



**The Annual Meeting of Batheaston Parish Council
is to be held at 7:15pm on Tuesday 14th May 2024
at the Rhymes Pavilion, Coalpit Road, BA1 7NW**

AGENDA AND NOTICE OF MEETING

PROCEDURAL MATTERS

1. **To elect** the new Chair of Council.
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. **Public participation** regarding matters on the agenda.
5. **Minutes of Previous Meetings**
 - 5.1. **To approve** the minutes of the Meeting of Council held on 16th April 2024 (Clerk, A).
6. **To note** progress on actions from previous meetings (Clerk, A)

GOVERNANCE MATTERS

7. **To receive** a report from the Clerk setting out the governance documents for approval at this Annual Meeting of the Parish Council. (Clerk, A)
8. **Standing Orders**
 - 8.1. **To approve** the updated Standing Orders. (Clerk, A)
9. **Financial Regulations**
 - 9.1. **To approve** the updated Financial Regulations. (Clerk, A)
10. **Code of Conduct**
 - 10.1. **To approve** the updated Code of Conduct. (Clerk, A)
11. **Human Resources (HR) Committee**
 - 11.1. To approve the Terms of Reference for the HR Committee (Clerk, A)
12. **Finance Committee**
 - 12.1. To approve the Terms of Reference for the Finance Committee (Clerk, A)

13. Working Groups

13.1. To receive a report from the Clerk on the status of the Working Groups of the Council. (Clerk, A)

13.2. To approve the following Project Groups (Clerk, A):

13.2.1. Suffragette Memorial

13.2.2. Rhymes Maintenance

13.2.3. The Future of the Rhymes

13.2.4. Establishing the Batheaston Sports Foundation Charity

13.2.5. Village Summer Party

13.2.6. Elmhurst Growing Spaces

13.2.7. Playground (Over-5's provision)

13.2.8. Reconfiguring the car park

COMMUNITY MATTERS

14. Grow Batheaston Grant

14.1. To approve a grant of £750 to Grow Batheaston for the Beaver Project (Clerk, A)

15. Parish Council Logo

15.1. To receive a report on the work with children at the Primary School to develop a new logo for the Parish Council, and **to approve** the option to adopt. (Cllr Lewis, A)

STANDING ITEMS AND REPORTS

16. Planning Applications

16.1. To review the following planning applications from Bath and North East Somerset Council:

16.1.1. Reference Number: [24/01447/FUL](#)

Site Location: Brook Lodge 199 London Road East Batheaston BA1 7NB

Description of Proposal: Erection of single storey rear extension to the existing garage/outbuilding (Part Retrospective).

16.1.2. Reference Number: [24/01376/TCA](#)

Application Type: Tree Works Notification in Con Area

Site Location: 23 The Batch Batheaston BA1 7DR

Description of Proposal: Cypress T1 - fell.

- 16.1.3. Reference Number: [24/01370/LBA](#)
Application Type: Listed Building Consent (Alts/exts)
Site Location: Brook Lodge 199 London Road East Batheaston BA1 7NB
Description of Proposal: Internal and external alterations to include demolition and rebuild of existing extension, provision of outside garden terrace area and replacement of back door, like-for-like replacement of 4no. lower ground floor sash windows and internal alterations (Part Regularisation)
- 16.1.4. Reference Number: [24/01369/FUL](#)
Site Location: Brook Lodge 199 London Road East Batheaston BA1 7NB
Description of Proposal: Demolition and rebuild of existing extension, provision of outside garden terrace area and replacement of back door, like-for-like replacement of 4no. lower ground floor sash windows (Part Retrospective)
- 16.1.5. Reference Number: [24/01310/LBA](#)
Application Type: Listed Building Consent (Alts/exts)
Site Location: 88 Northend Batheaston BA1 7ES
Description of Proposal: External alterations to include single storey rear extension to replace existing rear extension
- 16.1.6. Reference Number: [24/01309/FUL](#)
Site Location: 88 Northend Batheaston BA1 7ES
Description of Proposal: Erection of single storey rear extension to replace existing rear extension
- 16.1.7. Reference Number: [24/01715/TCA](#)
Application Type: Tree Works Notification in Con Area
Site Location: Brook Lodge 199 London Road East Batheaston BA1 7NB
Description of Proposal: T1 Yew - Fell. Replant with suitable species elsewhere in garden.

16.2. To note that the following decision has been notified by Bath and North East Somerset Council since the last meeting:

16.2.1. Application Number: 23/03335/FUL Decision: PERMIT

16.2.2. Application Number: 24/00999/TPO Decision: SPLIT DECISION

16.3. To note that the Parish Council's decision on both was not to oppose the application.

17. Clerk's Report

17.1. To receive a report from the Clerk (Clerk, A), including these items:

17.1.1. **To note** the process for preparation and submission of the Annual Governance and Accountability Return.

17.1.2. **To note** the agenda and plans for the Annual Village Meeting on 21st May.

18. Chair's Report

18.1. To receive an oral report from the Chairman.

Forthcoming Meetings:
Parish Council Meeting, 18th June 2024

Council meetings are open to the public, and members of the public
are welcome to join and may speak by invitation.

Note also the Annual Village Meeting, 21st May, at the New Village Hall.

Signed: -  Parish Clerk

Date issued: 9th May2024