

**Minutes of a Meeting of Batheaston Parish Council
held at 7:15pm on Tuesday 9th December 2025
at the Rhymes Pavilion**

**Present: Cllrs Hannah Squire (Chair of Council),
Peter Bryant, Catherine McCarthy, Alexis Pavlou and Sue
Peachey**



PROCEDURAL MATTERS

1. **Council accepted** apologies for absence from Cllrs Butt, Lewis, Peachey and Skelton.
2. There were **no declarations of interest**.
3. There was **no public participation** regarding matters on the agenda.
4. **Minutes of Previous Meetings**
 - 4.1. **Council approved** the minutes of the Meeting of Council held on 11th November 2025.

GOVERNANCE MATTERS

5. HR Committee Report

- 5.1. **Council received** a report from the Chair of the Human Resources Committee
- 5.2. **Council approved** a progress report on the actions arising from the new requirements for Data and Digital Management, and the actions to be taken.

6. Finance Committee Report

- 6.1. **Council received** a report from the Chair of the Finance Committee
- 6.2. **Council approved** a revised policy for charging for rental of the Rhymes Pavilion and other Facilities.
- 6.3. **Council approved** a recommendation regarding the budget for Community Grants for the remainder of the year, to keep the total at £10k or below.
- 6.4. **Council approved** funds of up to £3,000 to procure and implement a new finance system by 1st April 2026
- 6.5. **Council approved** funds of up to £8,000 to carry out tree surgery on the Council's Properties as required.

7. Council Committee Membership

- 7.1. **Council nominated** Cllr McCarthy as an additional Councillor to the Human Resources Committee.
- 7.2. **Council nominated** Cllr Gray as an additional Councillor to the Finance Committee.



8. Nominations of Trustees to the Batheaston Sports Foundation

- 8.1. **Council deferred** the nomination of additional trustees to the Batheaston Sports Foundation as none had been received.

WORKING GROUPS

9. Highways Transport and Planning Working Group

- 9.1. Council received a verbal report from Cllr McCarthy.
- 9.1.1. The event to celebrate the switching on of the Christmas Lights had taken place on Thursday 4th December. It had been moved from the previous Friday at short notice, and this reduced numbers. Councillors agreed that the first weekend of Advent is far preferred.
- 9.1.2. They commented on how the new lights make the effect even better.
- 9.1.3. Cllr McCarthy commented that she and the Clerk are progressing the refurbishment of the noticeboards.
- 9.1.4. Streetlights: there has been a lot of activity, as referenced in the Complaint below. In addition, Cllr McCarthy has asked B&NES to consider the installation of an additional light on School Lane.
- 9.1.5. Councillors commented on what a great job the Cotswold Voluntary Wardens had done of clearing bramble on Bannerdown Common.

10. **Council approved** a report on a formal complaint to the Parish Council regarding delay in repair to a streetlight.

11. Nature and Environment Working Group

- 11.1. Item deferred in the absence of Cllr Lewis.

12. Communication and Community Working Group

- 12.1. Item deferred in the absence of Cllr Skelton.

STANDING ITEMS AND REPORTS

13. Planning Applications

- 13.1. To resolve to submit responses on the following Planning Applications to Bath and North East Somerset Council:
- 13.1.1. Application Number: 25/02637/FUL (Revised Information)
Site Location: Barn Bailbrook Lane Lower Swainswick
Description of Proposal: Conversion of a barn into a dwelling
- 13.1.2. **Council noted** that a full objection had been approved at the last meeting, and there had been no material change since then.



13.2. **Council noted** the following decisions have been notified by Bath and North East Somerset Council since the last meeting.

13.2.1. Application Number: 25/04263/TCA - No Objection
(Permission for the Parish Council to reduce the size of the Mulberry in Secret Garden)

13.2.2. Application Number: 25/03149/FUL – PERMIT

13.2.3. Application Number: 25/03113/FUL – REFUSE

13.3. **Council noted** that the Parish Council did not comment on the first two, but for the last, 25/03113/FUL, resolved not to oppose, albeit with a caveat.

14. Clerk's Report

14.1. **Council received** a report from the Clerk.

15. Chair's Report

15.1. **Council received** a verbal report from the Chairman, who thanked everyone for their hard work in 2025 and wished everyone a happy and peaceful Christmas.

Meeting Closed at 8:07pm
Forthcoming Meetings:

Parish Council Meeting, 13th January 2026

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation.

Signed: -  Parish Clerk

Date issued: 12th December 2025