



**A Meeting of Batheaston Parish Council Human Resources Committee
is to be held at 7:15pm on Tuesday 6th December 2022**

This meeting will be held at the Rhymes Pavilion, Coalpit Road, BA1 7NW

AGENDA AND NOTICE OF MEETING

PROCEDURAL MATTERS

1. **Public participation** regarding matters on the agenda.
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. **To approve** the draft minutes of the meeting of the Committee held on Tuesday 5th July 2022. (Clerk, A)


POLICY MATTERS

5. **Disciplinary Procedure**
 - 5.1. **To consider and approve** a draft Disciplinary Procedure. (Clerk, A)
6. **Grievance Policy**
 - 6.1. **To consider and approve** a draft Grievance Policy. (Clerk, A)
7. **Annual Leave Policy**
 - 7.1. **To consider and approve** a draft Annual Leave Policy. (Clerk, A)
8. **Data Protection Policy**
 - 8.1. **To consider and approve** a draft Data Protection Policy. (Clerk, A)
9. **Clerk's Report**
 - 9.1. **To receive** a report from the Clerk. (Clerk, A)

Forthcoming Meetings:

Council Meeting, 13th December 2022

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation

Signed: -  Parish Clerk

Date issued: 1st September 2022