



**Batheaston**  
*Where community matters*

**A Meeting of Batheaston Parish Council  
is to be held at 7:15pm on 17<sup>th</sup> June 2025  
at the Rhymes Pavilion, Coalpit Road, BA1 7NW**

### **AGENDA AND NOTICE OF MEETING**

#### **PROCEDURAL MATTERS**

1. **To receive** apologies for absence.
2. **To receive** any declarations of interest from Councillors.
3. **Public participation** regarding matters on the agenda.
4. **Minutes of Previous Meetings**
  - 4.1. **To approve** the minutes of the Meeting of Council held on 3<sup>rd</sup> June 2025 (Clerk, A).

#### **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

5. **Briefing from Clerk and Chair of Finance Committee**
  - 5.1. To receive a report from the Clerk on the process of developing the AGAR, and the confirmation required from Council. (Clerk, A)
  - 5.2. To receive a report from Cllr Pavlou, Chair of the Finance Committee, on its discussion of the documentation at its meeting of 10<sup>th</sup> June 2025.
6. **Approval of AGAR Documents to be submitted**
  - 6.1. To approve the Clerk's statement of Conflict of Interest (Clerk, A).
  - 6.2. To approve the Annual Governance and Accountability Statement (Clerk, A).
  - 6.3. To approve the Accounting Statements (Clerk, A).
  - 6.4. To approve the Explanation of Variances (Clerk, A).
  - 6.5. The Clerk and Chair of the meeting to sign the forms, which the Clerk will submit to the External Auditors forthwith.
  - 6.6. **To note** that the 30-day period for the public to inspect documents (the "Exercise of Public Rights") will be announced the following day and will commence on Thursday 19<sup>th</sup> June 2025 and end on Wednesday 30<sup>th</sup> July 2025.



## FINANCE

### 7. Finance Operations Matters

- 7.1. **To note** the record of transactions for April and May 2025. (Clerk, A)

## COMMUNITY GRANT

8. **To approve** a grant application from Grow Batheaston for £800 to support the Annual Village Art Trail. (Clerk, A).

## WORKING GROUPS

### 9. Highways Transport and Planning Working Group

- 9.1. **To receive** a verbal report from Cllr McCarthy.
- 9.2. **To discuss** the recurrent and growing problems that parking poses in many parts of the village, with a view to facilitating discussion with residents and other bodies to formulate strategies to alleviate the problems.

### 10. Nature and Environment Working Group

- 10.1. **To receive** a verbal report from Cllr Lewis.
- 10.2. **To approve** the replacement of the existing coin-operation for the toilet door with a contactless card payment system with disabled access at a cost of up to £2,000.

### 11. Communication and Community Working Group

- 11.1. **To receive** a verbal report from Cllr Skelton.
- 11.2. **To note** the plans for the campaign over the next 2 months to recruit new Councillors and Volunteers.

## PROJECT GROUPS

### 12. Summer “Wild Water” Party

- 12.1. **To receive** an update from Cllr Squire, on the progress in planning for the Party to be held on Sunday 8<sup>th</sup> June, as part of the Wild Water Festival.

### 13. The Future of the Rhymes Pavilion Project Group.

- 13.1. **To receive** a report from the Clerk on the progress of the project (Clerk, A)



## STANDING ITEMS AND REPORTS

### 14. Planning Applications

**14.1. To resolve** to submit responses on the following Planning Applications to Bath and North East Somerset Council:

14.1.1. Reference Number: [25/02214/LBA](#)

Application Type: Listed Building Consent (Alts/exts)

Site Location: 290 High Street Batheaston BA1 7RA

Description of Proposal: External alterations for repointing listed walls and relaying paving stones.

14.1.2. Reference Number: [25/02106/LBA](#)

Application Type: Listed Building Consent (Alts/exts)

Site Location: 290 High Street Batheaston BA1 7RA

Description of Proposal: External alterations for repairs following unauthorised works to boundary wall and removal of graffiti.

14.1.3. Reference Number: [25/02043/FUL](#)

Site Location: 16 The Batch Batheaston BA1 7DR

Description of Proposal: Removal of existing timber storage shed and erection of a garden room and combined storage.

**14.2. To note** that no decisions have been notified by Bath and North East Somerset Council since the last meeting.

### 15. Clerk's Report

**15.1. To receive** a report from the Clerk. (Clerk, A)

### 16. Chair's Report

**16.1. To receive** a verbal report from the Chairman.

### Forthcoming Meetings:

Parish Council Meeting, 17<sup>th</sup> July 2025

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation.

Signed:

A handwritten signature in blue ink that reads "Richard Maccabee".

Parish Clerk

Date issued: 12<sup>th</sup> June 2025