BA1 7JS  
**Proposal:** Erection of two storey side extension  
**Decision:** Permit.

19. **Clerks Report**

19.1. To receive a report from the Clerk, including the following specific items for approval:

19.1.1. To **approve** proposals for Communications and Engagement including siting of Notice Boards

20. **To receive** an oral report from the Chairman.

**Upcoming Meetings:**

Parish Council Meeting, 7:15pm on Tuesday 28th September 2021

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation

Signed: - Parish Clerk  
**Date issued:** 12th August 2021