



**A Meeting of Batheaston Parish Council  
is to be held at 7:15pm on Tuesday 18<sup>th</sup> June 2024  
at the Rhymes Pavilion, Coalpit Road, BA1 7NW**

### **AGENDA AND NOTICE OF MEETING**

#### **PROCEDURAL MATTERS**

1. **To receive** apologies for absence.
2. **To receive** any declarations of interest from Councillors.
3. **Public participation** regarding matters on the agenda.
4. **Minutes of Previous Meetings**
  - 4.1. **To approve** the minutes of the Meeting of Council held on 14<sup>th</sup> May 2024 (Clerk, A).
5. **To note** progress on actions from previous meetings (Clerk, A)

#### **GOVERNANCE MATTERS**

6. **Vice Chair of Council**
  - 6.1. **To elect** a Councillor to act as Vice Chair
7. **Policies**
  - 7.1. **To approve** the following policies
    - 7.1.1. Complaint Policy (Clerk, A)
    - 7.1.2. Co-option Policy (Clerk, A)
8. **Highways Transport and Planning Working Group**
  - 8.1. **To receive** a report from Cllr McCarthy, Lead of the Working Group (Cllr McCarthy, A)
  - 8.2. **To approve** the recommendation for parking restrictions on Prospect Gardens, to be submitted to B&NES for further consultation. (Cllr Lewis, A)

## **9. Nature and Environment Working Group**

- 9.1. To receive** a report from Cllr Lewis, Lead of the Working Group (Cllr Lewis, A)
- 9.2. To note** the work being done to improve safety, through the repair of the throwline and printing of safety and information signs.
- 9.3. To note** the proposal to install a floating removable pontoon at the concrete steps.

## **10. Project Groups**

- 10.1. To approve** the following Terms of Reference:
  - 10.1.1. Suffragette Memorial Project Group (Clerk, A)
  - 10.1.2. Rhymes Maintenance Project Group (Clerk, A)
- 10.2. To note** progress on the preparation for the Summer Party (Cllr Squire)
- 10.3. To note** the progress on the Future of the Rhymes Project Group, including the distribution of the survey. (Cllr Squire)

## **COMMUNITY MATTERS**

### **11. Annual Governance and Accountability Return (AGAR)**

- 11.1. To receive** a report from the Clerk on the process of developing the AGAR, and the confirmation required from Council. (Clerk, A)
- 11.2. To receive** the Internal Auditor's Report and Recommendations (A)
- 11.3. To approve** the Clerk's statement of Conflict of Interest (Clerk, A).
- 11.4. To approve** the Annual Governance and Accountability Statement (Clerk, A).
- 11.5. To approve** the Accounting Statements (Clerk, A).
- 11.6.** The Clerk and Chair of the meeting to sign the forms, which the Clerk will submit to the External Auditors forthwith.
- 11.7. To note** that the 30-day period for the public to inspect documents (the "Exercise of Public Rights") will be announced the following day and will commence on Thursday 20<sup>th</sup> June 2024 and end on Wednesday 31<sup>st</sup> July 2024.

## **STANDING ITEMS AND REPORTS**

### **12. Planning Applications**

- 12.1. To review** the following planning applications from Bath and North East Somerset Council:

- 12.1.1. Reference Number: [24/01992/LBA](#)  
Application Type: Listed Building Consent (Alts/exts)  
Site Location: 16 The Batch Batheaston BA1 7DR  
Description of Proposal: External alterations to dismantle existing chimney and rebuild it using Bath stone, and replace some of the jack wall coping stones.
- 12.1.2. Reference Number: [24/01818/FUL](#)  
Application Type: Full Application  
Site Location: 25 Northend Batheaston BA1 7EG  
Description of Proposal: Erection of one storey extension and single storey connecting link to existing bungalow. Installation of dormer window.
- 12.1.3. Reference Number: 24/02249/VAR  
Application Type: Application for Variation of Condition  
Site Location: 14 Morris Lane Batheaston BA1 7PP  
Description of Proposal: Variation of condition 4 (Plans List) of application 20/03971/FUL (Conversion of existing integral garage to provide additional living accommodation, reconfigure the internal ground floor plan and erection of single storey rear extension and rear dormer).

**12.2. To note** that the following decision has been notified by Bath and North East Somerset Council since the last meeting:

12.2.1. Application Number: 24/01376/TCA Decision: No Objection

12.2.2. Application Number: 24/01715/TCA Decision: No Objection

**12.3. To note** that the Parish Council's decision on both was not to oppose the application.

### 13. Clerk's Report

**13.1. To receive** a report from the Clerk including the following items. (Clerk, A)

13.1.1. **To note**

### 14. Chair's Report

**14.1. To receive** an oral report from the Chairman.

#### **Forthcoming Meetings:**

Parish Council Meeting, 16<sup>th</sup> July 2024

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation.

Signed: -  Parish Clerk

Date issued: 13<sup>th</sup> June 2024