



**Batheaston**  
*Where community matters*

**A Meeting of Batheaston Parish Council  
is to be held at 7:15pm on Tuesday 9<sup>th</sup> December 2025  
at the Rhymes Pavilion, Coalpit Road, BA1 7NW**

### **AGENDA AND NOTICE OF MEETING**

#### **PROCEDURAL MATTERS**

- 1. To receive** apologies for absence.
- 2. To receive** any declarations of interest from Councillors.
- 3. Public participation** regarding matters on the agenda.
- 4. Minutes of Previous Meetings**
  - 4.1. To approve** the minutes of the Meeting of Council held on 11<sup>th</sup> November 2025 (Clerk, A).

#### **GOVERNANCE MATTERS**

##### **5. HR Committee Report**

- 5.1. To receive** a report from the Chair of the Human Resources Committee
- 5.2. To approve** a progress report on the actions arising from the new requirements for Data and Digital Management, and the actions to be taken.

##### **6. Finance Committee Report**

- 6.1. To receive** a report from the Chair of the Finance Committee
- 6.2. To approve** a revised policy for charging for rental of the Rhymes Pavilion and other Facilities. (Clerk, A)
- 6.3. To approve** a recommendation regarding the budget for Community Grants for the remainder of the year.
- 6.4. To approve** funds of up to £3,000 to procure and implement a new finance system by 1<sup>st</sup> April 2026
- 6.5. To approve** funds of up to £8,000 to carry out tree surgery on the Council's Properties as required.



## **7. Council Committee Membership**

- 7.1.** To nominate an additional Councillor to the Human Resources Committee
- 7.2.** To nominate an additional Councillor to the Finance Committee.

## **8. Nominations of Trustees to the Batheaston Sports Foundation**

- 8.1.** To approve nominations of trustees to the Batheaston Sports Foundation. (A)

## **WORKING GROUPS**

### **9. Highways Transport and Planning Working Group**

- 9.1.** To receive a verbal report from Cllr McCarthy.
- 9.2.** To approve a report on a formal complaint to the Parish Council regarding delay in repair to a streetlight. (Clerk, A)

### **10. Nature and Environment Working Group**

- 10.1.** To receive a verbal report from Cllr Lewis.

### **11. Communication and Community Working Group**

- 11.1.** To receive a verbal report from Cllr Skelton.

## **STANDING ITEMS AND REPORTS**

### **12. Planning Applications**

- 12.1.** To resolve to submit responses on the following Planning Applications to Bath and North East Somerset Council:

- 12.1.1.** Application Number: 25/02637/FUL (Revised Information)  
Site Location: Barn Bailbrook Lane Lower Swainswick  
Description of Proposal: Conversion of a barn into a dwelling

- 12.2.** To note the following decisions have been notified by Bath and North East Somerset Council since the last meeting.

- 12.2.1.** Application Number: 25/04263/TCA - No Objection  
(Permission for the Parish Council to reduce the size of the Mulberry in Secret Garden)

- 12.2.2.** Application Number: 25/03149/FUL – PERMIT

- 12.2.3.** Application Number: 25/03113/FUL – REFUSE

- 12.3.** To note that the Parish Council did not comment on the first two, but for the last, 25/03113/FUL, resolved not to oppose, albeit with a caveat.



### **13. Clerk's Report**

**13.1. To receive** a report from the Clerk. (Clerk, A)

### **14. Chair's Report**

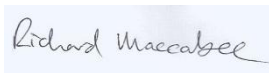
**14.1. To receive** a verbal report from the Chairman.

### **Forthcoming Meetings:**

Parish Council Meeting, 13<sup>th</sup> January 2026

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation.

Signed:

A handwritten signature in blue ink, reading "Richard Maccabee", on a light blue rectangular background.

Parish Clerk

Date issued: 4<sup>th</sup> December 2025