



**The Annual Meeting of Batheaston Parish Council is to be held  
at 7:15pm on Tuesday 17<sup>th</sup> May 2022**

**This meeting will be held at the Rhymes Pavilion, Coalpit Road, BA1 7NW**

### **AGENDA AND NOTICE OF MEETING**

#### **PROCEDURAL MATTERS**

1. **To elect** the Chair of Council
2. **Public participation** regarding matters on the agenda.
3. **To receive** apologies for absence.
4. **To receive** any declarations of interest from Councillors.
5. **Minutes of Previous Meetings**
  - 5.1. **To approve** the minutes of the meeting of Council held on 26<sup>th</sup> April 2022 (Clerk, A).
6. **To approve** the co-option to the Council. (A)
  - 6.1. If approved, the co-optee to sign the Declaration of Acceptance.
7. **To elect** a Vice-Chair of Council

#### **VILLAGE MATTERS**

8. **Highways**
  - 8.1. **To receive** a report on matters relating to Highways from Cllr McCarthy. (A)
    - 8.1.1. **To note** resident concerns about litter in the village, and discuss options to address this problem.
9. **Queens Platinum Jubilee**
  - 9.1. **To receive** a report on the planning for celebrations of the Jubilee party from Cllr Squire.
10. **Riverside**
  - 10.1. **To receive** a verbal update from Cllr Lewis as the leader of the Riverside Working Group.
  - 10.2. **To approve** a quotation to pollard the goat willows in the Forest Garden area of the Riverside, at a cost of £480. (Clerk, A)

## **11. Rural Leadership Group**

- 11.1. To approve** the establishment of a committee to oversee improved communications with residents by all community organisations, including the Parish Council, to ensure that the “Batheaston Times” continues after its successful launch edition, and to include other communication channels.  
(Clerk, A)

## **GOVERNANCE MATTERS**

### **12. Approval of Council Policies**

- 12.1. To approve** the Standing Orders. (Clerk, A)
- 12.2. To approve** the Financial Regulations. (Clerk, A)
- 12.3. To approve** the Code of Conduct. (Clerk, A)
- 12.4. To approve** the Complaints Policy. (Clerk, A)

## **FINANCE MATTERS**

### **13. Finance Update**

- 13.1. To receive** a report from the Clerk. (Clerk, A)

### **14. Grant Application from Community Groups**

- 14.1. To approve** an application for a grant from Sight Support West of England.  
(A)

## **STANDING ITEMS AND REPORTS**

### **15. Planning Applications**

- 15.1. To review** the following planning applications from Bath and North East Somerset Council:
- 15.1.1. Reference Number: 22/01612/FUL  
Site Location: 45 Bailbrook Lane Lower Swainswick BA1 7AL  
Description of Proposal: Erection of garage and domestic workshop (amendment to approval granted under 18/04021/FUL)
- 15.1.2. Reference Number: 22/01671/VAR  
Application Type: Application for Variation of Condition  
Site Location: Garage Block Brookside Close Batheaston  
Description of Proposal: Variation of conditions 3 (materials), 6 (construction environmental management plan), and 9 (knotweed) of application 21/01342/FUL (Demolition of 13no. lock-up garages and retention of one garage. Erection of 3no. detached double garages with loft storage above and parking area.).

15.1.3. Reference Number: 22/01677/FUL  
Site Location: Former Allotment Gardens Vale View Terrace  
Batheaston  
Description of Proposal: Replacement of existing stables (housing for goats) and stores with new barn, and construction of new stables (for housing goats and horse) on land adjacent to Vale View Lodge.

**15.2. To note** the following decisions on planning applications have been notified by Bath and North East Somerset Council:

15.2.1. Application Number: 22/00002/FUL  
Site Location: Braemar 4 Morris Lane Batheaston  
Description of Proposal: Erection of two storey side extension following demolition of existing garage. Erection of lower ground and ground floor rear extension following demolition of existing structures and raised deck. Erection of new attached store and workshop. Construction of new vehicular access and associated external landscaping following removal of existing vehicular access.  
Decision: PERMIT

15.2.2. Application Number: 22/00931/FUL  
Site Location: 12 Vale View Terrace Batheaston BA1 7RH  
Description of Proposal: Erection of single-storey rear extension to replace existing conservatory  
Decision: PERMIT

15.2.3. Application Number: 22/01024/FUL  
Site Location: 37 Northend Batheaston BA1 7EG  
Description of Proposal: Erection of single storey rear extension (Resubmission).  
Decision: PERMIT

15.2.4. Application Number: 22/01225/FUL  
Site Location: 12 Warleigh Drive Batheaston BA1 7PT  
Description of Proposal: Erection of a single storey rear extension and front entrance porch.  
Decision: PERMIT

## **16. Clerk's Report**

**16.1. To receive** a report from the Clerk, including the following specific items. (Clerk, A)

16.1.1. **To approve** the installation of signs to limit parking on the Riverside Car Park to 2 hours.

## 17. Chairman's Report

17.1. To receive an oral report from the Chairman.

### Upcoming Meetings: -

Council Meeting, 21<sup>st</sup> June 2022

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation

Signed: -  Parish Clerk

Date issued: 12<sup>th</sup> May 2022