



**A Meeting of Batheaston Parish Council is to be held  
at 7:15pm on Tuesday 28<sup>th</sup> July 2022  
This meeting will be held at the Rhymes Pavilion, Coalpit Road, BA1 7NW**

### **AGENDA AND NOTICE OF MEETING**

#### **PROCEDURAL MATTERS**

- 1. Public participation** regarding matters on the agenda.
- 2. To receive** apologies for absence.
- 3. To receive** any declarations of interest from Councillors.
- 4. Minutes of Previous Meetings**
  - 4.1. To approve** the minutes of the meeting of Council held on 21<sup>st</sup> June 2022 (Clerk, A).

#### **VILLAGE MATTERS**

##### **5. Queens Platinum Jubilee**

- 5.1. To approve** the final summary of accounts for the party. (Clerk, A)

##### **6. Highways**

- 6.1. To receive** a report on matters relating to Highways from Cllr McCarthy. (A)
  - 6.1.1. To approve** the replacement of the streetlight on West View Road at an estimated cost of up to £1,600.
  - 6.1.2. To approve** the procurement of Christmas Lights, and associated festivities, with a maximum budget of £3,000.

##### **7. Riverside**

- 7.1. To receive** a report on the recent meeting of the Riverside Working Group. (Clerk, A)

##### **8. Playground**

- 8.1. To approve** the proposed Terms of Reference for the Working Group to take forward the refurbishments of the Playground (A)
- 8.2. To receive** a report on the progress of the next phase of refurbishments (Cllr Pavlou, A)

## **9. Batheaston Leadership Group**

**9.1. To approve** the establishment of a committee to oversee improved communications with residents by all community organisations, including the Parish Council, to ensure that the “Batheaston Times” continues after its successful launch edition, and to include other communication channels. (Clerk, A)

**9.2. To approve** a proposal to have a stall at the Grow Batheaston Pop-up Markets scheduled to be held at the Riverside Park this year.

## **10. Grants to Community Groups**

**10.1. To approve** a grant of £1500 to Grow Batheaston for the Suffragette Exhibition and related commemorations in October 2022.

## GOVERNANCE MATTERS

### **11. Audit Action Plan**

**11.1. To approve** a plan to address the weaknesses and other actions arising from the preparation of the Annual Governance and Audit Return. (Clerk, A)

### **12. Human Resources Committee**

**12.1. To receive** a report on the meeting of the Committee held on 5<sup>th</sup> July 2022, noting the following specific items. (Cllr Pavlou, A)

12.1.1. approval was given to make overdue payments on pensions to two of the Council’s staff, to a value of £2,770.

12.1.2. the Committee approved the review of all staff contracts, to bring them up to date with current legislation and best practice.

12.1.3. The Committee approved a work plan for itself, to include creation and update of HR related policies.

## FINANCE MATTERS

### **13. Finance Update**

**13.1. To receive** a report from the Clerk. (Clerk, A)

13.1.1. To approve the payments made in the past three months. (Clerk, A)

13.1.2. To note that a submission for the refund of £2,670 in VAT paid in 2020-21 has been made.

### **14. Re-Procurement of Electricity Supply**

**14.1. To approve** a proposal for the Clerk to procure a new supplier for the electricity supply for the Streetlights (Clerk, A).

**14.2. To note** the plans for re-procurement of other supplies over the coming months.

## STANDING ITEMS AND REPORTS

### 15. Planning Applications

**15.1. To review** the following planning applications from Bath and North East Somerset Council:

- 15.1.1. Reference Number: 22/02462/FUL  
Site Location: 13 Barnfield Way Batheaston BA1 7PW  
Description of Proposal: Conversion of garage to habitable use. Erection of new entrance canopy. Construction of replacement conservatory at rear. Alterations to fenestration on front and rear elevations. Alterations to external materials.
- 15.1.2. Reference Number: 22/02475/FUL  
Site Location: Hill Top, Little Solsbury Lane, Batheaston BA1 7JQ  
Description of Proposal: Erection of two storey side extension
- 15.1.3. Reference Number: 22/02600/TCA  
Application Type: Tree Works Notification in Con Area  
Site Location: Scout Hut, School Lane, Batheaston BA1 7EP  
Description of Proposal: T1 sycamore - prune back lower branch by 3m from the scout's hut where it could cause damage to the roof. T2 Oak - remove major deadwood so it doesn't fall on to activities nearby  
G3 4x ash in category 2-3 state of ash dieback (REF LAs toolbox guide to ash dieback). Trees will decline over the next 2 - 3 years in a high target area. Public footpath and school close by and highway access to residents at the end of school lane. Remove to ground level.
- 15.1.4. Reference Number: 22/02621/FUL  
Site Location: 1 Hawkers Yard Batheaston BA1 7BY  
Description of Proposal: Erection of a single storey rear extension (Resubmission)
- 15.1.5. Reference Number: 22/02702/FUL  
Site Location: Chilcombe House, Chilcombe Bottom, Batheaston BA1 8EL  
Description of Proposal: Demolition of existing conservatory and erection of a new garden room.

**15.2. To note** the following decisions on planning applications have been notified by Bath and North East Somerset Council:

- 15.2.1. Application Number: 22/01295/FUL  
Site Location: 11 Northend Batheaston BA1 7EE  
Description of Proposal: Alterations to existing garage structure to form ancillary accommodation.  
Decision: REFUSE

- 15.2.2. Application Number: 22/01950/VAR  
Application Type: Application for Variation of Condition  
Site Location: 276 High Street Batheaston BA1 7RA  
Description of Proposal: Variation of condition 6 (Plans) of 19/02977/FUL (Erection of two storey detached annexe with garage and ancillary accommodation in rear garden).  
Decision: PERMIT
- 15.2.3. Application Number: 22/01671/VAR  
Application Type: Application for Variation of Condition  
Site Location: Garage Block Brookside Close Batheaston  
Description of Proposal: Variation of conditions 3 (materials), 6 (construction environmental management plan), and 9 (knotweed) of application 21/01342/FUL (Demolition of 13no. lock-up garages and retention of one garage. Erection of 3no. detached double garages with loft storage above and parking area.).  
Decision: PERMIT
- 15.2.4. Application Number: 22/01612/FUL  
Site Location: 45 Bailbrook Lane Lower Swainswick BA1 7AL  
Description of Proposal: Erection of garage and domestic workshop (amendment to approval granted under 18/04021/FUL)  
Decision: PERMIT
- 15.2.5. Application Number: 22/02101/FUL  
Site Location: 12 High Bannerdown Batheaston BA1 7JY  
Description of Proposal: Erection of a replacement dwelling with associated car-parking & storage for refuse, recycling and bicycles.  
Decision: PERMIT
- 15.2.6. Application Number: 22/02181/LBA  
Application Type: Listed Building Consent (Alts/exts)  
Site Location: 3 Bannerdown Road Batheaston BA1 7ND  
Description of Proposal: Internal alterations for the installation of waterproofing membrane and ventilation flue to the existing utility room  
Decision: CONSENT
- 15.2.7. **To note** that these decisions align with the recommendations of the Parish Council, with the exception of 22/02101/FUL, to which the Council objected.

**15.3. To resolve** to engage with the Clifton Diocese of the Catholic Church, residents, Bath and North East Somerset Council and other parties concerning the sale of the Catholic Church site on Northend to seek to ensure that the site is used to the benefit of the community.

## **16. Clerk's Report**

**16.1. To receive** a report from the Clerk. (Clerk, A)

## **17. Chairman's Report**

**17.1. To receive** an oral report from the Chairman.

**Forthcoming Meetings:**

Council Meeting, 20th September 2022

Council meetings are open to the public, and members of the public  
are welcome to join and may speak by invitation

Signed: -  Parish Clerk

Date issued: 24<sup>th</sup> July 2022