



Batheaston
Where community matters

**A Meeting of Batheaston Parish Council
is to be held at 7:15pm on 13th October 2026
at the Rhymes Pavilion, Coalpit Road, BA1 7NW**

AGENDA AND NOTICE OF MEETING

PROCEDURAL MATTERS

- 1. To approve** apologies for absence.
- 2. To receive** any declarations of interest from Councillors.
- 3. Public participation** regarding matters on the agenda.
- 4. Minutes of Previous Meetings**
 - 4.1. To approve** the minutes of the Meeting of Council held on 8th September 2026 (Clerk, A).

GOVERNANCE MATTERS

- 5. The B&NES Local Plan and related planning**
 - 5.1. To note** the current proposals for the Airfield at Colerne, and to consider the traffic implications for Batheaston, and specifically Bannerdown. The meeting to be joined by Richard Tonge, Chair of Colerne Parish Council. (Clerk, A)
 - 5.2. To receive** a report on the B&NES Local Plan pre-submission draft and **to approve** a formal response. (Clerk, A)
- 6. Publication Scheme**
 - 6.1. To approve** the Publication Scheme for the Parish Council, in accordance with Freedom of Information legislation. (Clerk, A)
- 7. Grant Awarding Policy**
 - 7.1. To approve** a policy for awarding Community Grants. (Clerk, A)



FINANCE

8. Finance Committee Report

- 8.1. **To receive** a report on the meeting of 15th September from the Chair of the Finance Committee.
- 8.2. **To note** the request to the Clerk to consider upgrading the Public Conveniences, with the expectation of increasing the charge for use.
- 8.3. **To note** the process for the development of the budget and precept for 2027/28 (Clerk, A)

9. Finance Operations Matters

- 9.1. **To note** the record of transactions for September 2026 are now on the Council website.
- 9.2. **To receive** a report on the current status of finances (Clerk, A).

HUMAN RESOURCES

10. Human Resources (HR) Committee

- 10.1. **To receive** a report on the meeting of 15th September from the Chair of the Human Resources Committee.

- 10.1.1. **To approve** staff Christmas bonuses for 2026.

WORKING GROUPS

11. Highways Transport and Planning Working Group

- 11.1. **To receive** a verbal report from Cllr McCarthy.
 - 11.1.1. To approve funds of up to £1,000 for the Christmas Lights
 - 11.1.2. To approve up to £300 for the Winter Hanging Baskets.
 - 11.1.3. To approve up to £100 for the party to celebrate the switching on of the Christmas lights.
 - 11.1.4. **To approve** up to £5,000 for streetlights we have to the north of the playground (Muddy Lane, Scout Hut area).
 - 11.1.5. **To approve** up to £5,000 for a Speed Indicator Device, to be positioned according to advice from the Police and B&NES Highways Officers, but initially on the High Street near to the Penthouse Steps capturing eastbound traffic (travelling towards Bath).



12. Nature and Environment Working Group

- 12.1. **To receive** a verbal report from Cllr Lewis.
- 12.2. **To note** the Stream Clean undertaken by members of Grow Batheaston and local company Future Positive.
- 12.3. **To note** the recent report from the River Care group of Grow Batheaston on water quality in Parish watercourses.
 - 12.3.1. **To note** the completion of the stone masonry repairs in the Secret Garden.
- 12.4. **To note** that quite extensive tree surgery will result from the recent tree survey, for which a procurement process will begin shortly.

13. Communication and Community Working Group

- 13.1. **To receive** a verbal report, including from the meeting of the Batheaston Leadership Group which immediately precedes this meeting.
- 13.2. **To note** that the Clerk will bring an updated Communications Plan to a Council meeting, with the aim of reducing cost while reaching more residents.
- 13.3. **To note** the progress on installation of noticeboards and **to approve** a policy on the management of information displayed and posters publicly displayed elsewhere. (Clerk, A)
- 13.4. **To receive** a report from the Clerk on the provision of defibrillators in the parish and **to approve** up to £6,000 to progress to install devices (Clerk, A)
- 13.5. **To resolve** to set the date for the Riverside Party in 2027 as either Saturday 17th or Sunday 18th July 2027, and to initiate planning.

14. Batheaston Sports Foundation (BSF)

- 14.1. **To receive** a verbal report from Cllr Bryant, Chair of the Trustees.
- 14.2. **To approve** the nomination of Craig Brooks as a Trustee of Batheaston Sports Foundation (Clerk, A)
- 14.3. **To approve** the payment of £10,000 to cover BSF costs as follows:
 - 14.3.1. To provide up to £1,000 to purchase new goalposts for the Coalpit Road pitch, with 75% of the funding from the Football Foundation, and the possibility of further contribution from community fund-raising.
 - 14.3.2. To provide up to £6,000 for the woodland walk along St Catherine Brook, with 50% funding expected from the West of England Combined Authority Mayor's Community Nature Fund.
 - 14.3.3. To cover operational costs including trust insurance.



- 14.4. To approve** the proposal for the Woodland Walk along St Catherine Brook, as submitted to West of England Combined Authority Mayor's Community Nature Fund to cover half of the costs. (Clerk, A)

STANDING ITEMS AND REPORTS

15. Planning Applications

- 15.1. To resolve** to submit responses on the following Planning Application to Bath and North East Somerset Council (B&NES):

- 15.1.1. Reference Number: [26/03372/LBA](#)
Application Type: Listed Building Consent (Alts/exts)
Site Location: 212 High Street Batheaston BA1 7QZ
Description of Proposal: Replacement of the sash frames to five timber vertical sliding sash windows, comprising four windows to the front elevation (GW1, FW1, FW2 and SW1) and one window to the rear elevation (SW2). Retention, repair and refurbishment of the existing timber sash boxes, including localised timber repairs where required. Installation of bespoke timber replica sashes incorporating Vacuum Insulated Glass and applied glazing bars replicating the existing glazing pattern, mouldings and architectural profiles. Repair or like for like renewal of the timber window cills where required.
- 15.1.2. Reference Number: [26/03766/TCA](#)
Application Type: Tree Works Notification in Con Area
Site Location: 10 Northend Batheaston BA1 7EN
Description of Proposal: Goat Willow T1 - fell to ground level. Goat willow T2 - pollard to approximately 6 metres in height.

- 15.2. To note** that the following applications on which the Council commented are still under consideration:

- 15.2.1. Reference Number: [26/02351/FUL](#), The Vine House Bailbrook Lane BA1 7AB
- 15.2.2. Reference Number: [26/02406/VAR](#), Site Of Former Nursery, Bailbrook Lane, Lower Swainswick
- 15.2.3. Reference Number: [26/02348/FUL](#), Catholic Church of the Good Shepherd Northend BA1 7EN.

- 15.3. To note** that a pre-application requesting an Environmental Impact Assessment has been registered with B&NES, [26/03265/SCREEN](#), for a proposed development of 9-12 houses on the site of a former nursery behind the Batch.

- 15.4. To note** that no decisions have been notified by Bath and North East Somerset Council since the last meeting.



16. Clerk's Report

16.1. To receive a report from the Clerk. (Clerk, A)

- 16.1.1. **To note** the request to investigate the establishment of a bookable transport organisation, along of that previously operated by the Batheaston Neighbourhood Group and to consider options to take this forward.
- 16.1.2. **To note** the progress in planning and publicity for the Home Energy events in November.
- 16.1.3. **To resolve** to set the date for the Annual Village Meeting in 2027 as Tuesday 23rd March.
- 16.1.4. **To note** the plans to create a basic level of Emergency Response Coordination.
- 16.1.5. **To note** that the trial of the pop-up sauna at dawn at the riverside is proceeding with three mornings to be scheduled over the next few months.

17. Chair's Report

17.1. To receive a verbal report from the Chairman.

Forthcoming Meetings:

Parish Council Meeting, 10th November 2026

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation.

Signed:

A handwritten signature in blue ink that reads "Richard Maccabee".

Parish Clerk

Date issued: 8th October 2026