



**A Meeting of Batheaston Parish Council is to be held
at 7:15pm on Tuesday 19th July 2022
CANCELLED**

This meeting will be held at the Rhymes Pavilion, Coalpit Road, BA1 7NW

AGENDA AND NOTICE OF MEETING

PROCEDURAL MATTERS

1. **Public participation** regarding matters on the agenda.
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. Minutes of Previous Meetings
 - 4.1. **To approve** the minutes of the meeting of Council held on 21st June 2022 (Clerk, A).

VILLAGE MATTERS

5. **Queens Platinum Jubilee**
 - 5.1. **To approve** the final summary of accounts for the party. (Clerk, A)
6. **Highways**
 - 6.1. **To receive** a report on matters relating to Highways from Cllr McCarthy. (A)
 - 6.1.1. **To approve** the replacement of the streetlight on West View Road at an estimated cost of up to £1,600.
 - 6.1.2. **To approve** the procurement of Christmas Lights, and associated festivities, with a maximum budget of £3,000.
7. **Riverside**
 - 7.1. **To receive** a report on the recent meeting of the Riverside Working Group. (Clerk, A)
8. **Playground**
 - 8.1. **To receive** a report on the progress of the next phase of refurbishments (Cllr Pavlou, A)

9. Batheaston Leadership Group

- 9.1. To approve** the establishment of a committee to oversee improved communications with residents by all community organisations, including the Parish Council, to ensure that the “Batheaston Times” continues after its successful launch edition, and to include other communication channels. (Clerk, A)
- 9.2. To approve** a proposal to have a stall at the Grow Batheaston Pop up Markets scheduled to be held at the Riverside Park this year.

GOVERNANCE MATTERS

10. Audit Action Plan

- 10.1. To approve** a plan to address the weaknesses and other actions arising from the preparation of the Annual Governance and Audit Return. (Clerk, A)

11. Human Resources Committee

- 11.1. To receive** a report on the meeting of the Committee held on 5th July 2022, noting the following specific items. (Cllr Pavlou, A)

- 11.1.1. approval was given to make overdue payments on pensions to two of the Council’s staff, to a value of £2,770.
- 11.1.2. the Committee approved the review of all staff contracts, to bring them up to date with current legislation and best practice.
- 11.1.3. The Committee approved a work plan for itself, to include creation and update of HR related policies.

FINANCE MATTERS

12. Finance Update

- 12.1. To receive** a report from the Clerk. (Clerk, A)
- 12.1.1. To approve the payments made in the past three months. (Clerk, A)
- 12.1.2. To note that a submission for the refund of £2,670 in VAT paid in 2020-21 has been made.

13. Re-Procurement of Electricity Supply

- 13.1. To approve** a proposal for the Clerk to procure a new supplier for the electricity supply for the Streetlights (Clerk, A).

STANDING ITEMS AND REPORTS

14. Planning Applications

14.1. To review the following planning applications from Bath and North East Somerset Council:

- 14.1.1. Reference Number: 22/02462/FUL
Site Location: 13 Barnfield Way Batheaston BA1 7PW
Description of Proposal: Conversion of garage to habitable use. Erection of new entrance canopy. Construction of replacement conservatory at rear. Alterations to fenestration on front and rear elevations. Alterations to external materials.
- 14.1.2. Reference Number: 22/02475/FUL
Site Location: Hill Top, Little Solsbury Lane, Batheaston BA1 7JQ
Description of Proposal: Erection of two storey side extension
- 14.1.3. Reference Number: 22/02600/TCA
Application Type: Tree Works Notification in Con Area
Site Location: Scout Hut, School Lane, Batheaston BA1 7EP
Description of Proposal: T1 sycamore - prune back lower branch by 3m from the scout's hut where it could cause damage to the roof. T2 Oak - remove major deadwood so it doesn't fall on to activities nearby
G3 4x ash in category 2-3 state of ash dieback (REF LAs toolbox guide to ash dieback). Trees will decline over the next 2 - 3 years in a high target area. Public footpath and school close by and highway access to residents at the end of school lane. Remove to ground level.
- 14.1.4. Reference Number: 22/02621/FUL
Site Location: 1 Hawkers Yard Batheaston BA1 7BY
Description of Proposal: Erection of a single storey rear extension (Resubmission)
- 14.1.5. Reference Number: 22/02702/FUL
Site Location: Chilcombe House, Chilcombe Bottom, Batheaston BA1 8EL
Description of Proposal: Demolition of existing conservatory and erection of a new garden room.

14.2. To note the following decisions on planning applications have been notified by Bath and North East Somerset Council:

- 14.2.1. Application Number: 22/01295/FUL
Site Location: 11 Northend Batheaston BA1 7EE
Description of Proposal: Alterations to existing garage structure to form ancillary accommodation.
Decision: REFUSE

- 14.2.2. Application Number: 22/01950/VAR
Application Type: Application for Variation of Condition
Site Location: 276 High Street Batheaston BA1 7RA
Description of Proposal: Variation of condition 6 (Plans) of 19/02977/FUL (Erection of two storey detached annexe with garage and ancillary accommodation in rear garden).
Decision: PERMIT
- 14.2.3. Application Number: 22/01671/VAR
Application Type: Application for Variation of Condition
Site Location: Garage Block Brookside Close Batheaston
Description of Proposal: Variation of conditions 3 (materials), 6 (construction environmental management plan), and 9 (knotweed) of application 21/01342/FUL (Demolition of 13no. lock-up garages and retention of one garage. Erection of 3no. detached double garages with loft storage above and parking area.).
Decision: PERMIT
- 14.2.4. Application Number: 22/01612/FUL
Site Location: 45 Bailbrook Lane Lower Swainswick BA1 7AL
Description of Proposal: Erection of garage and domestic workshop (amendment to approval granted under 18/04021/FUL)
Decision: PERMIT
- 14.2.5. **To note** that these decisions align with the recommendations of the Parish Council.

14.3. To resolve to engage with the Clifton Diocese of the Catholic Church, residents, Bath and North East Somerset Council and other parties concerning the sale of the Catholic Church site on Northend to seek to ensure that the site is used to the benefit of the community.

15. Clerk's Report

15.1. **To receive** a report from the Clerk. (Clerk, A)

16. Chairman's Report

16.1. **To receive** an oral report from the Chairman.

Forthcoming Meetings:

Council Meeting, 20th September 2022

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation

Signed: -



Parish Clerk

Date issued: 14th July 2022