



**A Meeting of Batheaston Parish Council is to be held
at 7:15pm on Tuesday 27th September 2022
This meeting will be held at the Rhymes Pavilion, Coalpit Road, BA1 7NW**

AGENDA AND NOTICE OF MEETING

PROCEDURAL MATTERS

1. **Public participation** regarding matters on the agenda.
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. **Minutes of Previous Meetings**
 - 4.1. **To approve** the minutes of the meeting of Council held on 28th July 2022 (Clerk, A).

VILLAGE MATTERS

5. **Playground**
 - 5.1. **To approve** the urgent repairs of safety-critical faults on the playground: the fence and baby swing (Clerk)
 - 5.2. **To receive** an update on plans for Phase 2, including the online survey of residents and the Park Party Event, a community engagement, on 1st October (Cllr Pavlou, A)
6. **Rhymes Pavilion and Penny's Pantry**
 - 6.1. **To receive** a review of options for continuation of Penny's Pantry (Clerk, A)
 - 6.2. **To approve** a review of options for the Rhymes Pavilion (Clerk, A)
7. **Car Park**
 - 7.1. **To approve** the restoration of the Car Park boom, and **to note** progress on the installation of signage in the Car Park.
8. **Riverside**
 - 8.1. To consider actions regarding the issue of sewage in St Catherine's Brook. (Cllr Lewis)

9. Christmas Events

9.1. To approve funding for the pavement Christmas lights and riverside tree lights, as follows:

- 9.1.1. up to £100 to provide 6 pavement Christmas trees
- 9.1.2. up to £250 for 12 pavement hanging baskets which accompany the lights
- 9.1.3. up to £500 to set up and take down the pavement Christmas lights and tree light opposite in the Riverside
- 9.1.4. £200 for refreshments and other expenses for a resident party gathering for turning the lights on

10. Suffragette Memorial (Cllr McCarthy)

10.1. To approve funding for the Suffragette Memorial to be installed in the phone box at Eagle Road

11. Highways (Cllr McCarthy)

11.1. To approve the following funding for streetlights:

- 11.1.1. To decommission the light on West View Road (up to £1,000)
- 11.1.2. To decommission the light on Northend, near Fairhaven Cottages (up to £1,000)
- 11.1.3. Retrospectively, the investigation of action to repair the light on Vale View Terrace (up to £300), and
- 11.1.4. The repair of the light on Vale View Terrace light at a cost of up to £1,500

11.2. To approve up to £300 to complete the Suffragette Memorial in the phone box at Eagle Road.

11.3. To receive an update on actions to address the problem of speeding on the High St and Northend.

11.4. To resolve to pay up to £100 towards the clearing and cleaning of the Batheaston Horse Trough on the High Street.

12. Grants to Community Groups

12.1. To approve a grant of £500 to the Cotswolds Volunteers (Clerk, A)

GOVERNANCE MATTERS

13. Audit Action Plan

- 13.1. **To note** progress update (Clerk, A)
- 13.2. **To approve** the minutes of the Council Meeting of 23rd March 2021 (Clerk, A)
- 13.3. **To approve** the draft Reserve Policy and actions to establish a specific fund for the Playground Project (Clerk, A)

FINANCE MATTERS

14. Finance Update

- 14.1. **To receive** a report from the Clerk. (Clerk, A)
 - 14.1.1. **To approve** a report on the budget and the actual spend to-date
 - 14.1.2. **To resolve** that Cllr Lewis will take on the role of collecting coins from the Riverside Public Conveniences
 - 14.1.3. **To approve** delegation to allow Cllr Lewis or the Clerk to allow free use of the toilet for events or other special circumstances, notifying Council at the first opportunity.
 - 14.1.4. **To approve** the redirection of the grant to Grow Batheaston for the sharing shed to Art Trail.
 - 14.1.5. **To approve** up to £1,350 for the Autumn edition of the Batheaston Times
 - 14.1.6. **To note** that the closure statement for the audit of 2021-22 has been received from the external auditor.
 - 14.1.7. **To approve** the renewal of insurance
 - 14.1.8. **To note** actions to re-procure electricity contracts
- 14.2. **To approve** the payments made in the past three months. (Clerk, A)
- 14.3. **To nominate** a Councillor to authorise banking transactions in place of Cllr Squire.

STANDING ITEMS AND REPORTS

15. Planning Applications

15.1. To review the following planning applications from Bath and North East Somerset Council:

- 15.1.1. Reference Number: 22/02504/FUL
Application Type: Full Application
Site Location: Brook Lodge 199 London Road East Batheaston BA1 7NB
Description of Proposal: Erection of a single storey extension with roof terrace; alterations to existing extension to provide new lower ground floor space by excavating beneath existing floor; creation of new paved garden terrace.
- 15.1.2. Reference Number: 22/02505/LBA
Application Type: Listed Building Consent (Alts/exts)
Site Location: Brook Lodge 199 London Road East Batheaston BA1 7NB
Description of Proposal: Internal and external alterations for the erection of a single storey extension with roof terrace; alterations to existing extension to provide new lower ground floor space by excavating beneath existing floor; creation of new paved garden terrace.
- 15.1.3. Reference Number: 22/02931/FUL
Application Type: Full Application
Site Location: Charmydown Hill House Charmydown Lane Swainswick BA1 8AB
Description of Proposal: Erection of full storey rear extension, following demolition of the roof of the existing residential annexe and the erection of a garden wall.
- 15.1.4. Reference Number: 22/02798/LBA
Application Type: Listed Building Consent (Alts/exts)
Site Location: 189 High Street Batheaston BA1 7DP
Description of Proposal: External alterations to dismantle and rebuild existing triangular stone structure.
- 15.1.5. Reference Number: 22/03104/FUL
Application Type: Full Application
Site Location: 113 Elmhurst Estate Batheaston BA1 7NR
Description of Proposal: Erection of front kitchen and porch extension.
- 15.1.6. Reference Number: 22/03123/FUL
Application Type: Full Application
Site Location: 5 The Batch Batheaston BA1 7DR
Description of Proposal: Erection of single storey side extension

- 15.1.7. Reference Number: 22/03145/FUL
Application Type: Full Application
Site Location: Avondale Garage High Street Batheaston BA1 7DW
Description of Proposal: Demolition of existing buildings, retention of commercial unit attached to neighbouring dwelling and development of 5 dwellings with associated works.
- 15.1.8. Reference Number: 22/03149/FUL
Application Type: Full Application
Site Location: 21 Seven Acre Lane Batheaston BA1 7HH
Description of Proposal: Erection of single storey side and rear extension, and alterations to existing building
- 15.1.9. Reference Number: 22/03233/VAR
Application Type: Application for Variation of Condition
Site Location: 276 High Street Batheaston BA1 7RA
Description of Proposal: Variation of condition 6 (Plans List) of application 19/02977/FUL (Erection of two storey detached annexe with garage and ancillary accommodation in rear garden).
- 15.1.10. Reference Number: 22/03423/FUL
Application Type: Full Application
Site Location: 153 High Street Batheaston BA1 7DW
Description of Proposal: Erection of first floor extension on existing ground floor extension
- 15.1.11. Reference Number: 22/03258/TPO
Application Type: Tree Works subject to TPO
Site Location: 13 Eagle Park Batheaston BA1 7HS
Description of Proposal: T1 - Monterey Pine - Tree surgery to reduce risk of limb/trunk/root failure. For safety purposes
- 15.1.12. Reference Number: 22/03583/FUL
Application Type: Full Application
Site Location: Victory Gardens Bannerdown Drive Batheaston BA1 7JW
Description of Proposal: Erection of two storey extension to dwelling
- 15.1.13. Reference Number: 22/03661/TCA
Application Type: Tree Works Notification in Con Area
Site Location: 10 Northend Batheaston BA1 7EN
Description of Proposal: T1 - Yew - Fell

15.2. To note the following decisions on planning applications have been notified by Bath and North East Somerset Council:

- 15.2.1. Application Number: 21/05496/FUL
Site Location: 274 High Street Batheaston BA1 7RA
Description of Proposal: Change of use from existing garage into family dwelling including single storey front and rear extensions to the land rear of no. 274 (Resubmission)
Decision: PERMIT
- 15.2.2. Application Number: 22/01392/FUL
Site Location: 34 Northend Batheaston BA1 7ES
Description of Proposal: Erection of detached double garage on an existing hard parking area
Decision: PERMIT
- 15.2.3. Application Number: 22/02621/FUL
Site Location: 1 Hawkers Yard Batheaston BA1 7BY
Description of Proposal: Erection of a single-storey rear extension (Resubmission)
Decision: PERMIT
- 15.2.4. Application Number: 22/02263/FUL
Site Location: 22 Northend Batheaston BA1 7EN
Description of Proposal: Erection of a rear porch, repairs to front lightwell cover and the replacement of a garden shed. Name of
Decision: PERMIT
- 15.2.5. Application Number: 22/02264/LBA
Application Type: Listed Building Consent (Alts/exts)
Site Location: 22 Northend Batheaston BA1 7EN
Description of Proposal: External alterations for the erection of a rear porch, repairs to front lightwell cover and the replacement of a garden shed.
Decision: CONSENT
- 15.2.6. Application Number: 22/02462/FUL
Site Location: 13 Barnfield Way Batheaston BA1 7PW
Description of Proposal: Conversion of garage to habitable use. Erection of new entrance canopy. Construction of replacement conservatory at rear. Alterations to fenestration on front and rear elevations. Alterations to external materials.
Decision: PERMIT
- 15.2.7. Application Number: 22/02702/FUL
Site Location: Chilcombe House Chilcombe Bottom Batheaston
Description of Proposal: Demolition of existing conservatory and erection of a new garden room
Decision: PERMIT

15.3. To note that all of these decisions align with the recommendations of the Parish Council.

15.4. To note that the Clerk has made contact with the Clifton Diocese of the Catholic Church to concerning the sale of the Catholic Church site on Northend to seek to ensure that the site is used to the benefit of the community.

16. Clerk's Report

16.1. To receive a report from the Clerk. (Clerk, A)


17. Chairman's Report

17.1. To receive an oral report from the Chairman.

Forthcoming Meetings:

Council Meeting, 18th October 2022
HR Committee Meeting, 1st November 2022

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation

Signed: -  Parish Clerk

Date issued: 22nd September 2022