

**Minutes of The Annual Meeting of
Batheaston Parish Council held at
7:15pm on Tuesday on 3rd June 2025
at the Rhymes Pavilion**



**Present: Councillors Hannah Squire, Evie Gray,
Peter Lewis, Catherine McCarthy,
Alexis Pavlou, and Sue Peachey**

This meeting was rescheduled from 20th May as this was inquorate (fewer than five Councillors were able to attend)

PROCEDURAL MATTERS

- 1. Council elected Cllr Squire** as Chair of Council.
 - 1.1. Cllr Squire duly signed the declaration of acceptance of office.
- 2. Council received** apologies for absence from Cllrs Bryant, Butt and Skelton.
- 3. Declarations of interest** from Councillors.
 - 3.1. Cllr Lewis declared an interest in Item 16.1, as a trustee of Grow Batheaston, and requested a dispensation to speak but not vote.
 - 3.2. **Council approved** his dispensation.
- 4. Public participation** regarding matters on the agenda.
 - 4.1. Item 21.2.2: Planning Application 25/01972/FUL. The applicants attended to introduce themselves and to outline the background to the application.
 - 4.1.1. They have family roots in the village and are seeking to make the property their family home.
 - 4.1.2. They described the design of the proposed house and the objectives behind it, which include measures to minimise its visual impact.
 - 4.1.3. The applicants explained that it is not substantially larger than the existing house, and has features such as a green roof, to blend into the landscape when viewed from Solsbury Hill.
 - 4.1.4. The Chair brought forward the item.
 - 21.2.2 Reference Number: [25/01972/FUL](#)
Site Location: 15 Seven Acre Lane Batheaston BA1 7HJ
Description of Proposal: Erection of 4no bed dwellinghouse following demolition of existing and creation of access.
 - 21.2.2.1 Council resolved **not to oppose** the application.



- 4.2.** Immi Corry attended to comment on Item 16.1, the grant application from Grow Batheaston for £1,500 to support the Annual Village Art Trail.

- 4.2.1. The financial summary now takes into account of the reserves that the Art Trail has from previous years. However, the estimate of costs has almost doubled since the application made to the April meeting, for a variety of reasons, with the result that the application is unchanged at £1,500.
- 4.2.2. Councillors were concerned that some of the estimated costs were excessive.
- 4.2.3. The Chair brought forward the item.

16.1 Council resolved not to grant the application from Grow Batheaston for £1,500 to support the Annual Village Art Trail.

16.1.2 Councillors emphasised that they support the Art Trail and were keen to see it successful. They undertook to find ways to help it.

5. Minutes of Previous Meetings

- 5.1. Council approved** the minutes of the Meeting of Council held on 22nd April 2025.

ANNUAL PARISH COUNCIL MEETING GOVERNANCE MATTERS

- 6. Council elected Cllr Pavlou as** Vice Chair of Council.

7. Review of Council Policies

- 7.1. Council received** a report from Clerk regarding the approval of policies, highlighting any proposed changes.

- 7.1.1. He highlighted the changes that have been made which are principally to incorporate revisions to the model documents from sector bodies but also include some changes to make policies more accessible and welcoming.

- 7.2. Council approved** the Standing Orders for the Council.

- 7.3. Council approved** the Councillors' Code of Conduct.

- 7.4. Council approved** the Financial Regulations for the Council.

- 7.5. Council approved** the Co-option Form and Policy.

- 7.6. Council approved** the Complaints Policy.

- 7.7. Council approved** the Memorials Policy.

- 7.8. Council approved** the Grant Application Policy.



8. Finance Committee

- 8.1. **Council approved** the Terms of Reference of the Finance Committee.
- 8.2. **Council nominated** Cllrs Pavlou (as Chair), and Cllrs Bryant, Butt and Peachey.

9. Human Resources Committee

- 9.1. **Council approved** the Terms of Reference of the Human Resources (HR) Committee.
- 9.2. **Council nominated** Cllrs Pavlou (as Chair), and Cllrs Bryant, Gray and Peachey.

REVIEW AND APPROVAL OF WORKING AND PROJECT GROUPS

- 10. **Council approved** the Terms of Reference for the Nature and Environment Working Group
 - 10.1. **Council nominated** Councillor Lewis to lead the Working Group
 - 10.2. **Council resolved** to close the Riverside Car Park Project Group
 - 10.3. **Council resolved** to delegate to the Nature and Environment Working Group the oversight of the Riverside and Elmhurst Growing Spaces Working Groups, and to request that the Terms of Reference of these groups be updated accordingly.
- 11. **Council approved** the Terms of Reference for the Community and Communication Working Group.
 - 11.1. **Council nominated** Councillor Skelton to lead the Working Group.
- 12. **Council approved** the Terms of Reference for the Highways, Transport and Planning Terms of Reference for a Working Group.
 - 12.1. **Council nominated** Councillor McCarthy to lead the Working Group.
- 13. **Council approved** the Terms of Reference for the Terms of Reference for the Future of the Rhymes Pavilion Project Group.
 - 13.1. **Council nominated** Councillor Squire to lead the Project Group.
- 14. **Council resolved** to formally close the following Project and Working Groups:
 - 14.1. The Working Group to establish a charity.
 - 14.2. Playground Project Group
 - 14.2.1. Cllrs were keen to make sure that aspiration to improve the playground is undiminished.
 - 14.3. Suffragette Memorial Project Group
 - 14.4. The Car Park Working Group



FINANCE

15. Finance Operations Matters

- 15.1.** The Clerk apologised the record of transactions for April and May 2025 that were not yet complete; he intended to submit them to the Finance Committee on 10th June 2025.

16. Community Grants

16.1. Item taken earlier.

- 16.2. Council approved** a fee waiver for monthly Bingo sessions at the Rhymes Pavilion for the first 6 months of operation (This amounts to a subsidy of approx. £150)

WORKING GROUPS

17. Highways Transport and Planning Working Group

- 17.1. Council received** a verbal report from Cllr McCarthy.

- 17.1.1. She commented that the summer hanging baskets and planters would be in place later this week.
- 17.1.2. She has agreed with the Clerk the plan to clear the vegetation on the Penthouse Steps.
- 17.1.3. She suggested that the finger posts (old directional road signs) could be renovated and asked the Clerk to investigate.

Clerk

18. Nature and Environment Working Group

- 18.1. Council received** a verbal report from Cllr Lewis.

- 18.1.1. He reported that a meeting of the Riverside Working Group is overdue, and he is liaising with the Clerk to schedule it.
- 18.1.2. He noted the excessive weeds around the roads and pavements of the village. He and Cllr McCarthy will liaise with the Clerk to address the situation.

19. Communication and Community Working Group

- 19.1. Council received** a verbal report from Cllr Skelton.

PROJECT GROUPS

20. Summer “Wild Water” Party

- 20.1. Council received** an update from Cllr Squire, on the progress in planning for the Party to be held on Sunday 8th June, as part of the Wild Water Festival.



STANDING ITEMS AND REPORTS

21. Planning Applications

21.1. Council noted the response submitted by the Highways Transport and Planning working Group to Bath and North East Somerset Council regarding Planning Application Number: [23/03753/FUL](#) (the redevelopment of the site of Catholic Church Of The Good Shepherd on Northend).

21.2. Council resolved to submit responses on the following Planning Applications to Bath and North East Somerset Council:

21.2.1. Application Number: [25/01572/FUL](#) – **not to oppose**
Site Location: 1 Prospect Gardens Batheaston BA1 8ET
Description of Proposal: Erection of single storey rear extension enhancing kitchen and dining areas following removal of existing conservatory.

21.2.2. Item taken earlier.

21.2.3. Cllr Lewis asked Council to note that the proposal for a new LIDL store on the land adjacent to the Bath Rugby training ground on London Road has been re-submitted, 25/01403/FUL.

21.3. Council noted that the following decisions have been notified by Bath and North East Somerset Council since the last meeting.

21.3.1. Application Number: 25/01111/FUL Decision: PERMIT

21.3.2. Application Number: 24/04200/FUL Decision: PERMIT

21.3.3. Application Number: 25/01088/FUL Decision: PERMIT

21.4. Council noted that in the second case, the Parish Council had lodged an objection to the application in respect of parking.

22. Clerk's Report

22.1. Council received a report from the Clerk.

23. Chair's Report

23.1. Council received a verbal report from the Chairman.

Meeting closed at 9:14pm

Forthcoming Meetings:

HR and Finance Committee Meetings, 10th June 2025

Parish Council Meeting, 17th June 2025

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation.

Signed:

A handwritten signature in blue ink that reads "Richard Maccabee".

Parish Clerk

Date issued: 11th June 2025