



**A Meeting of Batheaston Parish Council
is to be held at 7:15pm on Tuesday 12th December 2023 at
the Rhymes Pavilion, Coalpit Road, BA1 7NW**

AGENDA AND NOTICE OF MEETING

PROCEDURAL MATTERS

- 1. Public participation** regarding matters on the agenda.
- 2. To receive** apologies for absence.
- 3. To receive** any declarations of interest from Councillors.
- 4. Minutes of Previous Meetings**
 - 4.1. To approve** the minutes of the Meeting of Council held on 14th November 2023 (Clerk, A).
- 5. To note** progress on actions from previous meetings (Clerk, A)

COMMITTEE REPORTS

6. Human Resources Committee

- 6.1. To receive** a report from the Human Resources Committee, including:
 - 6.1.1. To approve** Christmas bonuses of £25 to each of the four staff members

7. Finance Committee

- 7.1. To receive** a report from the Finance Committee, including:
 - 7.1.1. To approve** suggested changes to the Terms of Reference:
 - 7.1.1.1.** To add: "To oversee the production of reports for the Annual Governance and Accountability Return for Council approval, and the appointment and liaison with Internal and External Auditors"
 - 7.1.1.2.** To remove: "To consider and report to Full Council on matters of complaints against Clerk"
 - 7.1.2. To note** the timetable for preparing the budget and recommendations for Precept for 2024/25.

COMMUNITY MATTERS

8. Highways

- 8.1. **To approve** locations to nominate to Bath and North East Somerset Council for parking Tier e-bikes and e-scooters. (A)
- 8.2. **To approve** a proposal to Bath and North East Somerset Council for parking restrictions (double yellow lines) to be imposed on the corner of Seven Acres Lane and Prospect Gardens (A)

9. Rhymes Pavilion

- 9.1. **To receive** an update from the Working Group on consultation with the community about the future of the Rhymes Pavilion.

10. Riverside

- 10.1. **To receive** a report on the testing of water quality in the River Avon carried out throughout the swimming season. (A)

GOVERNANCE MATTERS

11. Establish a Highways and Built Environment Working Group

- 11.1. **To approve** a Terms of Reference for a new Working Group to cover all aspects of Highways and Built Environment in the Council's remit. (A)
- 11.2. **To nominate** Councillors to participate in the Group.

12. Establishing a Communications Working Group

- 12.1. **To approve** a Terms of Reference for a new Working Group to cover all aspects of Communications with the community in the Parish. (A)
- 12.2. **To nominate** Councillors to participate in the Group.

FINANCE MATTERS

13. Grants to Community Organisation

- 13.1. **To approve** a grant of £12,000 for Batheaston Youth Club. (A)

STANDING ITEMS AND REPORTS

14. Planning Applications

- 14.1. **To review** the following planning applications from Bath and North East Somerset Council, following representations from a number of residents:
 - 14.1.1. Reference Number: [23/03753/FUL](#)
Site Location: Catholic Church Of The Good Shepherd, Northend, Batheaston BA1 7EN
Description of Proposal: Erection of four dwellings with associated landscaping and parking following demolition of existing mass centre.

14.2. To review the following planning applications from Bath and North East Somerset Council:

14.2.1. Reference Number: [23/04395/TCA](#)

Application Type: Tree Works Notification in Con Area

Site Location: Mill House School Lane Batheaston BA1 7ER

Description of Proposal: T1-Poplar, reduce by up to 4m in height and 3m spread, to reduce risk of tree or tree parts falling in high winds. T2-Poplar, reduce by up to 4m in height and 3m spread, to reduce risk of tree or tree parts falling in high winds. T3-Poplar, reduce by 8m in height and 4-5m spread on all sides. A significant reduction is necessary to reduce this heavily leaning tree to make it safer.

14.2.2. Reference Number: [23/04350/TCA](#)

Application Type: Tree Works Notification in Con Area

Site Location: 153 High Street Batheaston BA1 7DW

Description of Proposal: Birch T1 - dismantle and remove this leaning tree.

14.2.3. Reference Number: [23/04209/FUL](#)

Site Location: Bannerdown Gardens Bannerdown Road Batheaston BA1 8EG

Description of Proposal: Planning permission is sought for the existing timber framed & clad pigeon lofts (2No.) which have been in place for a number of years now.

14.3. To note that the following decision which has been notified by Bath and North East Somerset Council since the last meeting:

14.3.1. Reference Number: 23/03918/TPO Decision:- CONSENT

14.3.2. Reference Number: 23/03281/FUL Decision:- PERMIT

14.3.3. Reference Number: 23/03514/FUL Decision:- PERMIT

14.3.4. To note that these accord with the view of the Parish Council, which were not to oppose.

15. Clerk's Report

15.1. To receive a report from the Clerk (A)

16. Chair's Report

16.1. To receive an oral report from the Chairman.

Forthcoming Meetings:

HR Committee Meeting, 8th January 2024
Finance Committee Meeting, 8th January 2024
Council Meeting, 16th January 2024

Council meetings are open to the public, and members of the public
are welcome to join and may speak by invitation.

Signed: -  Parish Clerk

Date issued: 7th December 2023